

**NOTICE
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, Layne Wilkerson, hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, February 8, 2021 at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, February 8, 2021. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video conferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on **agenda items only** will still be accepted for the meeting, by emailing comments to **bhecker@frankfort.ky.gov** by Monday, February 8 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall **www.facebook.com/CityofFrankfortKY/**.

Please see **www.frankfortema.org** for additional information.

S/Layne Wilkerson
T/Mayor

SPECIAL WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

February 8, 2021
5:00 P.M. (EST)

PRESENT: Commissioner Katrisha Waldrige
 Commissioner Kyle Thompson
 Commissioner Kelly May
 Commissioner Leesa Unger
 Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to move Discussion Item No. 4 (Timeline and process for hiring new City Manager) to Action Items. The motion was adopted by voice vote. Voting against the motion were Commissioner Unger and Commissioner May. This agenda item will become Action Item No. 7.

Discussion Items

Sister City Update

Bill Marshall reviewed the Sister City program of which the City has been a part of for 4 years. The Sister City to Frankfort is Shimamoto, Japan. The cost is \$600.00 per year to participate. Mayor Wilkerson referred this item to staff and would like to continue with the program.

Sustainable Strategies contract renewal

Rebecca Hall, Community Relations/Grants Manager, suggested that the City renew the contract with Sustainable Strategies DC. The agency has contacts that the City does not have that assist with grants. Mayor Wilkerson referred this item to staff and would like to place this item on the Special Regular Meeting Agenda for a vote.

NEA Grants for Arts Project

Rebecca Hall, Community Relations/Grants Manager, spoke about the grant for arts which will assist with murals, sculptures, sidewalk art, etc. The Board of Commissioners agreed to apply for the grant without objection.

Action Items

2020 Property Tax Assessment Roll Invoice Payment to PVA

Alicia Boyd, Finance Director, presented the 2020 Property Tax Assessment Roll Invoice to the PVA in the amount of \$40,000.00 which is an annual fee. It was moved by Commissioner Thompson, seconded by Commissioner Unger, to approve payment. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Shop Local Frankfort Program

Blair Hecker, Community Relations, presented additional options to the Board of Commissioners regarding the Shop Local Frankfort Program Yiftee gift cards. Following discussion, it was moved by Commissioner Waldrige, seconded by Commissioner Unger, to accept option No. 3 which is to disperse individual gift cards. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, Unger and Mayor Wilkerson (4). Those voting against the motion were none (0). The motion was thereupon adopted. *Note; Commissioner May recused himself.*

Timeline and process for hiring new City Manager

The timeline and process for hiring a new City Manager was discussed. Items such as changes to the job description, 4 week advertisement, no search firm will be hired as Human Resources will handle the applications. The Mayor directed staff to post the position of City Manager with additional deadlines being discussed at the Special Regular Meeting.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to dismiss the Interim City Manager responsibilities from Tommy Russell and move him back to full time Emergency Management and Laura Ross, City Solicitor would assume duties until a permanent City Manager is hired. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige and Thompson (2). Voting against the motion were Commissioners Unger, May and Mayor Wilkerson (3). Therefore the motion failed.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, that the meeting adjourn. The motion was adopted by voice vote. The meeting adjourned at 6:35 p.m.

Mayor

Attest:

City Clerk