

REGULAR MEETING  
FRANKFORT BOARD OF COMMISSIONERS

August 22, 2016  
5:00 P.M. (EDT)

PRESENT: Commissioner Tommy Z. Haynes  
Commissioner John R. Sower  
Commissioner Robert E. Roach  
Commissioner Lynn Bowers  
Mayor William I. May, Jr. (5)

ABSENT: None

Mayor May called the meeting to order. The invocation was given by Reverend Bob Browning. The Pledge of Allegiance was recited.

It was moved by Commissioner Bowers, seconded by Commissioner Roach, that the minutes of the July 11, 2016 Work Session; July 25, 2016 Regular Meeting be approved with minor changes as suggested by Commissioner Bowers with the corrected minutes provided. The question was put upon the motion, and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Mayor May called for citizens comments.

#### **Citizens Comments**

Reverend Bob Browning announced that the First Baptist Church is celebrating their 200<sup>th</sup> Anniversary this weekend. Reverend Browning invited everyone to attend the celebration.

Houston Barber, Superintendent of Frankfort Independent Schools, spoke to the Commission regarding a Presentation he will give at the September Work Session along with Libby Marshall and Ben Smith. Mr. Barber is excited about the opportunity for the City to form a partnership with the schools.

Eric Burke, representing the Holmes St. Neighborhoods Association, gave recommendations to the Commission regarding upgrading Holmes St. and urged the Commission to do what is right for the citizens of Holmes St.

Mayor May proudly announced that Eddie Slone, Fire Chief, was named the Fire Chief of the Year by the Kentucky Association of Fire Chiefs.

It was moved by Commissioner Sower, seconded by Commissioner Roach, that Item 7.20, Tim Zisoff's resignation item only, be taken from the Consent Calendar and moved to New Business for additional discussion. The motion passed without objection.

#### **Ordinances**

%AN ORDINANCE AMENDING SECTION 37.31, PAY PLAN; CLASSIFICATION AND COMPENSATION OF THE CITY OF FRANKFORT CODE OF ORDINANCES+was presented and read. This Ordinance had its first reading on July 25, 2016. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 12, 2016 Series).

“AN ORDINANCE AMENDING SALARY SCHEDULE Q IN CHAPTER 37, SECTION 37.32, SALARY SCHEDULES; PAY GRADE STRUCTURE, OF THE CITY OF FRANKFORT CODE OF ORDINANCES. THIS ORDINANCE WILL GO INTO EFFECT ON SEPTEMBER 1, 2016+ was presented and read. This Ordinance had its first reading on July 25, 2016. It was moved by Commissioner Roach, seconded by Commissioner Sower, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 13, 2016 Series).

%AN ORDINANCE TO REPEAL THE REQUIREMENT FOR A MASSAGE PARLOR TO OBTAIN A SPECIFIC REGULATORY LICENSE+was presented and read. This Ordinance had its first reading on July 25, 2016. It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 14, 2016 Series).

%AN ORDINANCE TO AMEND THE CITY OF FRANKFORT§ CODE OF ORDINANCES . CHAPTER 152 . BY AMENDING THE CITY OF FRANKFORT§ ZONING REGULATIONS - BY AMENDING ARTICLE 16 BY ADDING HISTORIC PRESERVATION DESIGN GUIDELINES FOR PROPERTIES WITHIN THE SPECIAL HISTORIC (SH) ZONING DISTRICT AND AMENDING ARTICLE 17- ARCHITECTURAL REVIEW BOARD+was presented and read.

%AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR 2017 ON ALL MOTOR VEHICLES AND LEVYING A TAX FOR ALL CITY PURPOSES+was presented and read.

%AN ORDINANCE FIXING THE RATE OF TAXATION FOR THE YEAR 2016 ON ALL TANGIBLE PROPERTY SUBJECT TO TAX, TRUST AND INSURANCE COMPANIES, PUBLIC SERVICE COMPANIES AND LEVYING SAID TAX FOR ALL CITY PURPOSES+was presented and read.

%AN ORDINANCE OF THE CITY OF FRANKFORT, KENTUCKY PROVIDING FOR THE ISSUANCE OF THE CITY§ GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, FOR THE PURPOSE OF PROVIDING FUNDS NECESSARY TO CURRENTLY REFUND THE CITY§ OUTSTANDING GENERAL OBLIGATION BONDS, SERIES 2006; SETTING FORTH THE TERMS AND CONDITIONS UPON WHICH THE SERIES 2016 BONDS ARE TO BE ISSUED AND OUTSTANDING; ORDERING AND PROVIDING FOR THE LEVY OF AN ANNUAL TAX, TO THE EXTENT NECESSARY, SUFFICIENT TO PAY THE INTEREST ON AND PRINCIPAL OF THE SERIES 2016 BONDS AND THE APPLICATION OF THE PROCEEDS THEREFOR; AND APPROVING RELATED DOCUMENTS AND ACTIONS+was presented and read.

## **Resolutions**

%A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2016 TRANSPORTATION ALTERNATIVE GRANT FUNDS AND DESIGNATING THE MAYOR TO EXECUTE ALL GRANT DOCUMENTS PERTAINING TO THIS APPLICATION+was presented and read. It was moved by Commissioner Roach, seconded by Commissioner Bowers, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 12, 2016 Series).

%A RESOLUTION APPROVING AN AMENDMENT TO A 2014 INTER-LOCAL AGREEMENT THAT CREATED THE BLUEGRASS AND CENTRAL KENTUCKY UNIFIED POLICE PROTECTION SYSTEM (BACKUPPS) AND AUTHORIZING THE MAYOR TO SIGN ALL RELEVANT DOCUMENTS+was presented and read. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 13, 2016 Series).

## Consent Calendar

The following miscellaneous and personnel items were presented:

- 7.1 Authorized entering into a contract with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP) and authorized the Mayor to sign all documents associated with the contract. A purchase order in the amount of \$42,900 will cover the Department's need through the fiscal year 2016-17 based upon our current effluent nutrient limits. Funding is available in account No. 300.68.54335. This account has \$670,000 budgeted and as of July 1 the account has \$0.00 expensed and encumbered (Sewer Department).
- 7.2 Authorized the award of a contract to Duke's Root Control, Inc. to provide chemical root control services in sewer mains and authorized the Mayor to sign all documents related to this contract. This will be a unit price contract with a \$50,000 contract limit, the amount we budget annually for root control. Funding is available in account no. 300.68.54335. This account has \$670,000 budgeted and as of July 1 the account has \$0.00 expensed and encumbered (Sewer Department).
- 7.3 Authorized Amendment #1 to a Professional Services Agreement to Hazen and Sawyer, P.S.C. for an Engineering Study on repairing or replacing the interceptor line from Senate Drive to the Kentucky River near Springhill Drive and authorized the Mayor to sign all documents related to this project. Funds are available in Sewer Account No. 300.68.56555. The budget for this account is \$9,612,500 and as of July 31 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.4 **REMOVED**
- 7.5 Authorized the award of a contract extension to Airgas-Mid America to provide liquid oxygen for the ozone generating system and authorized the Mayor to sign all related documents. Funding is available in Account # 300.68.54335. This account has \$670,000 budgeted and as of July 1, \$0 has been expensed and encumbered (Sewer Department).
- 7.6 Authorized the award of a contract extension to Republic Services for disposal of biosolids at the Benson Valley Landfill and authorize the Mayor to sign all documents associated with the contract. A purchase order, in the amount of \$210,000, will be generated to cover the estimated annual cost to the Department for landfilling. In FY 15 the Sewer Department spent \$205,190 and in FY 16 spent \$204,828 for biosolids disposal. Account No. 300.68.53295 has \$210,000 budgeted for biosolids disposal and as of July 1, \$0 has been expensed or encumbered (Sewer Department).
- 7.7 Authorized the purchase of a Marathon SE504842830 Side Eject Manual Tie Horizontal Baler with funds from the 2016 - 2017 Kentucky Recycling Grant Application to the Kentucky Division of Waste Management-Recycling Assistance Section and authorized the Mayor to sign all related documents. The cost of the Baler will come from funds received from the 2016-2017 Kentucky Recycling Grant Program. The City's match for these funds is met with the payroll of Recycling employees (Public Works & Grants).
- 7.8 Approved the submittal of a FY2017 Our Town Grant through the National Endowment of the Arts and authorized the Mayor to sign all documents related to this application. The current project cost is estimated to be \$150,000.00. The grant will cover 50% of the cost and the local community is required to cover the additional \$75,000.00 with in-kind or cash match. The group is not currently asking for any funding, however, if the grant is funded they may approach the City for a portion of the match in either cash or in-kind services (Parks & Grants).
- 7.9 Authorized the award a contract to Pierce Manufacturing and authorized the Mayor to sign all documents related to the refurbishing of a 2001 75qPierce aerial truck. Cost associated with replacing the truck is estimated at \$750,000 and would have a service life of 15-20 years. The cost of the repair is estimated at \$142,535; however, it is reasonable to believe that some additional repairs will be made after the truck is fully inspected. Payment is due upon acceptance of the truck and funds are budgeted in account 100-42-56550 (Fire Dept.).

- 7.10** Authorized the purchase of a 2016 International WorkStar Dump Truck for the Streets Division of the Public Works Department from Bluegrass International and authorized the Mayor to sign all related documents. This proposed truck was included in the 2016-2017 budget. The cost of this truck, per the State Master Agreement #MA 605 150000771, is approximately \$132,983. Funds for this purchase are available in the account # 100-62-56550 (Public Works).
- 7.11** Authorized the purchase of a 2017 Freightliner with a Labrie ASL Body for the Solid Waste Division of the Public Works Department from Municipal Equipment and authorized the Mayor to sign all related documents. This proposed truck was included in the 2016-2017 budget. The cost of this truck, per the State Master Agreement # MA758-1600000557-1, is \$208,344. Funds for this purchase are available in the account # 100-65-56550 (Public Works).
- 7.12** Authorized the purchase of a 2016 26qFord Low Floor Bus from National Bus Sales and Leasing via KPTA #6 for the Transit Division of Public Works and authorized the Mayor to sign all related documents. This vehicle is being purchased via KPTA #6 with funds from the Section 5339 grant ALI code 11.13.04(Expansion Vehicle). The cost of the vehicle, \$129,772, will come from the Transportation Improvement Account which will be refunded 100% by the grant (Public Works).
- 7.13** Authorized the surplus of the listed equipment and authorized the Mayor to sign all related documents. Surplus items are as follows:

**Street Department**

2001 Ford F-550, Current Mileage 100,392, Excessive corrosion issues along with Transmission Failure and Engine Fuel Injection Issues.

2006 Chevrolet K-2500, Current Mileage 124,000, Frame Rail corrosion issues, Transmission Slipping and Internal Engine Knock.

1996 Vermeer Model 123 Chipper: Current Hours 2000, Auto feed Problems, Drum and Impeller worn out.

1990 Fiat Allis FD 5 Dozer, Current Hours 1,400, Currently being replaced, This unit currently has no dealer support, no parts available for repair and has multiple concerns.

**Solid Waste**

WasteQuip Accurate Vertical Baler (used for cardboard recycling) Model #630HD. Replaced by a larger baler from the recycling grant.

**Transit**

- 2009 Ford/E-450 (#83) 12+2 passenger, mileage 160,455+
- 2009 Ford/E-450 (#84) 12+2 passenger, mileage 118,750+, blown motor
- 2008 Ford/E-350 (#85) 8+2 passenger, mileage 154,681+, blown motor
- 2009 Ford/E-450 (#86) 12+2 passenger, mileage 102,000+
- 2009 Ford/E-450 (#87) 12+2 passenger, mileage 103,000+

**Parks**

1996 Ford F-350 Dump Truck with approximately 96,000 miles, its current condition is poor with severe corrosion problems of the frame and undercarriage

Revenue generated by the sale of this equipment will be deposited in the equipment account of the respective Public Works Divisions with the exception of the Transit vehicles. A stipulation of the grant that purchased those vehicles states that if their surplus revenue exceeds \$5,000, then the revenue for that vehicle is returned to the State (KYTC Office of Transportation Delivery) (Public Works).

- 7.14** Authorized the award of a contract with ADE Contracting to construct approximately 1500 linear feet of sidewalk along Schenkel Lane from Quinton Court to Comanche Trail (Phase 3) and authorized the Mayor to sign all documents related to the project. The three bidders were ADE Contracting with a total project price of \$49,254.50 and Karsner Construction with a total project price of \$49,880, and Randle-Davies with a total project price \$78,340. The contract is paid on actual quantities installed. Funds for this project, \$59,105.40 (est. plus 20% contingency), are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget (Public Works).
- 7.15** Authorized the award of a contract with Otis Engineering for engineering services related to the project Schenkel Lane Sidewalk Phase 3 and authorized the Mayor to sign all documents related to the project. Funds for this project, \$10,092.65 are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget (Public Works).
- 7.16** Authorized the award of a contract with Karsner Construction to construct approximately 720 linear feet of sidewalk along Westwood Drive from Bondurant Drive to Harrodswood Road and authorized the Mayor to sign all documents related to the project. The three bidders were ADE Contracting with a total project price of \$62,017.50 and Karsner Construction with a total project price of \$60,752.50, and Randle-Davies with a total project price \$62,655. Karsner Construction is the lowest bidder. The contract is paid on actual quantities installed. Funds for this project, \$72,903 (est. plus 20% contingency), are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget (Public Works).
- 7.17** Authorized the award of a contract with Otis Engineering for engineering services related to the construction of the Westwood Drive Sidewalk project and authorized the Mayor to sign all documents related to the project. Engineering Services for this project are at \$8,748.36 (based on estimated quantities plus 20%). Funds for this project are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget (Public Works).
- 7.18** Authorized the dedication of an easement to the Frankfort Plant Board to benefit the Paul Sawyer Public Library expansion and allowed the Mayor to sign all related documents. There would be no financial impact to the City, the library will pay the utility relocation costs (Public Works).
- 7.19** Authorized the Mayor to sign a contract and any related documents between the City of Frankfort and Nancy Bailey to assist in the collection of delinquent ad valorem tax, occupational license fees and net profits tax. Ms. Bailey, a paralegal, has agreed to perform such services for the amount of \$50.00 an hour. The estimated fiscal impact is approximately \$10,000 per year (Finance).
- 7.20 The following personnel items were presented:**
- Permission to make up to six (6) conditional offers of employment and one (1) alternate conditional offer of employment for the position of Firefighter/EMT Recruit. The request to make these conditional offers of employment is contingent upon successful completion of background, medical, psychological, polygraph, and drug screen examinations by each candidate. These conditional offers will take staffing to 81.

It was moved by Commissioner Haynes, seconded by Commissioner Roach that the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

## Board Appointments

**8.1 Tourist and Convention Commission** . Reappointment of Marc Stone, for a term ending 06-30-19.

**8.2 Tourist and Convention Commission** . Appointment of Jerred Ross, for a term ending 06-30-19.

**8.3 Tourist and Convention Commission** . Appointment of Barry Kaderi, for a term ending 06-30-19.

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, to accept the Mayor's recommendation on all board appointments. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

## Old Business

Item 9.1 authorized the negotiation of a lease of the property adjacent to 106 East Broadway and allowed the Mayor to sign all related documents. The Board of Commissioners have been requested to lease the property owned by the City adjacent to 106 East Broadway, Frankfort, Kentucky for use as a parking lot. The lease would be with either: 1) The Marian Group, an entity that would develop the property at 106 East Main Street for use as senior housing units, or 2) Capitol View Development, LLC, an entity that owns property located at 112 East Main Street, Frankfort, Kentucky. The lease of the property to Capitol View Development, LLC, would enable it to more effectively market its property. The lease to the Marian Group will result in 33 to 35 residential units that will provide housing for adults 55 and older in addition to new property tax for city, county and schools. The lease would have to be negotiated with the party identified by the Commission and then presented to the Commission for approval. The fiscal impact of this lease is unknown at this time. It was moved by Commissioner Roach, seconded by Commissioner Haynes to approve the negotiation of a lease with the Marian Group. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach and Mayor May (4). Those voting against the motion were Commissioner Bowers (1). The motion was thereupon adopted.

Item 9.2 authorized entering into a lease with Earth Tools Inc. and authorized the Mayor to sign all related documents. Earth Tools Inc. proposes to partner with the City of Frankfort to install solar electric systems on City property and lease the systems to the City for a period of 15-20 years (City Manager). As part of the agreement, there will be no cost to the City for equipment, installation, maintenance and repair for the first 15 . 20 years. The first project would be installed at the Pro Shop at Juniper Hills Park. Estimated financial projections show the savings could range from \$40,999 (\$1640 a year) over a 25 year lease to \$10,485.00 (\$419 a year). Budgeted funds are available in Account Number 100-79-53240. It was moved by Commissioner Roach, seconded by Commissioner Haynes to approve the original lease proposal. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Item 9.3 approved a new city wide phone system and authorized the Mayor to sign all related documents. Quotes have been received via State Contract (IT Department). The price range to purchase the new phone system is \$88,903.00 to \$206,007.00. A budget amendment would be submitted for the purchase of the phone system from the IT Department Budget (charged to Account Number 100-25-56551). It was moved by Commissioner Roach, seconded by Commissioner Haynes to approve the quote from Pomeroy . Avaya in the amount of \$88,903.60. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Commissioner Roach suggested an MOA be drafted for Franklin County's use of the City of Frankfort's fire truck and confirm insurance has been secured. Eddie Slone, Fire Chief, commented that the fire truck would need to be back at the City in the next few months due to previously scheduled rehab. Rob Moore, City Solicitor, will work with Rick Sparks and check with KLC on requirements prior to drafting an MOA.

Commissioner Roach stated the evaluations have been returned to the Commission. The board will review and return to Human Resources for processing.

Commissioner Roach said that Tim Zisoff, City Manager, will be out during the week of September 12<sup>th</sup> with September 12<sup>th</sup> being the regularly scheduled Work Session. It was suggested the Work Session be rescheduled to September 7<sup>th</sup> at 5:00 p.m. The Commission approved without objection.

## **New Business**

Item 10.1 authorized a Resolution of the City of Frankfort, Kentucky relating to loan assistance from the Federally Assisted Wastewater Revolving Loan Fund (Sewer). To approve the Resolution authorizing the Mayor of the City of Frankfort and his Successors-in-Title to execute and submit an application through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to obtain loan assistance from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) for proposed wastewater treatment facilities improvements, and authorized the Mayor as the City of Frankfort's Official Project Representative to carry out necessary negotiations for and administer the loan assistance the applicant may obtain from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program). The Mayor is further authorized to sign any documents related to or necessary to obtain loan assistance from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) for the proposed wastewater treatment facilities improvements. The projects include those listed below:

*A17-006 Collins Lane, A17-007 Franklin Ave, A17-013 Holly Hills, A17-019 Silver Lake, A17-027 Two Creeks and A17-022 East Main.*

The approval of the Resolution will have no fiscal impact on the City; however, if the City chooses to borrow funds under this program, it will have to repay the borrowed funds. It was moved by Commissioner Roach, seconded by Commissioner Sower to adopt the Resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 14, 2016 Series).

Item 10.2 authorized the Mayor to sign a Release of Sewer Easement between lots 115 and 116 in the Heritage Subdivision (Sewer). There should be no financial impact to the City resulting from the release of this sewer easement. It was moved by Commissioner Roach, seconded by Commissioner Haynes for approval. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Item 10.3 authorized the Mayor to sign a grant application and all related documents with the Kentucky Fire Commission for the purchase of a thermal image camera. The total cost of each camera is approximately \$8000. Funds are available in account 100-42-56550 (Fire Department). It was moved by Commissioner Haynes, seconded by Commissioner Roach for approval. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Item 10.4 authorized a Deed of Restrictions for the Transit Wash Bay and authorized the Mayor to sign all related documents (Public Works/ Grants). There is no cost to signing the Deed of Restrictions; however, it is a condition of the Grant. It was moved by Commissioner Roach, seconded by Commissioner Haynes for approval. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

**Consent Item 7.20 – Tim Zisoff resignation only moved to New Business Item 10.5**

- Resignation of Tim Zisoff in the City Manager Department as City Manager and authorized payment of accrued leave, effective 10/3/16 (City Manager).

It was moved by Commissioner Sower to accept the resignation with much regret, seconded by Commissioner Roach, who commented how he admires the way Mr. Zisoff works with the staff and citizens. All members being present, the motion to approve Items 7.20 of the consent agenda was adopted by voice vote without objection.

Commissioner Haynes stated that he really enjoyed working with Mr. Zisoff and how much he appreciated the quick response to concerns.

Commissioner Bowers said thank you to Mr. Zisoff for his service and response to the citizens of Frankfort.

Mayor May thanked Mr. Zisoff for his service to the community.

Commissioner Sower reminded everyone that the third round of the Historic Preservation Grant meeting will be held at the Paul Sawyer Public Library on August 30, 2016.

Commissioner Sower has requested for Joy Jeffries to attend the September Work Session to speak about Kentucky's 200<sup>th</sup> birthday celebration.

Commissioner Sower expressed how important the next appointments are to the Frankfort Electric and Water Plant Board.

Commissioner Roach suggested a different process, such as interviews, given the importance of the Frankfort Electric and Water Plant Board appointment.

Commissioner Bowers stated that if there are City of Frankfort residents that are interested in serving on any of the boards, send in your name to the Mayor.

Following a lengthy discussion regarding the City Manager's position, it was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting go into closed session per KRS 61.810 (1)(f) Personnel. The question was put upon the motion and thereupon adopted by voice vote. The meeting went into closed session at 6:25 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting return to open session at 7:09 p.m.. The question was put upon the motion and thereupon adopted by voice vote.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, to hire the current City Manager for interim City Manager starting on October 4, 2016, ending January 1, 2017, with an opportunity for both parties to add additional time to the contract. The City Solicitor, Human Resources, and the City Manager, will work out the details of the contract and present to the Commission for approval at the September 26, 2016 voting meeting. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Sower, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and thereupon adopted by voice vote. The meeting adjourned at 7:11 p.m.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk