



CAPITAL OF KENTUCKY

Layne Wilkerson, Mayor

Kelly May, Commissioner
Kyle Thompson, Commissioner
Leesa Unger, Commissioner
Katrisha Waldrige, Commissioner

February 2, 2022

To: Architectural Review Board

From: Vicki Birenberg, Historic Preservation Officer
Jordan Miller, Senior Planner

Re: Architectural Review Board Meeting Work Session

The Frankfort Architectural Review Board will hold a special meeting at 5:00 P.M. on Wednesday, February 9 via teleconference in accordance with SB150 and the requirements of KRS 61.823. ARB Board members, Planning Staff, and the Historic Preservation Officer will participate in the meeting using teleconferencing, and the meeting will be live streamed in accordance with the statutory requirements on the City's Facebook page: <https://www.facebook.com/CityofFrankfortKY/>. This meeting is a specially called Work Session for the board, and only the following items are on the agenda for consideration:

ROLL CALL

NEW BUSINESS:

1. Parliamentary procedure training, including related topics.
2. Recap of 2021 historic preservation accomplishments vis-à-vis 2021 Work Plan
3. Development of 2022 Work Plan, including subcommittee assignments as needed
4. Certified Local Government grant application recommendation
5. Certified Local Government Annual Report
6. Review of select case outcomes from 2020/2021

ADJOURN

Staff reports for these items may be available seven (7) days prior to the meeting at <http://www.frankfort.ky.gov/AgendaCenter>. As this is a work session, opportunity for public comment will not be on the agenda.



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ARCHITECTURAL REVIEW BOARD

2022 Annual Work Plan – Staff Recommendations

1. Participate in the update of the Special Capital Design Guidelines.
2. Seek Memorandum of Agreement, subscription, or other way to obtain all Frankfort's Historic and Architectural Survey Forms, as well as GIS Shape files for National Register listings, from the Kentucky Heritage Council.
3. Participate in the update of the Frankfort/Franklin County Comprehensive Plan.
4. Promote awareness for the African American Historic Context report and recommend National Register nominations as appropriate.
5. Participate in Preservation Month and Heritage Week, May 8-14, 2022.
6. Partner with Preservation Kentucky and Kentucky Trust to host real estate historic preservation training.



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2021 Annual Work Plan

1. Update the Special Capital zoning district design guidelines.
2. Seek Memorandum of Agreement with Kentucky Heritage Council regarding the distribution of historic survey forms or obtain KHC historic survey forms for internal use only.
3. Conduct meeting procedures/Robert's Rules training for ARB members and invite other City boards to participate.
4. Prioritize a list of potential new historic districts and/or landmarks.
5. Host a preservation workshop.
6. Investigate holding a preservation training seminar with real estate professionals.
7. Conduct monthly design review meetings.
8. Provide updates to the Board of Commissioners as requested or appropriate.