

ORDINANCE NO. 4, 2021 SERIES

AN ORDINANCE AMENDING SECTION 40.22(A)
OF THE
CITY OF FRANKFORT CODE OF ORDINANCES
RELATING TO FIRE DEPARTMENT ORIGINAL APPOINTMENTS

WHEREAS, the Board of Commissioners of the City of Frankfort recognizes the need to remain competitive in recruitment of qualified firefighters; and

WHEREAS, the application process for firefighters needs to be updated to ensure the most effective and efficient eligibility requirements and procedures possible;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF FRANKFORT, KENTUCKY, that the City of Frankfort Code of Ordinances, Section 40.22(A) is hereby amended to read as follows:

§ 40.22 FIRE DEPARTMENT ORIGINAL APPOINTMENTS.

(A) *The application process.*

- 1) An applicant for original appointment in the Fire Department shall submit a completed application on a form to be prescribed by the City Manager and file same with the Human Resources Director, as Clerk of the Board of Civil Service, prior to the advertised application filing deadline.
- 2) Whenever sufficient applications are on file, or whenever in the discretion of the City Manager an examination should be held, the Human Resources Director shall, after consultation with the Board of Civil Service, designate in writing to the Board of Civil Service a date of an examination, and shall notify each applicant whose application is on file, of the time and place of examination. No applicant for original appointment shall be entitled to take an examination unless:
 - (a) The applicant is a person of sobriety and integrity and is and has been an orderly, law-abiding citizen;
 - (b) The applicant is a high school graduate and a copy of the high school diploma or GED report certified by proper school authority is provided with the application;
 - (c) The applicant's age is not less than 19 years upon date of appointment, which means that the applicant shall have reached or passed his or her 19th birthday. A copy of the applicant's birth certificate issued by the state and signed by the registrar of the state in which the applicant was born must accompany the application.
 - (d) The applicant shall furnish evidence of possession of a valid motor vehicle operator's license and must possess a valid state operator's license as prescribed by state law.

- 3) (a) All applicants shall by virtue of having made application consent to a department background investigation.
- (b) Each applicant shall be responsible to notify the Human Resources Department of any change of address or contact information. Any notice sent to an applicant at the address provided shall be deemed sufficient notice.
(‘70 Code, § 2.30.070)
- (c) Any applicant who in any way falsifies information shall be disqualified from participating in the examination process by the City Manager.

First Reading on the 22 day of February, 2021.

Final Adoption on the 22 day of March, 2021.

S/Layne Wilkerson
T/Mayor

Attest:

S/Chermie Maxwell
T/City Clerk

Summary: This ordinance amends Section 40.22(A) of the City of Frankfort Code of Ordinances to lower the age requirement from 21 years of age to 19 years of age upon date of appointment to the Frankfort Fire Department.

S/Laura Milam Ross
T/City Solicitor

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