

*City of Frankfort*  
*Capital of Kentucky*

Mayor  
William I. May, Jr.

315 West Second Street, P.O. Box 697  
Frankfort, Kentucky 40602  
(502) 875-8500  
[www.frankfort.ky.gov](http://www.frankfort.ky.gov)

Commissioners  
John R. Sower  
Scott Tippet  
Katrisha Waldrige  
Eric E. Whisman

7-10-20

**NOTICE**  
**SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, William I. May, Jr. hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, July 13, 2020, at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, July 13, 2020. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video conferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on **agenda items only** will still be accepted for the meeting, by emailing comments to [bhecker@frankfort.ky.gov](mailto:bhecker@frankfort.ky.gov) by Monday, July 13 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall [www.facebook.com/CityofFrankfortKY/](https://www.facebook.com/CityofFrankfortKY/).

Please see [www.frankfortema.org](http://www.frankfortema.org) for additional information.



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Mayor

## AGENDA

**SPECIAL WORK SESSION  
BOARD OF COMMISSIONERS  
300 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500 ~ [www.frankfort.ky.gov](http://www.frankfort.ky.gov)**

**July 13, 2020  
5:00 PM**

### CALL TO ORDER/ROLL CALL

**DISCUSSION ITEMS** - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. ***TIF Development Plan***
2. ***2020 Kentucky Legislative Update***
3. ***Update on reopening preparations for City Hall and other city facilities and venues***
4. ***ESRI Contract Renewal***

This memo requests authorization for the Mayor to sign the first year contract of a 3-year agreement with ESRI for an Enterprise License Agreement for GIS software and authorize the Mayor to sign all related documents (Sewer, IT and 911 Department). In July 2017 the City of Frankfort entered into a three year agreement with ESRI for Enterprise License Agreement of GIS software which expired on June 30, 2020. This contract is a renewal of another three year agreement which runs from July 1, 2020 to June 30, 2023 for a total of \$115,500.00 or \$38,500.00 per year. This renewal of an Enterprise License Agreement with ESRI gives the City unlimited access to ESRI software products for the duration of the contract. The License Agreement is being jointly funded by the Sewer Department, E911 and the IT Department. The annual cost of the License Agreement is being split between the Departments and has been included in the computer line item on each department's budget.

Attachments: Memo, Agreement  
Suggested Disposition: Receive and File; Approve

5. ***Fort Hill signage proposal***

### BOARDS

1. **Frankfort Electric & Water Plant Board** - Appointment of Kathryn Dutton-Mitchell (replacing Walt Baldwin vacancy), expiring 9-23-23

Attachments: Letter from the Mayor, Boards & Commissions Application & Information, Resume  
Suggested Disposition: Receive and File; Approve

2. **Board of Zoning Adjustment** - Reappointment of Margaret Townsley, expiring 7-01-24

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

3. **Civil Service Board for Police & Fire**- Reappointment of Kevin Mason, expiring 2-28-23

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

4. **Civil Service Board for Police & Fire**- Reappointment of Tonya Monsanto, expiring 2-28-23

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

**5. Board of Park Commissioners-** Reappointment of Steve Pewitt, expiring 5-01-24

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

**6. Code Enforcement Board-** Reappointment of Arthur McKee, expiring 4-24-23

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

**7. Frankfort/Franklin County Planning Commission -** Reappointment of Sherron Jackson, expiring 7-01-24

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

**8. Housing Authority -** Reappointment of Tom Grissom, expiring 1-29-24

Attachments: Letter from the Mayor, Resume  
Suggested Disposition: Receive and File; Approve

**DISCUSSION OF TENTATIVE AGENDA**

**EXECUTIVE SESSION:**

**EXECUTIVE SESSION PER KRS 61.810(1)(B), DELIBERATIONS ON FUTURE ACQUISITION OF REAL PROPERTY RELATED TO A NEW FIRE STATION AND PUBLIC INFRASTRUCTURE, WHERE PUBLICITY WOULD LIKELY AFFECT THE VALUE OF THE PROPERTY.**

**ADJOURNMENT**