

RFP for Design Services for the City of Frankfort – TIGER Grant Complete Street and Road Diet on Second Street Corridor

RFP Status: Open

RFP Due Date: December 7, 2018 at 2:00 PM

The City of Frankfort is requesting proposals from Consultants interested in performing the necessary tasks as follows for Design Services for the TIGER Grant Complete Street and Road Diet on Second Street Corridor in the City of Frankfort, Kentucky.

The scope of work related to this Request for Proposals includes engineering services to perform Preliminary Engineering and Environmental Services. Preliminary Engineering can include surveying, line and grade plans, traffic engineering analysis, preliminary drainage, preliminary storm and sanitary design, and cost estimates. Environmental Services can include all work necessary to comply with the National Environmental Policy Act (NEPA) and other work to insure all environmental approvals are obtained. The actual scope of work and fee shall be negotiated after the qualifications based selection.

The selected Consultant could be asked to provide Final Roadway Design and Construction Services, which would be added by a Contract Modification when Preliminary Engineering is complete. The scope and fee for all work shall be negotiated between the City of Frankfort and the selected Consultant.

The formal Request for Proposal and supporting documents can be downloaded below. Proposals will be accepted until **December 7, 2018 at 2:00 PM** at City Hall located at 315 West Second Street in Frankfort, Kentucky. The proposals will be reviewed by the Selection Committee and a consultant will be selected based on the criteria as described in the RFQ package. All respondents will be notified once a consultant has been selected to enter into a contract with the City of Frankfort.

The deadline for questions is up to four (4) working days prior to the submission deadline. All questions must be emailed to Keith Parker at kparker@frankfort.ky.gov.

SUPPORTING DOCUMENTS

A Request for Proposal for Professional Services Contract – TIGER Grant Complete Street and Road Diet on Second Street Corridor

City of Frankfort TIGER Grant Application

City of Frankfort Greening America's Capitals Study

A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES CONTRACT

City of Frankfort, Kentucky - TIGER Grant Complete Street and Road Diet on Second Street Corridor

This document constitutes a Request for Proposals for a Professional Service Contract from qualified individuals and organizations to furnish those services as described herein for the City of Frankfort, Kentucky. This work is being advertised by and for the City of Frankfort while using some KYTC forms and procedures.

I. PROJECT DESCRIPTION

County - Franklin
Route - US 60
Item No. - 05-00565
Project Description - Complete Street and Road Diet on Second Street Corridor (US 60)

II. PROJECT INFORMATION

Project Manager - Keith Parker, P.E.
Owner - City of Frankfort, Kentucky
Project Funding - Federal Funds (TIGER) and Local Matching Funds
Project Length - Approximately 4,000 feet

III. PURPOSE AND NEED

Frankfort's Second Street is a critical local corridor located between the historic downtown on the north and the state capitol building a few blocks to the south. The Second Street Corridor consists of a mix of commercial, residential and civic uses. Most buildings are from the late 19th or early 20th century and are two to three stories in height. This streetscape is scaled to people, consistent with its function as a neighborhood center. However, empty buildings, vacant storefronts and idle lots detract from the corridor's vibrancy.

The Second Street Corridor is prime for revitalization and Frankfort has been working towards improving this corridor for many years. In 2012 Frankfort received EPA Greening America's Capitals technical assistance to reimagine its Second Street Corridor. In 2016 Frankfort applied for a TIGER (Transportation Investment Generating Economic Recovery) Grant with the US DOT which was denied. In the fall of 2017 Frankfort applied again for a TIGER grant and in March of 2018 they were awarded \$7,990,000 in federal funds towards a \$12,365,000 project.

IV. DBE REQUIREMENT

Consultants should include a DBE Participation Plan with their Response to Announcement. An additional page will be allowed with the Project Approach (page 7) in the Response to

Announcement to convey this plan. A maximum of 2 points will be considered in the Evaluation Factors for the DBE Participation Plan.

V. SCOPE OF WORK

The selected Consultant will be required to provide engineering services to perform Preliminary Engineering and Environmental Services. Preliminary Engineering includes surveying, line and grade plans, traffic engineering analysis, preliminary drainage, preliminary storm and sanitary design, and cost estimates.

The selected Consultant may be required to provide Final Roadway Design, which may be added to the contract agreement by a Contract Modification when Preliminary Engineering is complete. Final Roadway Design includes, at a minimum, preparation of drainage design, right-of-way plans, construction plans including sanitary and storm water construction and post construction Best Management Practices (BMP), signing and pavement marking plans, traffic control plans, final cost estimates, and an anticipated construction schedule.

The final scope and fee shall be negotiated after a qualifications based selection.

VI. SPECIAL INSTRUCTIONS

The project will follow the City of Frankfort Instructions for Response to Announcement found on the RFP webpage.

VII. AVAILABLE STUDIES AND INFORMATION

The following information can be downloaded from the RFP webpage.

City of Frankfort Greening America's Capitals Study
City of Frankfort TIGER Grant Application

VIII. METHOD OF DESIGN

The selected Consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

Any necessary Environmental Services will be provided by the selected Consultant.

X. GEOTECHNICAL SERVICES

The Consultant will provide all Geotechnical Services required for the project.

XI. TRAFFIC

The selected Consultant will provide the analysis of the existing and proposed operations working closely with KYTC and local staff. Traffic Signal Design and Lighting Design services, if necessary for the completion of Final Design, may be added by Contract Modification at the appropriate time. At any time, if the KYTC has the capacity and desires to provide these services, the KYTC may retain the advertised traffic services.

XII. UTILITIES

The Selected Consultant will be responsible for determining the existing locations of utilities and locating them on the plans. The selected consultant shall be responsible for designing the relocation of any storm and sanitary sewers.

The consultant will work closely with the local water, electric, telecommunications and gas companies to design a proper relocation or upgrade of these utilities if needed. These utilities typically design and install their own infrastructure.

XIII. PREQUALIFICATION REQUIREMENTS

To respond to this project the Consultant must be prequalified in the following areas by the response due date of this advertisement:

ROADWAY DESIGN

- Urban Roadway Design
- Surveying

STRUCTURE DESIGN

- Spans Under 500 Feet

GEOTECHNICAL SERVICES

- Drilling Services
- Engineering Services
- Laboratory Testing Services

ENVIRONMENTAL AQUATIC AND TERRESTRIAL ECOSYSTEMS

- Fisheries
- Macroinvertebrates
- Water Quality
- Botany
- Zoology
- Wetlands

ENVIRONMENTAL ARCHAEOLOGY AND OTHER SERVICES

- Prehistoric
- Historic
- Highway Noise
- Air Quality Analysis
- Socioeconomic Analysis
- Cultural Historic Analysis
- EIS Writing and Coordination

ENVIRONMENTAL AND UST SERVICES

- Hazmat Preliminary Site Assessment (Phase I)
- UST Preliminary Site Assessment

TRANSPORTATION PLANNING

- Pedestrian & Bicycle Facility Planning & Design

TRAFFIC ENGINEERING

- Traffic Engineering Services
- Electrical Engineering Traffic Signal Services
- Electrical Engineering Roadway Lighting Services

XIV. PROCUREMENT SCHEDULE

- Bulletin Posted – November 9, 2018
- **Response Date – December 7, 2018, by 2:00 PM ET (Frankfort Time)**

XV. PROJECT SCHEDULE

Dates shown are for informational purposes and are subject to change.

- Completion of Preliminary Design August 2019
- Completion of NEPA November 2019

XVI. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Project approach and proposed procedures to accomplish the services for the project. (20 Points)
2. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (15 Points)
3. Past record of performance on projects similar in type and complexity. (17 Points)
4. Capacity to comply with project schedule. (10 Points)
5. DBE Participation Plan. (2 Points)
6. Consultant's offices where work is to be performed. (2 Points)

XVII. SELECTION COMMITTEE MEMBERS

1. Keith Parker, P.E., City of Frankfort
2. Katie Beard, P.E., City of Frankfort
3. Rebecca Hall, City of Frankfort
4. Eric Cockley, City of Frankfort
5. Kelly Everman, DFI

XVIII. AREA MAP

