

REGULAR MEETING
FRANKFORT BOARD OF COMMISSIONERS

January 26, 2015
5:08 P.M. (EST)

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Rev. John Opsata, First Christian Church. The Pledge of Allegiance was recited.

Mayor May welcomed newly appointed Commissioner John Sower to the board.

It was moved by Commissioner Bowers, seconded by Mayor May, that the minutes of the December 8, 2014 Special Meeting be amended to correct the spelling of Kathryn Vedder's last name; and to amend the Work Session minutes of December 8, 2014 to correct wording pertaining to "communication" with Fiscal Court regarding the swearing in ceremony to read "lack of communication." The question was put upon the motion and the motion was adopted by voice vote. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the minutes of the December 8, 2014 Special Meeting, as amended; December 8, 2014 Work Session, as amended; and December 22, 2014 Regular Meeting be adopted. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Bowers, seconded by Commissioner Sower, that Commissioner Haynes be nominated to serve as Mayor Pro Tem. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

"AN ORDINANCE REZONING PROPERTY" was presented and read. This Ordinance had its first reading on December 22, 2014. It was moved by Commissioner Roach, seconded by Commissioner Bowers, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 1, 2015 Series).

"AN ORDINANCE AMENDING ORDINANCE NO. 9, 2014 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2014-2015" was presented and read. This Ordinance had its first reading on December 22, 2014. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 2, 2015 Series).

"AN ORDINANCE AMENDING SECTIONS 39.04, 39.07 AND 39.15 OF THE CITY OF FRANKFORT CODE OF ORDINANCES REGARDING ETHICS" was presented and read. This Ordinance had its first reading on December 22, 2014. It was moved by Commissioner Sower, seconded by Commissioner Haynes, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 3, 2015 Series).

"AN ORDINANCE AMENDING CHAPTER 40, SECTIONS 40.56 OF THE CITY OF FRANKFORT CODE OF ORDINANCES REGARDING POLICE POLICIES AND PROCEDURES" was presented and read. This Ordinance had its first reading on December 22, 2014. It was moved by Commissioner Sower, seconded by Commissioner Roach, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Ordinance No. 4, 2015 Series).

"AN ORDINANCE AMENDING SECTION 37.31(E) OF THE CITY OF FRANKFORT CODE OF ORDINANCES, AND SECTIONS 40.24, 40.30, 40.32 AND 40.36 OF THE CITY OF FRANKFORT CODE OF ORDINANCES REGARDING FIRE DEPARTMENT PERSONNEL" was presented and read.

"RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR CERTIFIED LOCAL GOVERNMENT GRANT FOR ATTENDANCE TO THE 2015 NATIONAL PRESERVATION CONFERENCE, AND AUTHORIZING THE MAYOR TO EXECUTE ALL GRANT-RELATED DOCUMENTS" was presented. It was moved by Commissioner Haynes, seconded by Commissioner Roach, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 1, 2015 Series).

"RESOLUTION TO ADOPT THE WAYFINDING SIGNAGE MASTER PLAN" was presented. It was moved by Commissioner Sower, seconded by Commissioner Haynes, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 2, 2015 Series).

At the request of Commissioner Sower, consent items 7.2 and 7.3 were removed from the consent agenda and placed under New Business.

The following miscellaneous and personnel items were presented:

- 7.1 Authorized the Mayor to sign a Letter of Commitment to Renaissance on Main for Frankfort to continue in their program for 2015 (Grants Manager);
- 7.2 Removed from the consent agenda and added to New Business as Item 10.2;
- 7.3 Removed from the consent agenda and added to New Business as 10.3;
- 7.4 Authorized the Mayor to sign a lease agreement, and any related documents, between the City of Frankfort and the Benson Valley Marina for a slip for the City's boat, the cost to lease the slip is \$1,350.00 per year (Parks and Recreation);
- 7.5 Authorized the first Addendum to the Agreement for use of facilities between the City of Frankfort and the Frankfort Independent Schools Board of Education, and authorized the Mayor to sign all related documents (Parks and Recreation);
- 7.6 Authorized an award of Engineering Services Agreement with QK4 for design services to replace manholes and gravity lines along US 60 (East Main Street) from Broadway to Martin Luther King Blvd., and authorized the Mayor to sign all documents related to the project; funding for this project is available in Account No. 300-68-54390(Sewer Department);
- 7.7 Awarded the bid for the purchase of a new fire pumper to Ferrara Fire Apparatus, Inc., and authorized the Mayor to sign any related documents; the final bid included spec options for fire equipment and a \$2,500 travel budget for a pre-bid meeting, mid-build inspection, and a final inspection at the plant bringing the total bid price to \$476,985; the bid from Ferrara was the lowest bid and was determined by the truck committee to be the best choice; the bid is in excess of the original \$450,000 estimate but will include new hoses, appliances, and tools; it is proposed that the savings from the SCBA purchases that came in under budget be used to offset the cost, the purchase will be made with funds from Account No. 100-00-53295 (Fire Department);

- 7.8 Executed an Agreement with Josephine Sculpture Park, Inc. ("JSP"), concerning the exhibiting of two sculptures at Riverview Park, and authorized the Mayor to sign all related documents; the City will pay the amount of \$100.00 per sculpture, plus incur the cost of installing the sculpture (Parks and Recreation);
- 7.9 Authorized the Mayor to sign an agreement between HCC Life Insurance Company and the City of Frankfort; premium rates decreased slightly (approximately \$350/month); annual premiums are expected to be approximately \$440,000, contingent upon employee health plan participation (Human Resources);
- 7.10 Approved Change Order 002 for \$38,069.53 and Change Order 003 for \$53,880.17 on the Frankfort Aquatic Center project at Juniper Hill Park (Parks, Recreation, & Historic Sites);
- 7.11 Authorized approval of lowest bid for demolition of a structure and rubbish removal at 153 Gayle Street, 206 Laffoon Drive, and 707-709 Dabney Street; to execute the memoranda of agreement; and authorized the Mayor to sign all related documents; the total costs of demolition for these three structures is \$14,086; funding for the demolition of these properties will be from the Planning Account number 100-70-53295; the beginning balance for demolition is \$50,000; remaining balance will be \$35,914 (Planning and Building Codes);
- 7.12 Authorized payment to the Property Valuation Administrator (PVA) for 2014-2015 City of Frankfort Property Tax Assessments; 2014-2015 budget \$40,000 (Finance);
- 7.13 Authorized the following personnel actions:
 - Resignation of Robert Weber, effective 1-16-15, and authorize payment of all accrued leave (Plant Operator Trainee, Sewer)
 - Promotion of Jim Parrish, effective 1-1-15, to Director from Co-Director (Parks, Recreation & Historic Sites)
 - Appointment of Steven Kyles, effective 1-20-15, to position of Patrol Officer I (Police)

It was moved by Commissioner Haynes, seconded by Commissioner Sower, that the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted without objection.

Old Business

It was moved by Commissioner Bowers, seconded by Commissioner Sower, to formally appoint Commissioner Tommy Haynes to the JLUS Committee. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Per Commissioner Roach's request the Board agreed to have all changes to the 2015 goals made by Wednesday, January 28.

It was moved by Commissioner Roach, Seconded by Commissioner Haynes, to support certain items contained in a memo from Tourism Director Joy Jefferies, regarding River Front Development:

- Increase river clean up
- Investigate/assist in an RV park development
- Boat dock development (in progress)
- Obtain more information on tourism park

The question was put upon the motion and thereupon adopted by voice vote.

At the request of Commissioner Roach and without objection, City Manager Tim Zisoff will contact representatives from Kentucky State University to schedule a meeting between both parties to establish a partnership between KSU and the City of Frankfort.

Commissioner Roach requested information on when the city will stop picking up garbage for non-payments. Tom Bradley, Public Works Director and City Solicitor Rob Moore responded. Final notices go out the first week of February. Soon after the no pick up list will be developed.

Commissioner Roach discussed requesting contacting county officials to develop an inter-local agreement for emergency management. Mayor May and City Solicitor Rob Moore will be in contact with County Judge Executive Houston Wells. Information may be available for the February Work Session.

Commissioner Bowers requested clarification on the remaining process for 2015 goals. After finalizing the list, the highest rated goals should be provided to the press and public. Discussion followed.

At the request of Commissioner Sower, the City Manager was directed to schedule a joint economic development meeting with KCDC, the Chamber of Commerce, Kentucky Economic Development Cabinet, and Franklin County Fiscal Court to work together to encourage industrial development.

New Business

It was moved by Commissioner Roach, seconded by Commissioner Haynes, to approve Change Order #2 for Cleary Construction, and authorized the Mayor to sign all related documents (Sewer). The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Haynes, seconded by Commissioner Sower, to authorize approval of the purchase of ten (10) mobile data terminals and necessary hardware and components for patrol vehicles, and authorized the Mayor to sign all related documents. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Haynes, seconded by Commissioner Sower, to authorize approval of Change Order #3 to the construction contract with W Rogers Company for construction of a 10 million gallon above ground storage tank and a 20 MGD pump station at 1100 Kentucky Avenue, and authorized the Mayor to sign all documents related to the project. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

At the request of Commissioner Roach discussion to extend sewer down US 127 will be added to the February Work Session agenda.

It was moved by Commissioner Roach, seconded by Commissioner Bowers, to recess, to reconvene the storm water special meeting, and then adjourn the special meeting and reconvene the Regular Meeting for a closed session per KRS 61.810 (1)(c), Litigation. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted. The special meeting regarding stormwater reconvened at 6:19 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Bowers, to reconvene the Regular meeting and go into closed session per KRS 61.810 (1)(c), Litigation. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners

Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted, and the Regular Meeting reconvened with all members present, and went into closed session at 6:36 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Haynes that the meeting return to open session. The question was put upon the motion and the motion was adopted by voice vote. The meeting returned to open session at 6:48 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Bowers, that the meeting adjourn. The question was put upon the motion and thereupon adopted by voice vote. The meeting adjourned at 6:48 p.m.

Mayor

Attest:

City Clerk