

**NOTICE
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, Layne Wilkerson, hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, May 10, 2021, at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, May 10, 2021. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video conferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on **agenda items only** will still be accepted for the meeting, by emailing comments to **bhecker@frankfort.ky.gov** by Monday, May 10 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall **www.facebook.com/CityofFrankfortKY/**.

Please see **www.frankfortema.org** for additional information.

S/Layne Wilkerson
T/Mayor

SPECIAL WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

May 10, 2021
5:00 P.M. (EDT)

PRESENT: Commissioner Katrisha Waldrige
 Commissioner Kyle Thompson
 Commissioner Kelly May
 Commissioner Leesa Unger
 Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Discussion Items

Diversity Officer

Commissioner Waldrige stated that she would like to start a conversation with KSU and Franklin County to combine this position. The City would take 50% of the salary with the remainder split between KSU and Franklin County. This position could create unity in our community and help with recruitment. Following additional discussion from the Board of Commissioners Commissioner Waldrige will help navigate and work with staff regarding this position.

Family Leave Ordinance

Commissioner Unger brought forward an ordinance regarding paid parental and sick leave policy which would provide 12 paid weeks of sick leave annually to employees who are on leave for certain FMLA qualifying circumstances. This ordinance would put families first and advocate for city employees. After further discussion, the Board of Commissioners directed staff to continue to look at the details and we will revisit at a later time.

Recycling Update

Katie Beard, Director of Public Works, stated they are ready to rebid the contracts. Recycling is a very important topic in the community and we recycle at a much higher rate than surrounding communities. A task force was brought up; however, there is already a solid waste task force with the county and several community members that meet every other month.

It was moved by Commissioner Thompson, seconded by Commissioner Unger, to ask staff to work with the already established committee to address these issues and work with representatives of the county and report back to the Board of Commissioners. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted. Mayor Wilkerson stated that Commissioner Unger is to be tasked with the issue.

Homelessness Task Force

Commissioner May has been learning about the CARES Coalition and realizes everyone wants to do more for the community. Tommy Russell, City Manager, stated that 20 years ago a homelessness task force was formed with 16 members of the community that identified problems and issues. The City is on the right track, it just takes some time. Blair Hecker, Project Manager, Community Engagement, stated that CARES kicked off in April as a direct result of the previous task force. Agencies will provide services at this point and the meetings will be structured to be quarterly working meetings that are approximately 2 hours each. Right now we are focusing on issues such as substance abuse, intake points, transition housing, intra-agency communications and how to get the boots on the ground. Ms. Hecker suggested placing a survey on Frankly Speaking to obtain more information from the community and help set the goals. The Board of Commissioners agreed for staff to move forward without objection.

Action Items

2021 Recreational Trail Program Grant Application- Parks & Grants

Staff requests approval to apply for grant funds for a trail expansion under the 2021 Recreational Trails Grant Programs and to authorize the Mayor to execute all grant documents pertaining to this application. RTP funding focuses on trail connections and recreational opportunities. Staff would like to request authorization to apply for RTP funding for the implementation of an 8 foot shared path along Schenkel Lane to connect several neighborhoods with one another and Cove Spring Nature Preserve. The Department for Local Government has now opened a funding round and staff would like to apply for this project in the amount not to exceed \$250,000.00. This would require a \$50,000 match from the City of cash or in-kind services. The City is required to provide a 20% match which would be \$50,000.00. The match can be made up of cash or in-kind services.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to approve and adopt the resolution. The question was put upon the motion and was adopted by voice vote. (Resolution No. 10, 2021 Series)

Golf Cart Repairs at Juniper Hill Golf Course – Parks

The purpose of this agenda item is to seek Commission approval to approve a bid and have Dever Golf Car Sales and Rentals out of Lexington, KY to provide professional services to install new batteries for the electric powered golf carts and perform repairs to golf carts at Juniper Hill Golf Course. Also, to authorize the Mayor to sign all related documents. The replacement and repair plan is intended to replace aging and poor working condition batteries and to make repairs to golf carts including seats, windshields, and miscellaneous other items to provide a quality fleet of carts for the golf course, reduce breakdowns on the course, improve customer service, and provide enough carts to meet user demand. The bid was returned at a total cost of \$66,495.00. A budget amendment is required and the items will be purchased from the Capital Improvement Fund.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to approve. The question was put upon the motion and was adopted by voice vote. *Note: Commissioner Waldrige suggested starting to add golf carts to this budget.*

Local Participation Agreement Resolution Repealing Resolution No. 8, 2021 Series, “AND PLEDGING THE AMOUNT OF INCREMENTAL REVENUES TO BE DEDICATED BY THE CITY TO THE DOWNTOWN FRANKFORT DEVELOPMENT AREA PUBLIC INFRASTRUCTURE COSTS, AND PLEDGING THE AMOUNT OF INCREMENTAL REVENUES TO BE DEDICATED BY THE CITY TO THE DOWNTOWN FRANKFORT DEVELOPMENT AREA PUBLIC INFRASTRUCTURE COSTS”. Following a lengthy discussion it was moved by Commissioner May, seconded by Commissioner Unger, to adopt the resolution repealing Resolution No. 8, 2021 Series, and pledging 75% of incremental revenues to be dedicated by the City to the downtown Frankfort development area public infrastructure costs. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger and Mayor Wilkerson (4). Voting against the motion was Commissioner Thompson (1). The Resolution was thereupon adopted (Resolution No. 9, 2021 Series).

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, to require the developer to bond for the initial development in phases to ensure the transit center garage bond which spurs intended development. The question was put upon the motion and the roll called. Voting in favor of the motion was Commissioner Thompson (1). Voting against the motion were Commissioners Waldrige, May, Unger and Mayor Wilkerson (4). Therefore the motion failed.

Discussion of Tentative Agenda

Several items were requested by the Board of Commissioners for the voting meeting agenda.

- Update on event and gift card program.
- Proclamation and resolution discussion.
- Update on Thoroughbred Trail and Dolly Graham renovations.
- Access to the softball and baseball fields and how staff is addressing issues at Capitol View Park.
- Abandoned properties.
- Wayfinding signage update.
- Date to install Wandale Robinson sign.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to go into Executive Session per KRS 61.810(1)(f), personnel, discussions which may lead to the appointment of a new City Manager. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 7:22 p.m.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:07 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, that unfortunately we are at an impasse on several contractual terms. The City of Frankfort would like to withdraw the current offer to the current candidate for City Manager and discontinue further negotiations. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, that city staff assists in reopening the job search for potential City Manager job candidates until filled. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:11 p.m.

Mayor

Attest:

City Clerk