



CAPITAL OF KENTUCKY

4-23-21

**Layne Wilkerson, Mayor**

Kelly May, Commissioner

Kyle Thompson, Commissioner

Leesa Unger, Commissioner

Katrisha Waldrige, Commissioner

**NOTICE  
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, Layne Wilkerson hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, April 26, 2021, at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Regular Meeting scheduled for Monday, April 26, 2021. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video teleconferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on **agenda items only** will still be accepted for the meeting, by emailing comments to **bhecker@frankfort.ky.gov** by Monday, April 26 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall **[www.facebook.com/CityofFrankfortKY/](https://www.facebook.com/CityofFrankfortKY/)**.

Please see **[www.frankfortema.org](http://www.frankfortema.org)** for additional information.

  
Mayor

## AGENDA

SPECIAL REGULAR MEETING  
BOARD OF COMMISSIONERS  
300 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500 ~ [www.frankfort.ky.gov](http://www.frankfort.ky.gov)

April 26, 2021  
5:00 PM

### ROLL CALL

#### CITIZEN COMMENTS (AGENDA ITEMS ONLY)

#### RECOGNITION

- Mayor Wilkerson will recognize April 30, 2021 as "**INTERNATIONAL JAZZ DAY**" - Presenter: Keith McCutchen, D.M.A., Associate Professor of Music at Kentucky State University.
- Mayor Wilkerson will recognize the month of May as "**HISTORIC PRESERVATION MONTH**" and May 16-22, 2021 as "**HERITAGE WEEK**" - Presenter: John Carlton.

#### CONSENT CALENDAR

Items on the Consent Calendar are considered by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

1. **Minutes – March 8, 2021 Special Work Session; March 22, 2021 Special Regular Meeting; March 26, 2021 Special Meeting; March 30, March 31 & April 1, 2021 Special Meeting**
2. **Leslie Morris Park (Fort Hill) Roof Replacement Project Bid Acceptance – Parks**

The purpose of this agenda item is to seek Commission approval to accept a received bid for the Leslie Morris Park (Fort Hill) roof replacement project for the Sullivan House and the Gippy Graham Activity Shelter and for the Mayor to sign all related documents. The previous City Manager and City Commission approved a capital improvement project to replace aging and leaky roofs at Leslie Morris Park (Fort Hill). The Parks Department put out a request for bids prior to Christmas. Two bids were returned to replace the roofs and there was a wide discrepancy in cost between the two. There was a \$23,000 difference. After reviewing the bids, the Interim City Manager and the Parks Director decided to not move forward with the lower bid and reevaluate the bid. The newly hired Historic Preservation Officer for the city was brought in on the discussion and to review and provide input on the bids. The bid package was tweaked, re-submitted and attempted to get a wider range of responses to ensure we are receiving the best price and the best quality roofs moving forward. After a 2nd round of bidding, only 2 bids again were received. Parks is recommending accepting the low bid of the 2nd round of bidding. The two bids received were from D&I General Contracting, LLC out of Georgetown, KY (low bidder) for a total bid amount of \$44,720.00 and Briden Co., Inc. Roofing Contractors for a total bid amount of \$79,000.00. Funds are available in the city's capital project funds as well as the Fort Hill cell tower fund, meant for capital improvements at Fort Hill.

Attachments: Memo, Bids

Suggested Disposition: Receive and File; Approve

3. **2020-2021 Street Resurfacing Program Change Order No. 1 – Public Works**

The purpose of this agenda item is to seek Commission approval to Amend the 2020-2021 Street Resurfacing Program Contract, with Flynn Brothers, and authorize the Mayor to sign all related documents. Flynn Brothers has already completed resurfacing of City streets in the amount of \$650,000. Public Works also requested additional services for the removal of curb and islands on Bypass Plaza Drive and there were additional unanticipated base repairs. Work completed has exceeded the approved amount by \$38,884.27. Considering the current contract unit prices have not increased at the rate of current market prices for asphalt materials, we would like to add an additional \$350,000 to the current contract prior to renegotiation of pricing. These funds will allow us to pave more streets for less cost in the long run. Money for this item is available in the Municipal Aid account 535.00.51100.

Attachments: Memo, Change Order No. 1

Suggested Disposition: Receive and File; Approve

**4. Contractor for the Holly Hills Stormwater Improvements Project – Public Works**

The purpose of this agenda item is to seek Commission approval of the construction contract with R. W. Davidson Contracting in the amount of \$183,700.00, for the Holly Hills Stormwater Improvements Project, and for the Mayor to sign all related documents. The Holy Hills Stormwater Improvements Project will improve the drainage system in the Holly Hills neighborhood. Work includes removal of 120 linear feet of existing corrugated metal pipe (36" x 48" approximately) and replacement with 120 linear feet of Reinforced Concrete Box Culvert (36" x 60") with headwalls and 365 linear of concrete trickle channels. The project had a bid opening on April 8, 2021 and eight (8) bids were received as summarized in the attached Engineer's Recommendation Letter and Bid Summary. The design engineer reviewed the bids and contacted references for the low bidder. Everything was submitted correctly with the bid and they received positive references. We recommend awarding the contract to R. W. Davidson Contracting. This project will be funded by a Kentucky Infrastructure Authority (KIA) loan.

Attachments: Memo, Holly Hills Engineer's Recommendation Letter & Bid Summary, Contract  
 Suggested Disposition: Receive and File; Approve

**5.**

<b>Personnel Action</b>	<b>Employee</b>	<b>Department</b>	<b>Date</b>	<b>Position</b>
Promotion	Courtney Fallis	IT	4/13/21	Telecommunicator II TAC to GIS Technician
Promotion	Chris Wood	Fire/EMS	5/11/21	Firefighter II to Sergeant
Promotion	Patrick Brooks	Police	4/27/21	Sergeant to Lieutenant
Promotion	Jason Gannone	Police	4/27/21	Patrol Officer II to Sergeant
Resignation	T.A. Rankin	Fire	4/12/21	Fire Sergeant Authorize payout of accrued leave
Resignation	Cody Allen	PW/Streets	4/21/21	PW Tech III Authorize payout of accrued leave
Resignation	Jeffrey Cole Haney	Fire	4/1/21	Firefighter I Authorize payout of accrued leave
Appointment	Cory Porter	Police	4/27/21	Patrol Officer II
Appointment	Belinda Marcum	PW/Administrative Aide	4/13/21	Administrative Aide
Appointment	Jerel David Warner	PW/Transit	4/13/21	Transit Driver

Attachments: T. A. Rankin letter of resignation, Cody Allen letter of resignation  
 Suggested Disposition: Receive and File; Approve

Permission to make up to four (4) conditional offers of employment for the position of Firefighter/EMT Recruit. The request to make these conditional offers of employment is contingent upon successful completion of background, medical, psychological, polygraph, and drug screen examinations by each candidate.

**BOARDS**

**1. Code Enforcement Board – Appointment of Will Prible, expiring 4-24-24 (filling vacant term).**

Attachments: Letter from the Mayor, Appointee information  
 Suggested Disposition: Receive and File; Approve

## ACTION ITEMS

These are items where discussion is held by the City Commission. Items such as Ordinances, Orders and Resolutions are discussed under this section of the agenda. Public comments are not allowed except as authorized by the Mayor.

### 1. Second Reading

**“AN ORDINANCE REZONING PROPERTY located on Wilkinson Blvd with the address of 954 Wilkinson Blvd, more specifically described as PVA map number 061-00-00-080.00, from General Commercial District (CG) and Low Density Multifamily Residential District (RL) to High Density Multifamily Residential District (RH)”**. This ordinance had its First Reading on March 22, 2021. Summary: This ordinance approves a zone map amendment for the property with the address of 954 Wilkinson Blvd more specifically described as PVA map Numbers 061-00-00-080.00, from General Commercial District (CG) and Low Density Multifamily Residential District (RL) to High Density Multifamily Residential District (RH).

Attachments: Memo, Ordinance, Legal Description of the Subject Property, Staff Report reviewed by the Frankfort/Franklin County Planning Commission, Minutes from the February 11, 2021 Planning Commission Meeting

Suggested Disposition: Receive and File; Adopt Ordinance

### 2. First Reading

**“AN ORDINANCE AMENDING ORDINANCE NO. 12, 2020 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2020-2021”**. Summary: This ordinance amends Ordinance No. 12, 2020 Series, appropriating the revenue to be received by the City for the Fiscal Year 2020-2021 by adding the following expenditures as noted above:

- 1) General Fund-\$1,309,648 (aggregate total)
- 2) Capital Improvements-\$317,147 (aggregate total)

And by adding the following revenue:

- 1) General Fund -\$1,114,246 (aggregate total)

Attachments: Ordinance, Amendment Correspondence

Suggested Disposition: Receive and File; Approve Ordinance for second reading

### 3. Homeland Security Grant Resolution – Fire

The purpose of this memo is to request the Board of Commissioners approve a resolution authorizing the Mayor to make application for and, upon approval, to enter into an agreement with the Kentucky Office of Homeland Security for the 2021 Kentucky Homeland Security (KOHS) grant. During the subsequent years following the tragic events of September 11, 2001, the City was awarded substantial grant funding to strengthen Hazardous Material Response capabilities. During this time, the fire department purchased several Hazardous Materials monitors to aid in identifying unknown chemicals. Unfortunately, like all technologies, the current Hazardous Materials monitors have become obsolete and non-maintainable. The grant covers 100% funding for approved projects, however, KOHS grants typically do not cover annual maintenance cost. The total grant request is for \$107,507.30. It is anticipated that, if approved, a conservative budget impact is estimated at \$13,000 in maintenance, warranty, and software upgrades annually.

Attachments: Memo, Resolution

Suggested Disposition: Receive and File; Approve & Adopt Resolution

### 4. Agreement for Use of Facilities with Kentucky State University (KSU) & Resolution – Parks

Attachments: Agreement, Resolution

Suggested Disposition: Receive and File; Approve & Adopt Resolution

**5. Agreement for Use of Facilities (Baseball) with The Frankfort Christian Academy (TFCA) – Parks**

Attachments: Agreement

Suggested Disposition: Receive and File; Approve

**6. Agreements for Use of Facilities (Spring Soccer) with The Frankfort Christian Academy (TFCA) & Frankfort Independent Schools (FIS) – Parks**

Attachments: Memo, Agreements

Suggested Disposition: Receive and File; Approve

**7. A TIF Funding Percentage Resolution**

Attachments: Resolution

Suggested Disposition: Receive and File; Approve & Adopt Resolution

**8. Discussion of the Broadway Bridge**

**EXECUTIVE SESSION**

**EXECUTIVE SESSION PER KRS 61.810 (1)(F), PERSONNEL, DISCUSSIONS WHICH MAY LEAD TO AN APPOINTMENT OF A NEW CITY MANAGER. ACTION MAY BE TAKEN IN OPEN SESSION.**

**ADJOURNMENT**