

**RULES & REGULATIONS
OF THE
CITY OF FRANKFORT
GOVERNING
ELECTRICAL INSTALLATIONS**



February 1, 2012

INTRODUCTION

February 1, 2011

This brochure is to be a supplement to the 2011 National Electrical Code and the City of Frankfort Ordinance – Electrical; Section 150. Refer to the 2011 National Electrical Code for additional information. This is not an installation guide, it is for reference only. The rules and regulations of the 2011 National Electrical Code apply and take precedence over this brochure.

Note: Although the 2011 National Electrical Code is referred to, the national electrical code that is currently adopted by the Commonwealth of Kentucky, shall be applied.

Thanks,

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ELECTRICAL PERMIT REQUIREMENTS

1. A licensed electrical contractor, as defined by KRS 227.450 and KRS 227A.060, must obtain an electrical permit for electrical installations.
2. A homeowner performing electrical work on their own residence in which they reside or will reside for 1 year when the project is complete may obtain an electrical permit. A homeowner affidavit must be completed and signed.
3. An electrical permit must be obtained before commencing any electrical installation.
4. If any work authorized by an electrical permit is not commenced within 60 days from the date it is issued, the permit shall become void and of no effect. All fees will be forfeited. If any extension of time is desired, the applicant may request such in writing to the electrical inspector and the permit may be renewed at the discretion of the electrical inspector
5. If any work authorized by an electrical permit ceases for 6 months or any reasonable time allotted by the electrical inspector, from the date of the last electrical inspection. The permit shall become void and of no effect. Any remaining fees will be forfeited; any outstanding fees will be the responsibility of the applicant. If any extension of time is desired, the applicant may request such in writing to the electrical inspector and the permit may be renewed at the discretion of the electrical inspector
6. A stop work order will be issued for any electrical work being installed without the proper electrical permit or the proper electrical license. Electrical work shall cease until proper documentation is obtained by the electrical inspector.
7. Original signatures are required on the electrical permit
8. The electrical contractor must contact the electrical inspector to request inspections. Typically inspections requested by 9:00 am will be performed the same day. Any inspection requested after 9:00 am will be performed the following business day.
9. A current copy of electrical contractor's license, master electrician license and electrical license will be kept on file. It is the license holder's responsibility to maintain a current copy to this office. No electrical permits will be issued unless the proper current license is on file
10. All known inspection fees are due at the time the electrical contractor applies for the electrical permit
11. Any inspection which is disapproved must be corrected and re-inspected within 15 days from the date of the notice of violation. If this is not done the permit will become null and void and the fees will be forfeited. If power is currently on at the property, power will be disconnected by the serving utility company
12. Electrical permits must be complete. Electrical permits with insufficient information will be delayed until all information is obtained. It is the electrical contractors responsibility to provide all information required.

ELECTRICAL PERMIT FEES

Temporary Service		\$50.00
Residential	Rough-in	\$2.00/circuit or \$50.00 which ever is more
	Final	\$2.00/circuit or \$50.00 which ever is more
Residential additions	Rough-in	\$30.00
	Final	\$30.00
Commercial	Rough-in	\$2.00/circuit or \$50.00 which ever is more
	Final	\$2.00/circuit or \$50.00 which ever is more
Temporary on Main		\$50.00
Service upgrade		\$30.00
120 day reconnect		\$30.00
Additional site visit		\$20.00
First re-inspection		\$35.00
Second re-inspection and subsequent		\$50.00
Ditch		\$20.00

MISCELLANEOUS PERMIT INFORMATION

1. Any electrical installations that are on or in buildings or property that is either federally owned or leased are not in the City of Frankfort's jurisdiction.
2. Any electrical installations that are on or in buildings or property that is either owned or leased by the Commonwealth of Kentucky are not in the City of Frankfort's jurisdiction.
3. Electrical inspections requested by 9am will be performed that same day, unless time restraints do not allow, as determined by the electrical inspector
4. Electrical inspections requested after 9am will be performed the next business day, unless time restraints do not allow, as determined by the electrical inspector
5. When determining which edition of the National Electrical Code will apply:
 - a. The edition that is currently adopted by the Commonwealth of Kentucky
 - b. The edition that is adopted and enforced at the time the electrical permit is obtained
6. If the owner changes electricians before the job is completed, a Release of Electrical Permit must be completed. Previously paid fees will be transferred.
7. If a electrician obtains a electrical permit and the job is cancelled or the electrical permit is not needed, the electrician may request a refund in writing
8. An electrical permit is not required for storm damage where simple repairs are made. Frankfort Plant Board and the electrical inspector will determine if a permit is required if there is a concern.
9. The term "dried-in" as described on the Temporary on Main Agreement is defined as the exterior shell being complete
10. A Temporary on Main inspection can be performed when the building is dried-in and secured (windows and doors with locks shall be installed)
11. Electrical installations shall also comply with Frankfort Plant Board Service and Metering Standards which can be found on their web page:
<http://www.fewpb.com>
12. Residential dwelling units are required to have a minimum 100A service. On a multi-family dwelling each unit is required to be a minimum 100A. If a 120-day reconnect inspection is performed on a multi-family dwelling of 10 or less units each unit will be required to meet this requirement. If there are more than 10 units in the building, it will be "grandfathered in" unless it is deemed unsafe by the electrical inspector
13. If more than 50% of a building is being renovated, the entire electrical system/installation must be code compliant
14. Any elected city official that must obtain an electrical inspection, must request it through a 3rd party electrical inspector certified by the Commonwealth of Kentucky. It will not be performed through this office.
15. Refer to the City of Frankfort Ordinance – Electrical, Section 150 for additional information
16. When a change of occupancy or change of use occurs a electrical inspection must be obtained and the wiring methods must be in compliance with the occupancy/use type
17. Romex (NM cable) must be installed so as protected from physical damage

TEMPORARY SERVICE POLE FOR CONSTRUCTION

1. Overhead or underground:
 - a. The electrical contractor shall supply the overhead or underground service pole and maintain the service in proper working condition as which it was inspected
 - b. The electrical contractor shall refer to the National Electrical Code and Frankfort Plant Board Service and Metering Standard for installation requirements
 - c. Should six (6) months lapse after the initial inspection of the temporary service pole and no electrical inspections have been requested and it appears to the electrical inspector that construction has ceased, the electrical inspector will notify the serving utility company and have the power disconnected, unless notified by the electrical contractor
 - d. All outlets must be GFCI protected and installed per the National Electrical Code