

PRESENT:

Commissioner Katrisha Waldrige  
Commissioner Kelly May  
Commissioner Leesa Unger  
Commissioner Anna Marie Rosen – via GoToMeeting  
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Mayor Wilkerson called the meeting to order. The invocation was given by Dr. Marian Taylor. The Pledge of Allegiance was recited.

**Ceremonial & Recognition**

The Board of Commissioners gave recognition to various community members on their accomplishments. Yes Arts was recognized along with the Sunshine Center Jail and Bail.

Mayor Wilkerson reminded the community of International Jazz Day on Friday, April 29<sup>th</sup> at The Grand Theatre.

Laura Hagg, City Manager, spoke about the Commonfest which is this Saturday, April 30<sup>th</sup> behind the Capital.

Note: There were no citizen comments.

**Consent Calendar**

The following miscellaneous and personnel items were presented:

**1. Minutes – Special Meeting, March 7, 2022; Work Session, March 14, 2022; Special Meeting, March 17, 2022; Regular Meeting, March 28, 2022**

**2. Holly Hills Change Order No. 1 – Public Works**

Authorized a change order to the contract with R.W. Davidson Contracting, for the Holly Hills Stormwater Improvements Project, and for the Mayor to sign all related documents. The Holly Hills Stormwater Improvements project will improve the drainage system in the Holly Hills neighborhood. Removal of the existing corrugated metal pipe and replacing it with a larger reinforced concrete box culvert, installation of new headwalls, and 365 feet of concrete trickle channels will lessen the volume of stormwater that currently overwhelms the system and floods yards, garages, and crawl spaces. Some additional work was added to this contract due to found conditions. Additional contract time was also required as a result of this additional work and delays in receiving materials. The water main in the vicinity of the new box culvert was required to be lowered and an additional curb inlet and stormwater pipe are required to be replaced. Delays related to material delivery, the additional work described above, and replacement of an aging sanitary sewer below the new box culvert have resulted in the need to extend the contract time by 177 days. The total change order amount requested is \$48,891.28. The KIA loan has budget availability to cover the cost of this change order. The loan funding will be routed through the Stormwater Account No. 735.00.51100. Approval of Change Order No. 1 with R. W. Davidson Contracting in the amount of \$48,891.28 with a 177 day time extension and for the mayor to sign all related documents.

**3. Cleaning Services Contract – Public Works**

Authorized the award the Janitorial Services Contract to Laura's Cleaning Services, LLC and for the Mayor to sign all related documents. On March 22, 2022, the City of Frankfort opened two bids for janitorial cleaning services for four city buildings (City Hall @ 315 West Second Street, Public Safety Building @ 300 West Second Street, Frankfort Technology Building @ 314 West Second Street, Parks and Recreation Administration Office/Pro Shop @ 800 Louisville Road). The bids were submitted as lump sum amounts as follows:

Autumn Rose Landscaping, LLC at \$11,000/month  
Laura's Cleaning Service, LLC at \$6,800/month

The current cleaning contract was for \$5,800/month with Laura's Cleaning Services. The total square area of the four buildings is approximately 61,300 sq ft making the rate quoted by Laura's Cleaning Services \$0.11 per square foot. This rate is within industry averages for the services provided (typical range \$0.05 - \$0.25 / square foot). Funds are available in account 100.64.53295. Public Works recommends approval of Janitorial Services Contract with Laura's Cleaning Services, LLC and for the Mayor to sign all related documents.

**4. Professional Services Contract Hazen and Sawyer, PSC for BRIC Mero Flood Pump Station Renewal and Mero Sanitary Pump Station Relocation {Design} – Sewer**

Authorized a Professional Services Contract with Hazen and Sawyer, PSC for design and environmental and historic preservation documentation for the BRIC Mero Flood Pump Station Renewal and Mero Sanitary Pump Station Relocation and authorized the Mayor to sign all related documents. On July 1, 2021, the City was informed that the BRIC application has been selected for further review and funding consideration to receive a grant of \$9,978,713.79 dollars toward the project. FSD has advertised, received qualifications from seven firms, and entered into negotiations with the highest ranked firm, Hazen and Sawyer, PSC. This project will renew the existing Mero Flood Pump Station with new pumps and electrical equipment which are over 50 years old. The project will also relocate the Mero Sanitary Pump Station from the river side of the floodwall to the protected side. This will reduce the number of combined sanitary sewer overflows. This project is a consent judgment required project. This project is in the Capitol Improvement Plans and will be budgeted for design in the FY22-23 Budget. Staff recommends that the Mayor and City Commission approve the Professional Services Agreement with Hazen and Sawyer, PSC. Once the Professional Services Agreement is approved and signed, the Sewer Department will issue a Purchase Requisition in the amount of \$1,681,167.00 for a Professional Services Agreement with Hazen.

**5. Professional Services Contract Hazen and Sawyer, PSC for BRIC Mero Flood Pump Station Renewal and Mero Sanitary Pump Station Relocation {Grant Administration} – Sewer**

Authorized a Professional Services Contract with Hazen and Sawyer, PSC for grant administration for the BRIC Mero Flood Pump Station Renewal and Mero Sanitary Pump Station Relocation and authorized the Mayor to sign all related documents. On July 1, 2021, the City was informed that the BRIC application has been selected for further review and funding consideration to receive a grant of \$9,978,713.79 toward the project. FSD has advertised, received qualifications from three firms, and entered into negotiations with the highest ranked firm, Hazen and Sawyer, PSC. This project will renew the existing Mero Flood Pump Station with new pumps and electrical equipment which are over 50 years old. The project will also relocate the Mero Sanitary Pump Station from the river side of the floodwall to the protected side. This will reduce the number of combined sanitary sewer overflows. This project is a consent judgment required project. The Grant Administration contract is expected to be fully reimbursed by a FEMA through an allowable 5% Project Management Fee. Staff recommends that the Mayor and City Commission approve the Professional Services Agreement with Hazen and Sawyer, PSC. Once the Professional Services Agreement is approved and signed, the Sewer Department will issue a Purchase Requisition in the amount of \$292,859.00 for a Professional Services Agreement with Hazen.

## **6. Candleberry Sewer Extension – Sewer**

Authorized a sewer extension contract with The Candleberry Company and for the Mayor to sign all related documents. The Candleberry Company owns the property at 1150 Chenault Road and wishes to construct a sewer extension for the development of that property. The owner proposes to install 633' of 8" PVC SDR 35 main line pipe and four new manholes. The owner will also reconstruct 18 feet of privately owned 8" sewer with PVC SDR 35 that will become owned by FSD. The owner has met all of the requirements of the Sewer Department for this sanitary sewer extension. Furthermore, the Owner will construct 140 feet of 8" PVC SDR main line pipe and one new manhole that will be privately owned and maintained. Recommend the City Commission approve the sewer extension contract with The Candleberry Company. Once the Sewer Extension is approved, FSD will send a letter to the KDOW for final approval from the State.

## **7. Sports MOAs at Capitol View Park – Parks**

Authorized the Sports MOA's at Capitol View Park. In 2021, the City worked extensively with Frankfort Independent Schools and The Frankfort Christian Academy to develop a plan for amicable shared use of the soccer fields at Capitol View Park, resulting in separate but coordinated agreements for both schools. According to Parks Director Shawn Pickens and the school superintendents, the arrangement worked out very well with no major disputes. It is now time to renew the agreements in anticipation of the upcoming soccer season. Additionally, it is time to renew a similar agreement for baseball field use by TFCA at Capitol View Park. The soccer MOAs are through June of 2023, and the baseball MOA is for one year with four optional renewal terms. No major changes have been made to any of these agreements. Staff recommends that the Board of Commissioners approve all three MOAs to allow the schools plenty of time to prepare for the soccer seasons.

## **8. Portable Restrooms for Parks – Parks**

Authorized the portable restrooms with the one bid received. The purpose of this agenda item is to present to and inform the Board of Commissioners, receive feedback and answer questions concerning a bid response to a portable restroom contract for the majority of City Parks as well as special events downtown and in other areas. The Parks Department has several portable restrooms across City Parks due to the lack of brick-and-mortar restrooms. As well as providing restrooms for special events downtown such as the concert series, Bourbon on the Banks, etc. The service and quality of our current portable restroom vendor that has been used for several years in the past has declined in the past couple of years and the decision was made by staff to put out a bid for a new vendor to improve the overall quality of our portable restrooms as well as to have a contract to hold a company accountable for quality, service, etc., which is something that we currently do not have. A bid was released in late November and bid responses were due mid-December.

We only received one bid in response. The total bid cost was \$27,725.00. This includes 16 restrooms for various park areas throughout the year. A flat rate was also provided for special event rentals. \$75 per standard unit, \$95 per ADA unit and hand wash station. These prices are in line with industry standards. Typically, the costs are downtown events, local festivals, organizations, etc. can rent them at the city's contracted price through their organization or the city could offer as part of a sponsorship if agreed upon. Included in the total cost is fully servicing the units twice a week for 7 months a year (April - October) and servicing once a week for 5 months a year (November - March). The total cost mentioned above would include the following:

- 12 Months a year: 5 standard units and 8 ADA units at various parks for public use.
- 7 months a year: 2 standard units on Broadway for concert series and other downtown events and 1 at East Frankfort Park for Pickleball Courts.
- 7 months a year (April - October): Full servicing and restocking by company twice a week.
- 5 months a year (Nov - March): Full servicing and restocking by company once a week.

Review the provided information and the information provided by staff. Provide any feedback and guidance for the wishes of the board. If it is determined to move forward as the best course of action, it is our intent to bring the bid to serve as the contract to the Board of Commissioners at the April voting meeting for further discussion and possible approval. Staff will provide any additional information or answer questions as necessary with the intention of bringing up for a vote to possibly approve the contract at the April Commission Meeting.

## **9. Authorization for Mayor to sign Amended Easement Plat of Lot 5D Flynn Avenue**

Authorized the Mayor to sign all copies of an Amended Easement Plat for Lot 5D and the surrounding property owned by the City of Frankfort. Staff has been working on this plat along with the process of reviewing construction plans for the new Humane Society facility on leased property at the end of Flynn Avenue and preparing to surplus the property known as "Lot 5D" located also at the end of Flynn Avenue. Planning staff has worked with city staff and other relevant utilities to prepare a plat to clearly identify and mark the necessary easements to include all utility infrastructure in the area and to remove any unnecessary easements in the area to clearly depict the subject property. This plat is of benefit to the Humane Society project, any future owner of Lot 5D and the City. Staff recommends that the Board of Commissioners authorize the Mayor to sign all copies of the plat so that it may be recorded at the County Clerk's Office and so that staff can move forward with the surplus auctioning of the property referred to as "Lot 5D".

## **10. Parking Operator Contract – Planning**

Authorized the proposed Downtown Parking Operator Contract and for the Mayor to sign all related documents. The City advertised an RFP for Operation and Management of Downtown Parking in early 2022. Following the advertisement, the City received 4 responses. The selection committee scored all responses and engaged in interviews with the top two candidates. Following the interviews, we have engaged in negotiations with our preferred candidate which has resulted in the previously discussed proposed budget and agreement. Subsequent to those discussions staff and the City Solicitor have reviewed the attached final contract for services for consideration. Staff recommends that the City Commission approve the contract and authorize the Mayor to sign documents as appropriate.

## **11. 2022 USDA Local Foods Planning Grant**

Authorized the application for 2022 USDA Local Foods Planning Grant in an amount not to exceed \$100,000 and authorized the Mayor to sign all grant documents. The City will apply in partnership with the Franklin Center for Innovation and the Franklin County Farmers Market for the purpose of planning for a Community Kitchen. Additional partners for the project could be County and City Schools. This grant request is the result of findings of the EPA Funded Local Food Local Places Study and addresses the Area of Strategic Focus Economic Development and the Strategies of Community and Economic Development. It also addresses IDEA Values and Environmental Sustainability. In 2019 the City of Frankfort received an EPA Local Foods; Local Places Technical Study Award and the results of that year-long study showed a need for a commercial kitchen in the Capital City. This planning grant would include site review, feasibility, and business modeling. This could include a potential "campus" co-location with a large community garden project being undertaken on 4 acres owned by FIS at 205 Meagher Avenue and Holmes Street. The Kitchen could allow nominal rentals by new entrepreneurs ideating small businesses around food and food justice. It could be monetized for farmers to use in processing and making ready raw foods for sale to local restaurants such as washing and bagging lettuce and other greens, processing squash for soups and casseroles, and much more. The \$100,000.00 does require a 25% match, however, we will utilize staff time as well as partnerships with local schools, the Franklin Center for Innovation and the Franklin County Farmers Market to cover a portion of the match.

**12. The following personnel items were presented:**

- Resignation of Justin Miley as Public Works Tech II -SW in the Public Works/Solid Waste Department, effective 3/29/22 (Public Works/Solid Waste).
- Promotion of Annika Gillispie in the E911 Department to Telecommunicator TAC/TEAM, effective 4/5/22 (E911).
- Promotion of Amanda Miller in the E911 Department to Telecommunicator TAC/TEAM, effective 4/5/22 (E911).
- Promotion of Stephen Standifer in the E911 Department to Telecommunicator TAC/TEAM, effective 4/5/22 (E911).
- Appointment of Arron Finnell in the PW/Solid Waste Department as PW Tech I, effective 5/3/22 (PW/Solid Waste).

It was moved by Commissioner May, seconded by Commissioner Unger, that items of the Consent Agenda be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

**Action Items**

**1. Second Reading**

**“AN ORDINANCE AMENDING ORDINANCE NO. 13, 2021 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2021-2022”**. This ordinance had its First Reading on March 28, 2022. Summary: This ordinance amends Ordinance No. 13, 2021 Series, appropriating the revenue to be received by the City for the Fiscal Year 2021-2022 by adding the following expenditures and transfers as noted:

1. General Fund-\$369,000 (aggregate total)
2. Transfers from General Fund-\$340,600 (aggregate total)
3. Capital Improvements-\$440,600 (aggregate total)
4. Sewer Fund-\$44.946 (aggregate total)

And by adding the following revenue:

1. Capital Improvements Fund-\$100,000 (aggregate total)

It was moved by Commissioner Unger, seconded by Commissioner Waldrige, that the ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 5, 2022 Series).

**2. Second Reading**

**“AN ORDINANCE AMENDING THE CITY OF FRANKFORT CODE OF ORDINANCES SECTION 120.02 RELATING TO LICENSING OF ESTABLISHMENTS WITHIN THE ENTERTAINMENT DESTINATION CENTER”**. This ordinance had its First Reading on March 28, 2022. Summary: This ordinance amends Section 120.02(D) of the City of Frankfort Code of Ordinances regarding licensing and other requirements For the Entertainment Destination Center (“EDC”) to establish regular weekly hours for EDC operation in addition to other permitted special events falling outside of the regular hours.

It was moved by Commissioner Unger, seconded by Commissioner Waldrige, that the ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 6, 2022 Series).

**3. Second Reading**

**“AN ORDINANCE OF THE CITY OF FRANKFORT, KENTUCKY (THE “CITY”) ESTABLISHING A LOCAL DEVELOPMENT AREA FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE CITY OF FRANKFORT, KENTUCKY, TO BE KNOWN AS THE PADDOCKS OF FRANKFORT LOCAL DEVELOPMENT AREA (THE “LOCAL DEVELOPMENT AREA”); APPROVING A LOCAL DEVELOPMENT AREA AGREEMENT; ESTABLISHING AN INCREMENTAL TAX SPECIAL FUND FOR PAYMENT OF REDEVELOPMENT ASSISTANCE; DESIGNATING THE DEPARTMENT OF FINANCE OF THE CITY OF FRANKFORT, KENTUCKY, AS THE AGENCY RESPONSIBLE FOR OVERSIGHT, ADMINISTRATION, AND IMPLEMENTATION OF THE LOCAL DEVELOPMENT AREA; AND AUTHORIZING THE MAYOR AND OTHER OFFICIALS TO TAKE SUCH OTHER APPROPRIATE ACTIONS AS ARE NECESSARY OR REQUIRED IN CONNECTION WITH THE ESTABLISHMENT OF THE LOCAL DEVELOPMENT AREA”**. This ordinance had its First Reading on April 11, 2022. Summary: This ordinance a) establishes the Paddocks of Frankfort Local Development Area for economic development purposes within the City of Frankfort; b) approves a Local Development Area Agreement; c) establishes an incremental tax special fund for payment of redevelopment assistance; d) designates the City Finance Department as the agency responsible for oversight, administration, and implementation; and e) authorizes the Mayor and other officials to take appropriate action connected with the Development Area.

It was moved by Commissioner May, seconded by Commissioner Unger, that the ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 7, 2022 Series).

**4. Enterprise Fleet Management, Inc.**

The purpose of this agenda item is to seek Board of Commission (BOC) approval to enter into a contract with Enterprise Fleet Management, Inc. (EFM) to lease / finance new vehicles for various Departments throughout the City of Frankfort and to utilize the new vehicle maintenance and City owned vehicles maintenance and monitoring programs offered by EFM and authorize the Mayor to sign the Master Equity Lease Agreement and all other related agreements and documents.

It was moved by Commissioner Unger, seconded by Commissioner May, that the contract be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

**5. “A RESOLUTION IN SUPPORT OF FUNDING AN ARCHITECTURAL/ ENGINEERING ASSESSMENT AND REPORT REGARDING THE EXUM CENTER INDOOR SWIMMING FACILITY AT KENTUCKY STATE UNIVERSITY”**

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 9, 2022 Series).

**6. Recreational Trails Grant Application and Resolution – Grants/Parks**

Staff requests approval to apply for grant funds for a trail expansion under the 2022 Recreational Trails Grant Programs and to authorize the Mayor to execute all grant documents pertaining to this application. RTP funding focuses on trail connections and recreational opportunities. Staff would like to request authorization to apply for RTP funding for the implementation an 8 foot shared path along Schenkel Lane to connect several neighborhoods with one another and Cove Spring Nature Preserve. Representatives from Walk/Bike Frankfort and staff met last year to discuss several trail options. The Schenkel Lane project was selected by the group and the City applied for funding in 2021. Due to the number of applications and limited funding, our project was not selected for funding. After speaking with representatives from the Department of Local Government, staff has increased the length of the trail and made adjustments to materials to decrease the cost of the project to make it more competitive. The Department for Local Government has now opened a funding round for 2022 and staff would like to re-apply for this project in the amount not to exceed \$200,000.00. The City would be requesting a \$160,000.00 grant and would be responsible for a \$40,000 match of cash or in-kind services.

It was moved by Commissioner Unger, seconded by Commissioner Waldrige, that the resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 10, 2022 Series).

**7. Land and Water Program Grant Application and Resolution – Grants/Parks**

Staff requests approval to apply for grant funds for improvements to East Frankfort Park on the east side of Frankfort off Hickory Drive and close to KSU under the 2022 Land and Water Conservation Program and to authorize the Mayor to execute all grant documents pertaining to this application. In 2021 the Frankfort City Commission adopted the Frankfort Parks Master Plan. The Parks Master Plan includes several upgrades and improvements to the East Frankfort Park including playground equipment and sports courts. The Department for Local Government has now opened a funding round for its Land and Water Conservation Fund and staff would like to apply for this project for an amount not to exceed \$500,000.00. The City is required to provide a 50% match which would be \$250,000.00. The match can be made up of cash or in-kind services.

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 11, 2022 Series).

**8. Emergency Purchase- Mero Flood Pump Station Valve & Order – Public Works**

The purpose of this memo is to request approval of an emergency purchase order for a new valve at the Mero flood pump station, in the amount of \$24,350, and for the Mayor to sign all related documents. The plug valve that allows flow from Mero Sanitary station to the flood pump station has been gradually getting stiffer over the past year and is now nearly completely seized. It can be slightly moved, but it could break soon if it is not replaced. Herrick Company, Inc. has been the sole source provider of equipment and parts. They provided a quote of \$24,350 for the new plug valve. The lead time is 8-10 weeks, so an emergency purchase order was utilized to place the order. Staff recommends approval of the emergency purchase order to replace the valve at the Mero flood pump station, at a cost of \$24,350, and for the Mayor to sign all related documents. Funding is available in the Floodwall account for maintenance and repairs, 100.66.53250.

It was moved by Commissioner May, seconded by Commissioner Waldrige, that the order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 8, 2022 Series).

**9. Emergency Purchase - Second Street Pump Station Maintenance & Order – Public Works**

The purpose of this agenda item is to seek Commission approval of an Order Certifying an Emergency for Procurement Purposes, in the amount of \$58,000 for Clark’s Electric, and the direct purchase of power and control cords from Xylem/Flygt in the amount of \$12,000, for total spending in the amount of \$70,000 to repair the pump at the Second Street Flood Pump Station, and for the Mayor to sign all related documents. One of two pumps at the Second Street Flood Pump Station stopped working and requires rehabilitation. There is also some wear on the power and control cords for the second pump, which we would like to replace at the same time. Clark Electric Company has dismantled and tested the pump and submitted a proposal for re-building the pump. They also compiled comparison pricing for some of the components so the City could choose the best options. We have determined that the City will purchase the power and control cords, directly from the Xylem/Flygt, and pay Clark Electric for the remaining parts and the re-build. Clark Electric will also install the new power and control cord on pump 2. See attached quotes for itemized pricing. The total cost is roughly \$70,000, including \$12,000 for the cords and \$58,000 for the rebuild of the pump and installation of the new power and control cords. These numbers include some contingency cost built in, for installation of the cords, and any unforeseen cost increases between now and the time of purchase. For comparison, a brand new pump would cost \$250,000, and the rebuilt pump should last just as long.

Cost Summary:

<u>Vendor</u>	<u>Cost</u>
Xylem/Flygt	\$12,000
Clark’s Electric quoted work	\$58,000
<b>Grand Total</b>	<b>\$70,000</b>

This purchase has been treated as an emergency purchase because the flood pump station protects homes, schools and businesses from flooding. In heavy rainfall, combined with a high river rise, the second pump will be taxed to keep up, and worst case scenario would be failure of the remaining pump. To reduce the risk of flood damage, an emergency purchase order was generated as required for any purchase above \$30,000. Staff recommends approval of an Order Certifying an Emergency for Procurement Purposes, in the amount of \$58,000 for Clark’s Electric, and the direct purchase of power and control cords from Xylem/Flygt in the amount of \$12,000, for total spending in the amount of \$70,000, and for the Mayor to sign all related documents. Funds are available in the floodwall budget 100.66.54390. **If an overrun of this line item results in the need for a budget amendment, it will be presented in the final budget amendment for this fiscal year.**

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, that the order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 9, 2022 Series).

**10. Update on Dolly Graham Park**

Shawn Pickens, Director of Parks & Recreation, stated that the progress on the splash pad is on pace for opening on June 1<sup>st</sup>. Mr. Pickens is continuing to work on quotes for permanent restrooms, however, there will be a temporary trailer with restrooms at Dolly Graham Park this summer.

## 11. Fire Station One Final Design Approval

The purpose of this memo is to request the Board of Commissioners finalize Fire Station One's design to be a two-story structure and not proceed any further with designing a third floor. Following a discussion, it was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the two-story design. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger, Rosen and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

### New Business

Commissioner Waldrige is on the Parks Master Plan Committee, and she suggested that the City Manager and Finance Director speak about parks bathrooms as a Capital Improvement issue, a quality-of-life issue. Cost could come from Parks budget for public health, bathrooms, grants, etc. Laura Hagg, City Manager, stated that we need to have project managers for items already in the Capital Improvement budget, however, we need additional help managing bigger ticket items. The Board of Commissioner encouraged staff to move forward.

Commissioner Waldrige would like to start the conversation of City and County parks merging. Laura Hagg, City Manager, said that staff can come back to the Board of Commissioner with suggestions, but other activities may need to be postponed.

Commissioner Rosen spoke about many items going into the recycle carts that are not recyclable. Laura Hagg, City Manager, will provide the amount that is rejected from the recycle center and send to the Board of Commissioners.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to go into Executive Session per KRS 61.810(1)(c) litigation by Kyle Thompson vs. City of Frankfort, Et Al. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 6:12 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 6:29 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 6:30 p.m.

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Mayor

Attest:

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City Clerk