

PRESENT: Commissioner Katrisha Waldrige
Commissioner Scott Tippet
Commissioner Eric E. Whisman
Commissioner John R. Sower
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Pastor Mario Radford of Kentucky State University. The Pledge of Allegiance was recited.

Citizen Comments

Janice and Corbett Fowler spoke about sewer issues at 545 Pierce Lane.

Ricky Crombie presented information regarding replacing the natural grass sports fields at Capital View Park with synthetic turf.

Consent Calendar

The following miscellaneous and personnel items were presented:

1. Minutes - January 3, 2019 Special Meeting; January 14, 2019 Work Session; January 28, 2019 Special Meeting; January 28, 2019 Regular Meeting.

2. Moved to Action Items - 2020 Highway Safety Grant Proposal - Police

3. PVA 2018 Property Tax Roll Update - Finance

Authorized the payment of the annual invoice to the PVA of \$40,000.00. The PVA updates property tax rolls (names and addresses), assesses property values, and acquires the Kentucky State Certification annually for both the County and City Property Rolls. The annual cost to the City of Frankfort for performing this function is \$40,000. The County PVA Office updates the Property Tax Rolls for a cost of \$40,000/Yr. Request for the City of Frankfort to pay the invoice to the Property Valuation Administrator for the annual Property Tax Roll update for 2018 in the amount of \$40,000.00.

4. Bid Acceptance - Kentucky Office of Homeland Security Grant - Fire

Authorized the acceptance of a bid by BMK Ventures Inc. for the purchase of a full Body Adult Patient Simulator Manikin and accessories for \$49,529.00 and authorized the Mayor to sign all related documents. Frankfort Fire Department was awarded \$48,400.00 from Kentucky Office of Homeland Security (KHOS) Grant for the purchase of one (1) a full Body Adult Patient Simulator Manikin in October 2018. During the 2018 State Office of Homeland Security Grant cycle, Frankfort Fire Department received authorization to apply for a high fidelity, full body patient simulator to enhance its education programs offered for Emergency Medical Providers. Since notified of our grant award, Rebecca Hall and Chief Briscoe have worked diligently to finalize the remaining grant paperwork and received the final grant Contract in November of 2018. A bid package, 218002-41, was posted with a submittal deadline of November 26, 2018, at 2 pm. Unfortunately, we did not receive any bids by the deadline, and the bid package was re-advertised with a new deadline of February 1, 2019. As a result, the City received two (2) bids. One from BMK Ventures Inc. for \$49,529.00 and one from Beacon Point Associates, LLC for \$52,284.38. While the BMK Ventures Inc. for \$49,529.00 is \$1,597.50 more than the grant award, funds to cover this excess is available in account 100.41.55460 to cover the cost. Once purchased and all receipts are submitted, KHOS will reimburse the City of Frankfort \$48,400.00. There will be an initial budget impact of \$49,529.00 with \$48,400.00 being reimbursed from Kentucky Office of Homeland Security upon submittal of appropriate documentation. The remaining \$1,597.50 will be covered utilizing funds from our training account, 100.41.55460.

5. Medical Director Contract with Dr. Lubbers- Fire

Authorized the monthly contract with Dr. Walter Lubbers to serve as the Medical Director of the Frankfort Fire and Emergency Medical Services, E-911 Dispatch Center, and the Franklin County Fire Department as required in the inter-local agreement between the City of Frankfort and Franklin County in the amount of \$500.00 monthly and authorized the Mayor to sign all related documents. In accordance to Kentucky Revised Statute (KRS) Chapter 311A, and 202 KAR 7:801 as enacted by the Commonwealth of Kentucky and the Kentucky Board of Emergency Medical Services (KBEMS), the City is required to have a licensed Medical Director which provides medical direction and medical oversight to Frankfort Fire and EMS ambulance service and Teaching Education Institute (TEI). Dr. Lubbers has served this vital role since December of 2014 under a current contract with the University of Kentucky, College of Medicine, Department of Medicine (UK) for an annual amount of \$25,000.00. Dr. Lubbers is no longer employed by the University of Kentucky, College of Medicine, Department of Medicine and Fire Administration wishes to continue to contract with Dr. Lubbers for services as Medical Director of the Frankfort Fire and Emergency Medical Services.

Dr. Lubbers has provided excellent service as the Medical Director for the City of Frankfort and has made monumental changes in our service delivery that has benefited our community. Dr. Lubbers remains instrumental in our success in our TEI offerings including most importantly our Paramedic Program. Dr. Lubbers is currently transitioning to his new position at the University of Cincinnati (UC) and we are awaiting draft contracts from UC as they have agreed to allow Dr. Lubbers to remain our Medical Director under their authority similarly to what our previous contract with UK allowed. We, the City of Frankfort, have notified UK of our intent to terminate our current contract effective March 2, 2019 as Dr. Lubbers is no longer an employee of UK. Dr. Lubbers has agreed to remain our Medical Director for all programs currently covered by entering into a monthly, automatically renewing contract for a period of up to one year. April 2019. for a monthly fee of \$500.00. It is the intent that once UC finalizes a contract for Dr. Lubbers to serve as our Medical Director under their authority, that this contract will be terminated to allow the execution of a long-term agreement with UC. This contract has a budget impact of \$500.00 per month. Currently, the Fire Department as an open P.O. for the current contract with UK that has \$14,583.35 remaining and it is the intent to request a vendor change to allow payment from this existing P.O. 2018-00398. Recommend the Board of Commissioners approve the monthly contract with Dr. Lubbers for the amount of \$500.00 monthly and authorize the Mayor to sign all related documents.

6. Associate Medical Director Contract with Dr. Corey - Fire

Authorized a contract with Dr. Tyler Corey to serve as the Associate Medical Director of the Frankfort Fire and Emergency Medical Services Teaching Education Institute (TEI) in the amount of \$750.00 monthly and authorized the Mayor to sign all related documents. In accordance to Kentucky Revised Statute (KRS) Chapter 311A, 202 KAR 7:801 as enacted by the Commonwealth of Kentucky, the Kentucky Board of Emergency Medical Services (KBEMS), and the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP), the City has the option to have a licensed physician serve as an Associate Medical Director to assist in the medical oversight to Frankfort Fire and EMS Teaching Education Institute (TEI). Frankfort Fire and EMS has never required the use of an Associate Medical Director however, with the recent relocation of Dr. Lubbers, the wish to increase working relationships with Frankfort Regional Medical Center, and the wish of Fire Administration to increase participation from a licensed Emergency Room Physician, Fire Administration wishes to enter into a contract with Dr. Corey for services of Associate Medical Director.

As we, the Frankfort Fire Department, wish to continue to seek Accreditation of our Paramedic Program we felt it in our best option to find an Associate Medical Director to assist in the medical oversight to Frankfort Fire and EMS Teaching Education Institute (TEI). The addition of an Associate Medical Director will allow for an increased presence of a licensed Emergency Room Physician in our education programs to enhance student learning. Unlike the Medical Director, the Associate Medical Director's contract is for their services in training and education only. This contract will become effective on March 1, 2019, and remain in effect through February 28, 2020. This agreement has an automatic renewal for one year each year after that unless modified or a new contract is executed before each automatic renewal, but in no event shall it be renewed for more than two (2) additional one-year terms. Ultimately, this agreement allows for the Associate Medical Director's service for the upcoming paramedic cohort slated to begin at the end of March 2019. The contract requires that Dr. Corey perform the duties contained within the contract for approximately ten (10) hours per month, but in no event shall his performance exceed one-hundred ten (110) hours per year. This contract has a budget impact of \$750.00 per month. Funds for this contract will be taken from account 100.41.5365, professional services. The account currently has \$7,800.00 remaining for this FY. Recommend the Board of Commissioners approve the contract with Dr. Corey for the amount of \$750.00 monthly and authorize the Mayor to sign all related documents.

7. REMOVED - Mobile Data Computers - IT

8. Thermal Imaging Camera Grant Acceptance - Fire

Authorized the acceptance of the 2018 Thermal Imaging Camera Grant from the Kentucky Fire Commission in the amount of \$3,200.00 and authorized the Mayor to sign all related documents. Each year, the Kentucky Fire Commission's Educational & Eligibility Committee offer assistance, in the form of grant funding, to fire departments for the purchase of Thermal Imaging Cameras. Departments can only receive funding every three years if awarded. The Fire Department filed for this grant in late 2018 and received notification on January 28, 2019 that we were awarded \$3,200.00 from Kentucky Fire Commission's Thermal Imaging Camera Grant program. There will be an initial budget impact of approximately \$7,500.00 with \$3,200.00 being reimbursed from Kentucky Fire Commission's Thermal Imaging Camera Grant program upon submittal of appropriate documentation. The remaining \$4,300.00 will be covered utilizing funds from our equipment account 100.42.56550.

9. Moved to Action Items - Purchase 5 Replacement 242 Cut-A-Way Buses - Transit

10. Professional services agreement with Arcadis for Hydraulic Modelling- 2019 - Sewer

Authorized a Professional Services Agreement in the amount of \$276,400 with Arcadis for Hydraulic Modelling, and authorized the Mayor to sign all related documents. The City of Frankfort is under a consent judgment with the Kentucky Division of Enforcement to protect water quality by eliminating separate sanitary sewer overflows and reducing combined sewer overflows. In 2008, just after the consent judgment was issued, a model of the combined system was developed. Then in 2013-2014 a separate system model was created. Our CSO Long Term Control Plan (LTCP) projects were defined based on the combined system model. These projects were defined and scheduled to capture and treat up to 99% of the baseline flows. At this time, we are ready to consolidate the separate and combined models into one and update the model and re-evaluate and define our CSO LTCP projects. We will also use this model in support of several other projects, to evaluate the capacity and hydraulics of the sewer system in those project areas.

In 2015-2016 The Frankfort Sewer Department collected flow data throughout the sewer system to use in updating/calibrating our sewer models. This current modelling project will calibrate to the collected data and analyze proposed projects to determine the level of control. This will allow us to redefine our projects, show the percent capture in the combined sewer system and hopefully meet our consent judgment requirements more quickly. As requested by the Kentucky Division of Water and Division of Enforcement, the results of this model are also in support of our 10 year extension request to the consent judgment deadline. A purchase order for Arcadis in the amount of \$276,400 will cover the cost of this agreement. This cost is in line with projects of similar scope. This project is in the budget and funding is available in account 300.68.56555. This account has a budget of \$9,085,000.00 and as of December 31, the account has \$2,691,954.50 expensed and encumbered. Recommend the City Commission approve the attached Professional Services Agreement, authorizing the Mayor to sign all related documents.

11. Moved to Action Items - Certified Local Government Grant - Grants

12. Leases with Harrod Brothers Funeral Home and Cohen Brothers of Lexington, Inc. regarding property purchased on Regan Street - Legal

Authorized the leases and approved for the Mayor to sign all documents related to the leases. The purpose of this memorandum is to provide information regarding two proposed lease agreements between the City and Harrod Brothers Funeral Home and Cohen Brothers of Lexington, Inc. for use of a portion of the property recently purchased by the City on Regan Street, and to request Board of Commissioners approval. On December 12, 2018, the City purchased property located on Regan Street that the Fire Department had previously leased from the Trust A under the Last Will and Testament of Rodney Ratliff. At the time of the purchase Harrod Brothers Funeral Home rented a 3 bay garage which fronts on Regan Street, and Cohen Brothers of Lexington, Inc., rented parking spaces to park their diesel trucks and plug them in on a portion of the property on Regan Street from the Ratliff Trust.

The key features of the proposed leases are as follows:

1. The leases are for a period of one year from January 1, 2019 to December 31, 2019, with an additional five (1) year term renewal option. The City reserves the right to cancel the leases at any time upon sixty (60) days written notice to Lessees.
2. Harrod Brothers Funeral Home shall pay \$250.00 per month and Cohen Brothers of Lexington, Inc. shall pay \$500.00 per month.
3. Lessees will maintain said property in a reasonable manner and shall provide proper care and supervision of the property.
4. Lessees will maintain required insurance during the lease.

13. Extension of Contract for 231 East Main Street - Legal

Authorized to amend purchase contract for 231 East Main Street to extend the final closing date to before or on July 15, 2019. The purpose of this extension is to allow Franklin County Fiscal Court time to obtain the release of a reversionary clause within the deed to the property.

14. Memorandum of Agreement between the City of Frankfort Sewer Department & Department of Military Affairs - Legal/Sewer

Authorized the Mayor to sign the Memorandum of Agreement that pertains to the sewer system at Boone National Guard Center and any related documents.

15. The following personnel items were presented:

- Appointment of John Dudinskie in the Police Department as Patrol Officer II, effective 2/19/19 (Police).
- Appointment of Jeffrey Phillips in the Sewer Department as Electrician, effective 2/19/19 (Sewer).
- Resignation of TJ Wooldridge in the Sewer Department as Maintenance Tech III, effective 3/4/19 and authorize payment of accrued leave (Sewer).
- Resignation of Matt Tate in the Sewer Department as Sewer Tech III, effective 2/15/19 and authorize payment of accrued leave (Sewer).

It was moved by Commissioner Tippett, seconded by Commissioner Whisman, that items of the Consent Agenda be adopted as amended. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

Action Items

1. Second Reading

%N ORDINANCE AMENDING SECTION 37.51(B) OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO UNIFORM ALLOWANCE FOR MEMBERS OF POLICE AND FIRE DEPARTMENTS+was presented and read. This Ordinance had its First Reading on January 28, 2019. Summary: This ordinance amends Section 37.51(B) of the City of Frankfort Code of Ordinances to delete the set uniform amount of \$750.00 per member and provide that the Police and Fire Chiefs are able to allocate an amount per member to be determined annually based on reasonable industry standards, and included in the annual City budget. It was moved by Commissioner Tippett, seconded by Commissioner Sower, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 1, 2019 Series).

2. Second Reading

%N ORDINANCE AMENDING SECTION 40.21(A)(3)(a) OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO POLICE DEPARTMENT ORIGINAL APPOINTMENTS+ was presented and read. This Ordinance had its First Reading on January 28, 2019. Summary: This ordinance amends Section 40.21(A)(3)(a) of the City of Frankfort Code of Ordinances to delete requirement that applicants considered under the City Accelerated Candidate Program possess a minimum of two years full-time law enforcement experience. . It was moved by Commissioner Tippett, seconded by Commissioner Whisman, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 2, 2019 Series).

3. First Reading

%N ORDINANCE AMENDING ORDINANCE NO. 13, 2018 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2018-19+was presented and read.

Summary:

To Summarize an ordinance amending the 2018-19 budget to provide monies for the City of Frankfort to fund the following:

1. Regan Street Property Purchase (\$250,000)
2. 231 East Main Property Purchase (\$225,000)
3. Homeland Security Grant (\$48,400) (pass thru entire amount)
4. Fire Prevention Grant (\$120,960) (pass thru \$115,200)
5. City Manager/Grants Manager . Wetlands Grant (\$24,000) . Recycling Grant (\$60,000) (pass thru entire amounts)

Total 2018-19 Gross Budget amendment \$728,360 (net amendment of Pass Thru Grants \$480,760)

4. First Reading

%N ORDINANCE TO AMEND THE CITY OF FRANKFORT\$ CODE OF ORDINANCES . CHAPTER 152 . BY AMENDING THE CITY OF FRANKFORT\$ ZONING REGULATIONS L ARTICLES 4.06, 4.08 AND ADDING ARTICLES 4.25- 4.263, URBAN MIXED USE DISTRICT+was presented and read. Summary: This ordinance amends the City\$ Zoning Ordinance, Article 4-to include a new %M+ Urban Mixed Use District, add the appropriate column to the 4.06 Table of Permitted Uses, and amend 4.08 Bulk, Density and Height Table to add the appropriate column.

5. Surplus Vehicles and Order - Police

Authorized the surplus of one (1) Ford Crown Victoria (CV) police vehicle and one (1) Ford Explorer, and authorized the Mayor to sign all related documents. These vehicles will be sold by electronic auction. The Police Department continues to maintain a quality fleet that will allow the officers to fulfill their duties throughout their work day. Part of that maintenance to the fleet includes ridding the department, through surplus, of vehicles that become fiscally irresponsible to maintain. The two (2) vehicles in question have reached their limits where it is not worth the city continuing the maintenance and upkeep. Both vehicles have over 100,000 miles on them. The 2007 CV needs an A/C compressor and other maintenance totaling approximately \$1,800.00. The 2007 Explorer needs a second rebuilt transmission (first one is out of warranty), cost totaling approximately \$2,300.00. The budget impact would be minimal. We would not be paying to repair these vehicles and they would be removed from our city insurance.

It was moved by Commissioner Tippett, seconded by Commissioner Sower, that the Order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 5, 2019 Series).

6. Declaration of 2 Handguns as Surplus and Order - Police

Authorized the declaration of 2 city owned handguns as surplus for buy back by retired officer Travis Ellis. Frankfort Code of Ordinance 40.03 (B) allows for the purchase of service weapons by retired officers. Retiring Officer Travis Ellis has expressed interest in purchasing his city service weapons in retirement. In order to complete the transaction to permit the retired officer to purchase these weapons, the weapons must be declared surplus by the City Commission. The form mentioned in 40.03 has been completed and is on file. As a matter of practice, the police department collects donated funds from current officers and staff to purchase a retiring officer\$ service handguns. By the end of the service, these weapons are heavily used and diminished in value. The total fair market value is determined through websites that specialize in Firearms market value. The total fair market buy back for these weapons is determined to be \$330. This amount has already been given to the Finance Department to reimburse the city for the cost of the handguns. The final step in completing this transaction is Commission approval to declare the following items as surplus property. *1 Glock Model 22 Handgun & 1 Glock Model 27 Handgun*

It was moved by Commissioner Waldrige, seconded by Commissioner Sower, that the Order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 6, 2019 Series).

7. KIA Loan Acceptance and Resolution – Collins Lane I&I Reduction Project - Grants

Authorized Grants to accept funds relating to loan assistance from the Federal Assisted Wastewater Revolving Loan Fund for the Collins Lane I&I Reduction project. This resolution will authorize the Mayor to sign documents accepting funds through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to secure loan assistance from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) for proposed wastewater treatment facilities improvements, and to authorize the Mayor as the City of Frankfort's Official Project Representative to carry out necessary negotiations for and administer the loan assistance the applicant may obtain from the Federally Assisted Wastewater Revolving Fund. The approval of the Resolution will have no fiscal impact on the City. However, if the City chooses to borrow funds under this program, it will have to repay the borrowed funds

It was moved by Commissioner Whisman, seconded by Commissioner Tippet, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman and Sower (4). Those voting against the motion were none (0). Mayor May was present and recused himself from the vote. The Resolution was thereupon adopted (Resolution No.3, 2019 Series).

8. Trail Name Recommendation for Old Pinsky Trail and Resolution - Grants

Authorized the naming of the Transportation Alternative Project from downtown to East Main Street (Old Pinsky Trail) The Bourbon Road Rail Trail+from a group comprised of Walk/Bike President Brent Sweger, Walk/Bike Immediate Past President Don Stosberg, Commissioner Scott Tippet, Commissioner Eric Whisman and Community Relations/Grants Manager Rebecca Hall. Various city staff members, Walk/Bike officers and citizens have been working toward implementing a rail to trail project along the Old Pinsky Trail for almost two decades. At various points during this process it has been brought to the attention of the City that the Pinsky+name is sometimes met with less than enthusiasm from some members of the community. With that in mind Interim City Managers asked a group of involved citizens, Commissioners and staff to meet, discuss and make a recommendation for the trail name. After discussing the history of the Frankfort and Cincinnati Railroad and its importance in moving product from local distilleries for decades, the group recommends The Bourbon Road Rail Trail.+The spur from the trail that will be built to East Main across Kentucky State University property will be named by KSU. This item will not impact the budget.

It was moved by Commissioner Whisman, seconded by Commissioner Sower, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No.4, 2019 Series).

9. First Reading

AN ORDINANCE REPEALING CHAPTER 94 OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO ENERGY PROJECT ASSESSMENT DISTRICT+was presented and read.. Summary: This ordinance repeals Chapter 94 of the City of Frankfort Code of Ordinances relating to the Energy Project Assessment District program.

10. A Municipal Order for the transfer of 204 Landings Drive to Bluegrass Community Action Partnership - Legal

It was moved by Commissioner Tippet, seconded by Commissioner Waldrige, that the Order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 7, 2019 Series).

11. A Municipal Order for the sale of Lot No. 188, Fort Boone Highlands Subdivision by sealed bids - Legal

It was moved by Commissioner Whisman, seconded by Commissioner Sower, that the Order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 8, 2019 Series).

12. MOVED TO MARCH 25th - Bourbon on the Banks - MOA

13. 2020 Highway Safety Grant Proposal - Police

Authorized an application for Highway Safety Grant funds and authorized the Mayor to sign all grant-related documents (Police Department).The Police Department will be reimbursed for manpower overtime and use of equipment while participating in this program. The total grant request for federal FY 2020 will not exceed \$189,000.00. There is no match requirement for this funding. The mission of this grant is to plan and execute a comprehensive traffic safety program to reduce the number of fatalities and injuries on Kentucky's roadways, utilizing present and potential resources on the local, state and national levels. The Governor's Highway Safety Program coordinates highway safety programs focused on public outreach and education, enforcement, promotion of new safety technology, integration of public health strategies and techniques, advocacy for traffic safety issues, and collaboration with state and local governments. The City of Frankfort would like to apply for funds associated with personnel and equipment not to exceed \$189,000.00.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, that the application be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

14. Purchase 5 Replacement 24/2 Cut-A-Way Buses - Transit

Authorized the purchase of (5) five replacement buses from MidSouth Bus Center via KPTA Bid #7 and authorized the Mayor to sign all related documents. Frankfort Transit was awarded \$77,000 under a 5339 Grant to purchase a 24/2 Cut-A-Way Bus. In addition, Frankfort Transit was awarded under a 5339 (B) Grant \$405,000 to purchase (4) four replacement 24/2 Cut-A-Way Buses. The purchase of these buses would replace the following vehicles:

2009 Chev/Kodiak	257,430 miles
2009 Chev/Kodiak	246,033 miles
2012 Ford/F-550	141,320 miles
2012 Ford/F-550	142,570 miles
2012 Ford/F-550	141,414 miles

The replacement vehicles would be purchased via KPTA Bid #7. The current vehicles would be sent to surplus, used for spare parts or could be donated with KYTC approval. The total amount requested to purchase (5) five 24/2 buses is \$497,366. Of this amount, \$482,000 will be reimbursed by the 5339 and 5339(B) grants. The state has requested that the City cover 3.08% of the cost of the new buses. The total cost to the city would be \$15,366. Funds are available in the Capital Improvement Account # 530- 00-51100. Payment for these vehicles is upon delivery. Therefore, funds will need to be made available next fiscal year (FY2020). Funds to purchase the (5) five 24/2 buses would initially come from the Capital Improvement Account and the cost would be reimbursed via Section 5339(b):KY-2017-003-02LC390317111, ALI Code 11.12.04 and Section 5339: KY-2018-001-00LC39XX18111, ALI Code 11.12.04. The total cost to the city to purchase all (5) five buses \$15,366.

It was moved by Commissioner Whisman, seconded by Commissioner Sower, that the purchase be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

15. Certified Local Government Grant - Grants

Authorized the submittal of a Certified Local Government Grant (CLG) application to conduct a Historic Preservation Educational Workshop with Preservationist Bob Yapp. The Educational Outreach will include one day of Historic Preservation talks and seminars by Mr. Yapp and one day of a hands-on workshop. The seminars and workshop will be determined by the Planning and Community Development staff after soliciting input from the Architectural Review Board and other stakeholders. Many of our citizens who own historic properties are unaware of the importance of their structure, how to maintain the structure or what programs or funds are available to aide in the preservation of their property. Staff requests to apply for CLG funding in the amount of \$11,000.00 to cover the costs for a Historic Preservation Educational Workshop with Preservationist Bob Yapp. We have acquired initial quotes for the needed services to perform this workshop and believe \$11,000 will be sufficient. The federal share requested (60% of award) is \$6,600.00 from the Kentucky Heritage Council. Local match for this project (40% of the award), would be \$4,400.00, based on preliminary information. in kind services will not be sufficient to secure the services. The match will need to be funded from the FY2020 General Fund. The entire project will cost an estimated \$11,000. If funded, the CLG Grant will cover 60%, or \$6,600, of the project. The \$4,400 match (40%) would need to be funded in the 2019-2020 Budget.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, that the application be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Note: Commissioner Whisman requested for staff to remove Mr. Yapp's name as consultant and the grant should state Bob Yapp or similar preservation expert.

Old Business/New Business

Commissioner Sower stated that he requested Kathy Fields, Human Resources Director, pull a list of predominately black colleges to include when advertising for open positions.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to go into closed session per KRS 61.810 (1)(b) property . discussion on potential sale of the Gooch House where public discussion may affect the value of the property and KRS 61.810 (1)(c) litigation- to discuss & update on the status of the Old Y. The meeting went into closed session at 5:50 p.m.

It was moved by Commissioner Tippet, seconded by Commissioner Waldrige, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 6:38 p.m.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to approve the contract for the sale of the Gooch House with Addendum, along with Surplus Order and authorize the Mayor to sign all related documents. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The order was thereupon adopted (Order No. 9, 2019 Series).

It was moved by Commissioner Tippet, seconded by Commissioner Whisman, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 6:42 p.m.

Mayor

Attest:

City Clerk