

City of Frankfort
Capital of Kentucky

Mayor
William I. May, Jr.

315 West Second Street, P.O. Box 697
Frankfort, Kentucky 40602
(502) 875-8500
www.frankfort.ky.gov

Commissioners
John R. Sower
Scott Tippet .
Katrisha Waldrige
Eric E. Whisman

4-8-19

SPECIAL MEETING CALL

I, William I. May, Jr. hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, April 15, 2019, at 5:00 p.m., in the Council Chamber of the Municipal Building, 315 West Second Street. This meeting will be in lieu of the Regular Meeting scheduled for Monday, April 22, 2019. All items on the agenda will be considered and action will be taken.



Mayor



Equal Opportunity Employer
Equal Housing Opportunity

AGENDA

**SPECIAL REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500 ~ www.frankfort.ky.gov**

**April 15, 2019
5:00 PM**

INVOCATION

Dr. John T. Opsata, Senior Minister - First Christian Church

PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZEN COMMENTS—PLEASE USE THE SIGN IN SHEET. INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES.

CITIZENS COMMENTS ARE ON AGENDA ITEMS ONLY.

CEREMONIAL ITEMS

The Board of Commissioners traditionally recognizes city employees who are retiring or are being promoted. At this meeting, the following individuals will be recognized:

Presentations:

Recognition of logo winners for Reforest Frankfort.

Mayor May will recognize the month of May as National Preservation Month.

CONSENT CALENDAR

Items on the Consent Calendar are considered by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

1 Minutes - To be provided

Attachments:	None
Suggested Disposition:	Receive and File Approve

2 CT Mitchell Contract - Legal

Authorization for the Mayor to sign a one-year extension with CT Mitchell to perform the City audit. This extension is requested due to the need for consistency during the transition period in the Finance Department. The contract can be extended rather than bid because it qualifies as a professional service which is exempt from bidding requirements.

Attachments: 1. Charles T. Mitchell Contract Extension
Suggested Disposition: Receive and File
Approve

3 Buffalo Trace Boat Ramp - Legal

Authorization for the Mayor to sign an Amendment to Lease Agreement for the Buffalo Trace Boat Ramp. This time extension is necessary due to ongoing challenges with the contractor and the river.

Attachments: 1. Buffalo Trace Boat Ramp lease (2nd Amendment 3-24-19)
Suggested Disposition: Receive and File
Approve

4 Towing Contract - Police

The purpose of this memo is to request the award of a towing contract to Carey's Towing, further known as Carey's, for towing needs of the Police Department specifically and other city departments as needed and to authorize the Mayor to sign all related documents. The Police Department maintains a contract with a tow company to be on call. The company tows civilian vehicles from accident scenes and police vehicles when necessary. They aid in the recovery of stolen vehicles and storage for evidential purposes. Also, the tow company provides service to the other city departments for their large trucks and other vehicles. Bid specifications were made available and the proposal received from Carey's was the lowest. Carey's holds the current contract with the City for the Police Department. They maintain a holdover lot, storage lot, and secure building at 320 Rouse Avenue. Overall, they have been a reliable tow company.

Attachments: 1. Memo 2019 Tow Contract Careys
Suggested Disposition: Receive and File
Approve

5 Vehicle Purchase - Police (To be provided)

Attachments: None
Suggested Disposition: Receive and File
Approve

6 TIGER Grant Memo of Agreement with FEWPB for Reimbursement- City Manager (To be provided)

Attachments: None
Suggested Disposition: Receive and File
Approve

- 7 Request for approval to waive the Payment in Lieu of Taxes (PILOT) for 2018 for the Housing Authority of Frankfort - Finance**
Request approval to waive the Payment in Lieu of Taxes (PILOT) for 2018 for the Housing Authority of Frankfort. The Frankfort Housing Authority is a governmental agency that was established in 1941. Furthermore, the Housing Authority's property is not listed as taxable property in the City's property tax data base. The Housing Authority of Frankfort has requested annually by letter from the Executive Director of the Housing Authority a waiver of the Payment in Lieu of Taxes (PILOT). Approximate impact of \$8,500.00.

Attachments: 1. HOA 2018 PILOT Payment Waiver Request
Suggested Disposition: Receive and File
Approve

- 8 Fort Boone Construction Contract - Sewer**
The purpose of this memo is to request awarding the construction contract for the Ft. Boone Pump Station Rehabilitation Project to Todd Johnson Contracting, Inc. and for the Mayor to sign all related documents. Todd Johnson Contracting, Inc. was determined to be the lowest qualified responsible bidder at \$476,889.53 and the 5-year Budget Total for this project is \$550,000.00.

Attachments: 1. Memo for Ft. Boone P.S. - Todd Johnson
2. Ft Boone Recommendation Letter - 040119
3. Ft Boone Bid Tabulation-040119
Suggested Disposition: Receive and File
Approve

- 9 Amendment #3 for AECOM for the Poplar Creek/Home Depot Pump Station Project - Sewer**
The purpose of this memo is to request approval of Amendment #3 to an Engineering Agreement with AECOM for the Poplar Creek Pump Station Project and to authorize the Mayor to sign all documents related to the project. Amendment #3 for \$ 308,340.00 is to bring both the Poplar Creek Pump Station and the Home Depot Pump Station projects to Final Design, and covers Construction Services and Resident Project Representation through construction completion. The Poplar Creek Pump Station and Home Depot Pump Station will be consolidated into a single pump station eliminating the indefinite O&M costs of one pump station. The 5-year Budget Total for both pump stations is \$1,300,000.00.

Attachments: 1. Memo Amendment #3 for AECOM Poplar Creek PS
Suggested Disposition: Receive and File
Approve

- 10 Assistance Agreement with Strand Associates - Sewer (To be provided)**
Strand Associates will provide assistance to the City and the Sewer Department with the Agreement to accept the sanitary sewer flow from the Farmdale Sanitation District.

Attachments: None
Suggested Disposition: Receive and File
Approve

11 2018 Phase II Annual Report - Public Works (To be provided)

Public Works is seeking approval for authorization for the Mayor to sign the 2018 Phase II Annual Report for the City of Frankfort and Franklin County on behalf of the City of Frankfort. Every year the City of Frankfort is required to submit a report to the Kentucky Division of Water summarizing the City's Phase II program and its activities. The City of Frankfort, due to its size, is considered a Phase II City with regards to stormwater and, because of this designation, is required to have a program in place to perform tasks associated with preventing the storm runoff from becoming polluted. These tasks include education of the staff and public, preventative measures, and maintenance activities. Since Frankfort and Franklin County are co-permittees, a shared consultant assists in preparing the Annual Report each year and the report is required, by law, to be signed by the highest elected official in the governing body. The Mayor's is the required signature for the City and the Judge-Executive will sign on behalf of Franklin County (Public Works).

Attachments: None
Suggested Disposition: Receive and File
Approve

12	Appointment	Sara Anderson	Public Works	4/30/19	Deputy Director of Public Works
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Attachments: None
Suggested Disposition: Receive and File

BOARDS

ACTION ITEMS

These are items where discussion is held by the City Commission. Items such as Ordinances, Orders and Resolutions are discussed under this section of the agenda. Public comments are not allowed except as authorized by the Mayor

1 Second Reading

AN ORDINANCE AMENDING THE CITY OF FRANKFORT CODE OF ORDINANCES, SECTION 37.41(A)(1) RELATING TO THE EDUCATION COMPENSATION/ ASSISTANCE PLAN. This Ordinance had its First Reading on March 25, 2019. Summary: This ordinance amends Section 37.41(A)(1) of the City of Frankfort Code of Ordinances which establishes an Education Compensation/Assistance Plan through which each full time, regular, confirmed employee may receive reimbursement of tuition, allow the program to operate on a fiscal year instead of a calendar year.

Attachments: 1. Memo Tuition Assistance Ordinance Amendment
2. Ordinance Tuition
Suggested Disposition: Approve
Adopt Ordinance

CLOSED SESSION

- 1 **CLOSED SESSION PER KRS 61.810 (1)(C)LITIGATION -TO DISCUSS THE OLD Y LITIGATION AND KRS 61.810(1)(b) PROPERTY - DISCUSSION ON THE FUTURE ACQUISITION OF REAL PROPERTY RELATED TO ECONOMIC DEVELOPMENT WHEN PUBLICITY WOULD BE LIKELY TO AFFECT THE VALUE OF THE PROPERTY.**

Attachments: None
Suggested Disposition:

ADJOURNMENT