

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kelly May
Commissioner Leesa Unger
Commissioner Anna Marie Rosen
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Ceremonial & Recognition

Commissioner Rosen mentioned that this Saturday is KSU Farmers Market Day and there will be gift cards for faculty, staff, and students. Also, September 27th is the first day of Autumn.

Commissioner Waldrige stated that there was a huge turnout for Frankfort Day and Kentucky State University this past weekend for the football game.

Commissioner Unger offered congratulations to Ed Powe for the recent award he received from the Interfaith Council.

Laura Hagg, City Manager, commented on the t-shirts being worn by staff regarding Childhood Cancer Awareness Month. Two City Firefighters held a fundraiser selling t-shirts for their children that won their battle with cancer. All funds raised were donated to cancer research.

Staff Reports

Jordan Miller, Senior Community Planner, spoke about the Planning Department participating in the SolSmart Program, which is a national designation program recognizing cities, counties and regional organizations that foster the development of mature local solar markets by making it faster, easier, and more affordable to go solar. Following a brief discussion, the Board of Commissioners indicated support for the program and to bring a resolution to the September voting meeting agenda.

Laura Ross, City Solicitor, spoke about the Local Preference Ordinance and how she would like the Board of Commissioners to adopt as best practice. There is already an ordinance in place, however, this would add a provision that allows for an exception at times it is not feasible. The Board of Commissioners requested to place on the September voting meeting agenda.

Katie Beard, Director of Public Works, spoke about looking at the Solid Waste Management fees, ordinance changes in phases and revised clean up weeks schedule. Ms. Beard suggested 2 clean up weeks, however, the Board of Commissioners prefer to continue with 3-4. This information will come back to the September voting meeting agenda for Board of Commissioners approval.

Katie Beard, Director of Public Works, stated that we are currently working with the Federal Bridge Investment Program and will be meeting with KYTC regarding the Singing Bridge engineering study. Chuck Knowles is drafting the RFP and KYTC is drafting an MOA. Once confirmed, this will come back to the Board of Commissioners for approval.

Katie Beard, Director of Public Works, spoke about the Colon Jones MOA and questions from the previous meeting. This agreement started in the 1960's to operate a landfill on his property. In 2013 Kenvirons inspected and did not find any environmental concerns and the last five years they have covered with soil. Currently the agreement is \$1250.00 per month which is \$15,000.00 per year. Public Works will add monthly inspections to make sure they are meeting the requirements. The Board of Commissioners would like to have the option for first right to buy the property if Mr. Jones decides to sell. Also, is there any EPA Funding available. Ms. Beard will check and bring back to the Board of Commissioners.

Laura Hagg, City Manager, spoke about the memo provided to the Board of Commissioners regarding spending one time improvement funds. There are timely items and some that can be spaced out. Ms. Hagg will reach back out to the Board of Commissioners to rearrange and vote at the September meeting.

Discussion Items

Mission Clinic - Rev. Michelle Carroll, Dr. Bell & Dana

The Mission Clinic offers free medical services to the community, has doctor's that volunteer and operates in the First Baptist Church downtown. September 27, 2022 is the 20th Anniversary of the Mission Clinic and the Board of Commissioners were invited to see how they serve the community.

Simon House Funding & Discussion - John Martin, Simon House Board Chair; Shelly Hearn & Janet Gates

John Martin, Simon House Board Chair, spoke about the issue of homelessness and the need to expand the Simon House. The Simon House needs help to pay for staffing and sprinkling of their building to operate a 24-hour shelter. The Simon House is requesting a funding commitment from the Board of Commissioners to keep the shelter going.

See Click Fix Demonstration - Blair Hecker & Courtney Fallis

Blair Hecker, Project Specialist, along with Courtney Fallis from the IT Department, presented See Click Fix which is a new app that citizens can download to reports issues, make requests, and see what's happening in Frankfort. A demonstration was given that showed how user friendly the app is, and staff requested feedback and suggestions from the Board of Commissioners.

2023 Employee Benefits - Kathy Fields

Kathy Fields, Human Resources Director, spoke about renewing employee benefits for 2023. Human Resources has been looking at costs with a possible 3% increase. For medical coverage we are looking at changes since this year was a very high claimant year. Currently we are getting quotes and the insurance broker will attend the October Work Session to update the Board of Commissioners.

Paid Leave - Kathy Fields

Kathy Fields, Human Resources Director, spoke about the proposed paid leave policy which would require an ordinance change. Ms. Fields stated that the policy looks clean cut and close to existing federal laws. The Board of Commissioners needs to be aware of how this works together with the current benefits. Following the discussion, Laura Hagg, City Manager, suggested creating a committee or small working group that could come up with options and bring back to the Board of Commissioners for a decision.

Proposed Investment Policy - Alicia Boyd

Alicia Boyd, Finance Director, presented a draft investment policy for future investments. The recommendations are a result of the Finance Committee. After a brief discussion, the Board of Commissioners requested to place on the September voting meeting agenda.

Action Items

First Reading

"AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR 2023 ON ALL MOTOR VEHICLES AND LEVYING SAID TAX FOR ALL CITY PURPOSES" was presented, read, and sponsored by Commissioner May. Summary: This ordinance fixes the rate of taxation for the year 2023 at the sum of twenty-two and seven tenths cents (22.7 cents) on each one hundred dollars (\$100) valuation on all motor vehicles subject to taxation in the City.

First Reading

“AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR OF 2022 ON ALL TAXABLE CAPITAL OF DOMESTIC LIFE INSURANCE COMPANIES SUBJECT TO TAX AND LEVYING SAID TAX FOR ALL CITY PURPOSES” was presented, read, and sponsored by Commissioner Unger. Summary: That the 2022 City of Frankfort ad valorem tax rate is Five and Three Tenths Cents (5.3 cents) on each One Hundred Dollars (\$100) valuation on taxable capital of domestic life insurance companies.

First Reading

“AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR OF 2022 ON ALL REAL AND TANGIBLE PERSONAL PROPERTY SUBJECT TO TAX, PUBLIC SERVICE COMPANIES AND LEVYING SAID TAX FOR ALL CITY PURPOSES” was presented, read, and sponsored by Commissioner Rosen. Summary: That the 2022 City of Frankfort ad valorem tax rate is Nineteen and Three Tenths Cents (19.3 cents) on each One Hundred Dollars (\$100) valuation of all real and personal property; Nineteen and Three Tenths Cents (19.3 cents) on each One Hundred Dollars (\$100) valuation on public utilities and public service companies taxable on a franchise basis.

Discussion of Tentative Agenda

Commissioner Rosen expressed concern regarding the rezoning ordinance on Holmes Street that will be on September’s agenda for a second reading. She requested that the Board of Commissioners look at the location since it is really close to the downtown area.

New/Unfinished Business

Commissioner Waldrige requested that staff continue a conversation with YesArts to use the upstairs area of the building since they are running out of space.

Commissioner Rosen asked if the boat tour was rescheduled?

Commissioner Waldrige read a resolution that was recently adopted by Louisville Metro Government supporting a stamp in honor of Muhammad Ali through the Postal Service. Commissioner Waldrige requested that a similar resolution be drafted to present for adoption at the September voting meeting.

Commissioner May requested a presentation from the Kentucky River Authority in the future.

Commissioner Rosen brought up the idea of adopting a 5-cent plastic bag fee. She will send additional information to the Board of Commissioner and the City Manager via email for consideration at a future meeting.

Commissioner Waldrige brought up potholes on Holmes Street and staff is already checking on it.

Commissioner Waldrige reminded everyone of the Second Street Block Party on Saturday, September 24th from 9am to noon. There will be food trucks and activities for the kids.

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:10 p.m.

Mayor

Attest:

City Clerk