

REVISED 9-23-2015

AGENDA

**REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500**

**SEPTEMBER 28, 2015
5:00 P.M. (EDT)**

1. INVOCATION

Dr. Phil Hill, First United Methodist

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

August 10, 2015 Work Session;
August 24, 2015 Regular Meeting

2. CEREMONIAL ITEMS

3. CITIZEN COMMENTS

4. ORDINANCES

4.1 SECOND READING: An ordinance fixing the rate of taxation for the Year 2016 on all motor vehicles and levying a tax for all city purposes.

Purpose: The purpose of this item is to consider an ordinance to set the tax rate for motor vehicles for the year 2016 at 22.7 cents per \$100 valuation.

Background: The tax rate must be set no later than 10-1-15 as required by the Kentucky Department of Revenue. The tax rate proposed for 2016 is the same rate as approved for 2015.

This Ordinance had its first reading on August 24, 2015.

Recommended: Approval

Attachments:

- Ordinance

Contact Person:

Name: Steve Dawson
Title: Finance Director
Department: Finance
Phone: 502/ 352-2083
E-Mail: sdawson@frankfort.ky.gov

4.2 SECOND READING: An Ordinance Fixing the Rate of Taxation for the Year 2015 on all Tangible Property subject to tax, Trust and Insurance Companies, Public Service Companies and Levying said tax for all city purposes.

Purpose: The purpose of this item is to consider an ordinance setting the tax rate for 2015 Ad Valorem Taxes (keeping the rate the same as 2014) and setting the rate for 2015 applicable to taxable capital of insurance companies.

Background: Proposed rates for 2015 are as follows (for General Fund Purposes):

1. Ad Valorem	20.9 cents
2. Insurance Taxable Capital	15.0 cents

Rates are levied for each \$100 valuation.

There is no change in property tax rate from 2014 to 2015.

Financial Analysis: The rates will be 20.9 for 2015 and as a result the city will have a net increase of \$44,857 from 2014 due to the increase in the assessment. Included in the increase is \$7,451 derived from the net increase in property

This Ordinance had its first reading on August 24, 2015.

Recommendation: Approval

Attachment:

- Ordinance
- Public Hearing Notice

Contact Person:

Name: Steve Dawson
Title: Finance Director
Department: Finance
Phone: 502/ 352-2083
E-Mail: sdawson@frankfort.ky.gov

4.3 SECOND READING: An Ordinance amending Salary Schedule Q in Chapter 37, Section 37.32, Salary Schedules; Pay Grade Structure, of the City of Frankfort Code of Ordinances as of 9/29/15.

Purpose: Effective 9/29/15, to amend Salary Schedule Q referenced in Chapter 37.32 of the City of Frankfort Code of Ordinances to adjust for inflation.

Background: This request amends Salary Schedule Q referenced in Section 37.32 of the City of Frankfort Code of Ordinances by 1.5% to adjust for inflation. The current Salary Schedule Q was adopted in June of 2010 and has not been revised for 5 years. Moving the starting pay for each pay band upward by 1.5% matches the cost of living increase the City issued in July 2015 and assists with the City's market competitiveness.

Financial Analysis: 1.5% increase to starting pay rate for new hires. In the last couple years, the City is averaging approximately 1 new hire per month.

This Ordinance had its first reading on August 24, 2015.

Recommendation: Approval

Attachment:

- Ordinance
- Salary Schedule Q

Contact Persons:

Name:	Kathy Fields	Rob Moore
Title:	Human Resources	City Solicitor
Department:	HR / City Manager	Legal
Phone:	502/875-8500	502/227-2271
Email:	Kfields@Frankfort.ky.gov	Rmoore@Hazelcox.com

4.4 FIRST READING: To amend Sections Section 111.40 of the City of Frankfort Code of Ordinances and to amend Section 115.09.

Purpose: To amend Section 111.40 of the City of Frankfort Code of Ordinances to add additional types of alcoholic beverage licenses consistent with state law, to add fees consistent with state law, and to amend Section 115.09 to delete the provision prohibiting entities granted a license to sell distilled spirits, beer or malt beverages and wine at retail by the drink from selling such products at any time during which the polls are open for any regular, primary, school or special election.

Background: KRS 243.070 was amended to simplify the process of obtaining licenses to engage in the sale of alcoholic beverages. The amendments to KRS 243.070 revised the names of the types of licenses to be obtained by individuals or entities engaging in the sale of alcoholic beverages. The city is amending Section 111.40 to add the following types of licenses set forth in the Kentucky Revised Statutes with the reflected fees and to add fees consistent with state law: Special Sunday Retail Drink license (wine and distilled spirits only): \$300, Distiller's license: \$250, Rectifier's license: \$1,500, Brewers' license: \$250, Microbrewery license: \$250, Brew-On-Premises license: \$50, and Bottle House/Bottle House Storage license: \$500. Section 115.09 is also being amended to delete the provision prohibiting the sale of alcoholic beverages by properly licensed entities while the polls are open for any regular, primary, school or special election.

Financial Analysis: There should be a minimal positive financial impact on the City of Frankfort.

Recommendation: Approval.

Attachments:

- Ordinance

Contact Person(s)

Name: Steve Dawson
Title: City Finance Director
Department: Finance Department
Phone: 502/352-2083
Email: SDawson@Frankfort.ky.gov

4.5 FIRST READING: To amend Sections 71.50, 71.51, 71.52, 71.53, 71.54, 71.55, 71.56, 71.57, and 71.99 of the City of Frankfort Code of Ordinances and to adopt Sections 71.58, 71.59, 71.60, 71.61, 71.62, 71.63, and 71.64.

Purpose: The purpose of this ordinance is to amend Sections 71.50, 71.51, 71.52, 71.53, 71.54, 71.55, 71.56, 71.57, and 71.99 of the City of Frankfort Code of Ordinances concerning the holding of parades in the City of Frankfort, and to provide rules governing special events occurring on private or public property that will affect the use of public property, public streets, rights-of-way, on street parking or sidewalks, and to adopt Sections 71.58, 71.59, 71.60, 71.61, 71.62, 71.63, and 71.64 that will also address the holding of parades and special events in the City of Frankfort.

Background: Sections 71.50, 71.51, 71.52, 71.53, 71.54, 71.55, 71.56, 71.57, and 71.99 of the City of Frankfort Code of Ordinances provides rules governing parades that are held in the City of Frankfort. The purpose of this ordinance is to amend these sections concerning the holding of parades in the City of Frankfort and to provide rules governing special events occurring on private or public property that will affect the use of public property, public streets, rights-of-way, on street parking or sidewalks. The adoption of Sections 71.58, 71.59, 71.60, 71.61, 71.62, 71.63, and 71.64 to the Code of Ordinances will also address the holding of parades and special events in the City of Frankfort. The ordinance revises the standards for submitting an application for a parade or a special event, provides for pre-determined routes, provides minimum pace requirements for races, provides for a security plan and reimbursement of the cost of implementing the plan. The ordinance also revises the event notice requirements and the penalties found in Section 71.99.

Financial Analysis: There should be no fiscal impact to the City.

Recommendation: That the ordinance be adopted.

Attachments:

- Ordinance
- Parades and Special Events Major Changes

Contact Person:

Name: Jeff Abrams
Title: Chief, Police Department
Phone: 502/352-2060
Email: jabrams@Frankfort.ky.gov

5. ORDERS

- 5.1** Approval of an Order amending the City's Open Records Act Policy so that the City does not charge requesters for copies where the total cost would be less than \$2.00.

Purpose: To obtain approval of an Order amending the City's Open Records Act Policy so that the City does not charge requesters for copies where the total cost would be less than \$2.00.

Background: The City of Frankfort responds to a significant number of Open Records Requests. The responses to the Open Records Requests, including the processing of fees, take a significant amount of personnel time. The Office of the Attorney General will generally only allow the City to charge a fee of ten cents (\$.10) for each copy. When the cost of the copies provided to the requester is less than Two Dollars (\$2.00), the cost to collect and process the payment exceeds the amount paid. Accordingly, the subject Order provides that no charge will be assessed where the cost of the copies provided is less than Two Dollars (\$2.00). Several additional revisions have been made to correct typographical errors and to address clarifications of the law made by the Office of the Attorney General.

Financial Analysis: The entry of this Order will have minimal fiscal impact on the City.

Recommendation: Approval of the Order.

Attachments:

- Order
- Open Records Policy

Contact Person

Name: Steve Dawson
Title: Director of Finance
Department: Finance
Phone: (502) 352-2083
E-mail: SDawsonr@frankfort.ky.gov

- 5.2** Approval of one of two orders authorizing either the Mayor or the City Manager to execute contracts on behalf of the City where the amount to be paid by the City pursuant to the contract does not exceed \$20,000.00 and the equipment, materials, supplies or services to be purchased were included in the approved budget.

Purpose: To authorize the Mayor to sign one of two Orders either authorizing the Mayor or the City Manager to execute contracts on behalf of the City where the amount to be paid by the City pursuant to the contract does not exceed \$20,000.00 and the equipment, materials, supplies or services to be purchased were included in the approved budget.

Background: The City enters into a number of contracts in which the amount to be paid by the City pursuant to the contract does not exceed \$20,000. The execution of these contracts is delayed until the Board of Commissioner votes to approve same and authorize the Mayor to execute the contract. In order to improve the efficient operation of the City, this Order authorizes the City Manager to execute contracts on behalf of the City where the amount to be paid by the City pursuant to said contract does not exceed \$20,000.00 and the equipment, materials, supplies or services to be purchased were included in the approved budget. To ensure that the Board of Commissioner has proper oversight of all contracts executed by the City Manager, information concerning each contract executed by the City Manager, including but not limited to the parties, the subject of the contract, and the contract amount, is required to be provided to the Board of Commissioners on a monthly basis.

Financial Analysis: There should be no fiscal impact to the City.

Recommendation: That the Order be adopted.

Attachment:

- Two Orders

Contact Person(s)

Name: Tim Zisoff
Title: City Manager
Phone: 502/352-2074
Email: tzisoff@frankfort.ky.gov

6. RESOLUTIONS

- 6.1** Resolution authorizing the filing of an application for 2015 Transportation Alternative grant funds and designating the Mayor to execute all grant documents pertaining to this application

Purpose: To authorize the filing of an application for 2015 Transportation Alternative grant funds and designating the Mayor to execute all grant related documents.

Background: Kentucky Transportation Cabinet is currently accepting applications for projects for the 2015 Transportation Alternative grant program. Staff would like to submit an application to fund Wayfinding Signage for downtown Frankfort based on the Master Plan adopted by the Commission in January, 2015. Estimates for the project should not exceed \$400,000.00. A Resolution from the City is required as part of the full application package. Documents to be signed by the Mayor include the project application, a LPA Certification of Responsibility, a Letter of Match Commitment, quarterly reports and reimbursement requests.

Financial Analysis: The City will be responsible for the 20% match for this project not to exceed \$80,000.00 in cash or in-kind services. If we are selected for funding the grant has a lifespan of 36 months and any cash match can be funded over multiple budgets.

Recommendation: Approval

Attachment:

- Resolution

Contact:

Name:	Gary Muller	Rebecca Hall
Title:	Director	Community Relations/Grants Manager
Department:	Planning/Code Enforcement	City Manager
Phone:	502/875-8500	502/875-8500
E-Mail:	gmuller@frankfort.ky.gov	rhall@frankfort.ky.gov

6.2 Approval to adopt a Resolution authorizing the Mayor to sign a MOU with U.S. Fish and Wildlife.

Purpose: To adopt a Resolution authorizing the Mayor to sign a Memorandum of Understanding with U.S. Fish and Wildlife whereby it has agreed to pay for the surveying of the undeveloped approximately thirty (30) acre tract located in the Carpenter Farm, to sign a Deed of Conveyance conveying said property to the Woods and Water Land Trust, and any other related documents.

Background: In 1989, the City of Frankfort purchased a tract real property containing approximately 189 acres adjacent to US 676 in Franklin County, Kentucky that is now referred to as the "Carpenter Farm." There are three (3) lots remaining in the Carpenter Farm: Lot 5A (2.433 acres), Lot 5D (2.5312 acres) and an approximately 67.88 acre tract. A substantial portion of the 67.88 acre tract is undevelopable due to its very rough terrain, however the remaining portion of this tract is suitable for commercial development.

The Woods and Waters Land Trust has discovered the presence of Braun's rock cress, a rare and endangered species, on the undevelopable portion of the 67.88 acre tract, and has requested the City to convey to it for long term management and care the portion of the tract that contains the Braun's rock cress. The undevelopable portion of the 67.88 acre tract is approximately thirty (30) acres. Maintaining as undeveloped the thirty (30) acre tract containing the Braun's rock cress will assist in selling the portion of said tract that is developable, and result in the economic development of this adjacent property. The U.S. Fish and Wildlife Service has agreed to enter into a Memorandum of Understanding with the City whereby it will agree to pay for the cost of surveying the portion of the 67.88 acre tract that is undevelopable so that it can be conveyed by deed to the Woods and Waters Land Trust. Accordingly, the City will convey the undevelopable portion of the tract to the Woods and Water Land Trust, subject to retaining an easement for the construction of a walking/biking trail on the property, a sanitary sewer easement and a stormwater easement.

Financial Analysis: The City's conveyance of the subject tract to the Woods and Waters Land Trust will not have an immediate financial impact to the City. However, maintaining this property as undeveloped will have a positive impact on the sale of the remaining property in the Carpenter Farm.

Recommendation: That the Resolution be adopted.

Attachment:

- Resolution
- MOU
- Deed

Contact Person:

Name: Robert Moore
Title: City Attorney
Phone: 502/227-2271
Email: Rmoore@Hazelcox.com

7. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

7.1 To approve a Joint Funding Agreement with the U.S. Geological Survey (USGS) to operate the gauging station upstream of Lock 4 on the Kentucky River and authorize the Mayor to sign all related documents (Sewer Department).

Purpose: To approve a Joint Funding Agreement with the U.S. Geological Survey (USGS) to operate the gauging station upstream of Lock 4 on the Kentucky River and authorize the Mayor to sign all related documents.

Background: When the U.S. Army Corps of Engineers turned over operation of Lock 4 to the Kentucky River Authority, the USGS took over operation of the gauging station located upstream of Lock 4, which had been funded by the Corps of Engineers. The gauging station data is used extensively by the Sewer Department to monitor river flows relative to our discharge permit requirements. Without the use of this gauging station, the Department would be required to install adequate monitoring equipment to meet our permit.

While the primary interest by the Sewer Department is in stream discharge to meet the nutrient limits required by our Kentucky Pollutant Discharge Elimination System (KPDES), some of the additional data provided by the gauging station include water temperature, specific conductance, dissolved oxygen, water pH, and sediment concentration. The data collected by the station is used by USGS for a variety of purposes and is published annually and available to the public.

Annual (October 1, 2015 – September 30, 2016) cost to maintain the gauging station is \$4,296, with the Department funding \$3,000 and USGS funding \$1,296. Approximately 10 years ago USGS began shutting down gauges across the United States due to the federal budget and looked for increased third party support to maintain the infrastructure in place. The Sewer Department was contacted at that time and was asked to participate to keep the gauging station operational.

Financial Analysis: Funds are available in Account No. 200-68-53295. This account has \$150,000 budgeted and as of August 1 the account has \$25,360 expensed and encumbered.

Recommendation: Approval

Attachments:

- Joint Funding Agreement

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.2 To consider an amendment to the Engineering Services Agreement with QK4 for design services to replace manholes and gravity lines along US 60 at Douglas Avenue and Langford Avenue due to the intersection redesign and authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To consider an amendment to the Engineering Services Agreement with QK4 for design services to replace manholes and gravity lines along US 60 at Douglas Avenue and Langford Avenue due to the intersection redesign and authorize the Mayor to sign all documents related to the project.

Background: The Kentucky Transportation Cabinet is reconstructing the intersection of US 60 (East Main Street) and Douglas and Langford Avenues. This reconstruction will interfere with existing manhole and gravity line close to the intersection. The costs for this project will be reimbursed by the Transportation Cabinet.

The Agreement includes design and surveying services through the bidding process. The agreement is currently being negotiated with QK4 and the Transportation Cabinet but will not exceed \$45,000.00.

Amendment 1: This amendment covers additional services required to resolve conflicts with the proposed project in the area of the proposed pedestrian bridge and the intersection of US 60 and Douglas Avenue.

Original Agreement:	\$45,000.00
Amendment 1:	<u>\$22,104.79</u>
Total	\$67,104.79

Financial Analysis: Funding for this project is available in Account No. 300-68-54390. This account has \$14,797,500 budgeted and as of July 31, \$2,160,995 has been expensed and encumbered. The cost of this Amendment will be reimbursed by the Kentucky Transportation Cabinet.

Recommendation: Approval

Attachments:

- Amendment 1 (Draft)

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.3** To authorize payment to Mission Communications, LLC for the annual telemetering fee for pump stations and authorize the Mayor to sign all documents associated with the project (Sewer Department)

Purpose: The purpose of this item is to authorize payment in the amount of \$28,062.51 to Mission Communications, LLC for the annual telemetering fee for pump stations and authorize the Mayor to sign all documents associated with the project.

Background: In 2005, the Sewer Department began using Mission Communications for telemetering at the Department's pump stations. Telemetering is required by State regulations and prior to installation of the Mission system land lines were utilized at approximately 75% of the stations, the remaining stations were not telemetered due to inaccessibility of telephone lines. Mission was chosen by the Sewer Department approximately 8 years ago for its reliability and functionality. Additionally the land lines were considerably more expensive to use than our current system and were not as reliable in inclement weather when the communications is most needed. The annual cost of \$28,062.51 is approximately \$47 per month per station. This installment will pay for service through 8/31/2016.

Telemetry is the automated supervisory control and data acquisition (SCADA) process by which data of various activities at a pump station is collected and transmitted to receiving equipment for monitoring. Mission uses the digital control channel of the cellular network for monitoring, control, data basing and automated alarm/status notification. In addition to meeting the requirements of State regulations the system has been very beneficial in early diagnosis of issues in the pump stations and allowed for more preventive maintenance, which is significantly more cost effective than reactive repairs. During an event the Mission system will call department cell phones directly so that department staff can immediately respond. This greatly reduces the chance of overflows and minimizes those that occur. Additionally the annual fee includes the cost of Mission hosting a website that allows access to the data anywhere and at any time.

While the annual fee has increased this year due to the construction of the Wet Weather Detention Facility, as the Department continues to consolidate pump stations due to construction of replacement stations, the annual cost of our telemetering continues to decrease.

Financial Analysis: Funds are available in Account #200-68-53291. This account has \$40,000 budgeted and as of July 31, \$0 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Invoice

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.4 Approval of Change Order #4 to the construction contract with W Rogers Company for construction of a 10 million gallon above ground storage tank and a 20 MGD pump station at 1100 Kentucky Avenue and to authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To approve Change Order #4 to the construction contract with W Rogers Company for construction of a 10 million gallon above ground storage tank and a 20 MGD pump station at 1100 Kentucky Avenue and to authorize the Mayor to sign all documents related to the project.

Background: This storage facility is designed to capture excess wastewater from the combined sewer system during rain events. Currently the excess wastewater is diverted to the Kentucky River through Combined Sewer Overflows (CSO's) in order to avoid excessive flows at the wastewater treatment plant. This facility would allow for the storage of up to 10 million gallons before diversion to the river is required. After the wet weather event concludes, the stored wastewater will be sent through the plant and treated prior to discharge to the river. This project will help mitigate CSO discharges as required by the Consent Judgment and is included in the Department's Long Term Control Plan.

In June 2013 the commission awarded a \$ 7,329,000.00 contract to W. Rogers for construction. Work started August 2013 and is now approximately 73% complete.

Change order 1: This change order covers 4 items. First is a credit for downsizing the HVAC unit in the electrical building – a credit of \$860.00. Second is an addition for a changed in wage rates – an increase of \$58,539.26. This change in wage rates is required as a condition for the \$8,000,000.00 low interest loan from the State Revolving Fund program. Third item is a credit due to the estimate of soil boring was less than estimated – a credit of \$82,585.02. The forth item is an addition for rock boring that exceeded estimates – an increase of \$128,090.28. The net of this CO is \$103,184.52. Staff reviewed these items carefully with the engineer and recommends approval.

Change order 2: This change order is comprised of two components. The first component is an electric code requirement for additional junction boxes due to the size of the wire required to run the pumps. The electric code requires this junction box rather than the wires terminating in the standard control panel. The cost for the additional electric panels is \$11,142.69.

The second component is to authorize an additional \$294,947.99 of work required to bring flow to the Detention Facility. This work was originally programmed to be done as part of the Kentucky Avenue Interceptor project that is currently on hold due to easement issues. Until the Kentucky Interceptor is complete, there is no way to get flow to the Detention Facility. This additional work therefore, will connect the current interceptor lines feeding the treatment plant to the Wet Weather Detention Facility so that it can be put into operation prior to the completion of the Kentucky Avenue Interceptor project. The design of this additional work is being done so that the infrastructure installed will become part of the Kentucky Avenue Interceptor. Note that this work completed now will decrease the cost of the Kentucky Avenue Interceptor Project approximately \$250,000 since this part of the work will be moved to the Wet Weather Detention Facility project. The contractor requests an 80 day time extension on the contract for this additional work.

Change Order 3: This is a time only extension comprised of two components. The first component is due to the manufacturing time for the equipment that was approved in Change order 2. The equipment is scheduled to be manufactured in early January but the contractor will need time for installation once the equipment is delivered. The other component is due to the paving. The contractor was only able to get the base coat down before asphalt plant closed for the year. This will allow time to get the surface coat applied when the plant re-opens in the spring.

Change Order 4: This is a balancing change order. This change order included some extra paving and credit for some unused quantities, credit for utility bills that the sewer department paid during construction and allowances that were not used. This change order also extends the Final Completion date to October 15, 2015 for the KIA loan.

Original Contract	\$7,329,000.00
Change Order 1	\$ 103,184.52
Change Order 2	\$ 306,090.68
Change Order 3	\$ 0.00
Change Order 4	<u>\$ (56,871.42)</u>
Total	\$7,681,403.78

Financial Analysis: Funding for this project is available in Account No. 300-68-54390. This account has \$14,797,500 budgeted and as of July 31, \$2,160,995 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Change Order #4

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.5 Authorize the Mayor to sign documents releasing a partial easement release of platted easements for Lots 6, 7, and 8 of River Bend Office Park as recorded in Plat Cabinet "F", Slide 483 in the Clerks' Office in Franklin County, Kentucky (Sewer Department).

Purpose: The purpose of this item is to authorize the Mayor to sign documents releasing a dedicated 6' wide drainage and utility easements which exist along the common property lines between Lots 6 and 7 and Lots 7 and 8 of River Bend Office Park.

Background: Franklin County Fiscal Court has purchased several lots within the River Bend Office Park with the intention of constructing a County Fire Station facility. The proposed placement of the fire station building straddles the lot lines between Lots 6 and 7 and Lots 7 and 8 of said subdivision. A consolidation plat is being executed concurrently with this request to remove those lot lines and allow for the construction. Release of the drainage and utility easements along those lot lines as dedicated by said plat is also necessary. The Sewer Department does not currently have any facilities in the subject easements and does not foresee the need for any in the future. Public Works has no objection to the release of the Drainage Easements

Financial Impact: None

Attachment:

- Release of Easement (Currently under City Attorney Review)

Recommendation: Approval

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.6 Approval of a construction contract to ADE Contracting, Inc. for construction of approximately 500-feet of 8-inch gravity line and related manholes located at the back of properties that are on Cline Street in the Bellpoint Subdivision and to authorize the Mayor to sign all documents related to the project(Sewer Department).

Purpose: To award a construction ADE Contracting, Inc. for construction of approximately 500-feet of 8-inch gravity line and related manholes located at the back of properties that are on Cline Street in the Bellpoint Subdivision and to authorize the Mayor to sign all documents related to the project.

Background: The Sewer Department received bids on September 1 for construction of approximately 500-feet of 8-inch gravity line and related manholes located in the back of properties that are on Cline Street in the Bellpoint Subdivision. The current line is a clay line that is in disrepair and exposed on top of the ground in several places. This project will install a new line that is constructed to current standards and will lessen the maintenance required and lessen potential health issues in the area.

We received 4 bids and ADE Contracting, Inc. was determined to be the lowest responsible bidder at \$178,200.00. The bids are as follows:

ADE Contracting	\$178,200.00
Bishoff Brothers	\$186,865.00
Lagco	\$217,034.00
Schroeder Construction	\$270,125.00

The Engineer's estimate was \$145,000.00.

This project will mitigate one CSO for the Consent Judgment.

Financial Analysis: Funding for this project is available in Account No. 300-68-54390. This account has \$14,797,500 budgeted and as of July 31, \$2,160,995 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Bid Tab
- Engineer's Recommendation Letter
- Map of Project Area

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.7 Approval of a construction contract to Pace Contracting for construction of a channel grinder and replacing a 24-inch valve at the Capital Avenue Pump station and to authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To award a construction to Pace Contracting for construction of a channel grinder and replacing a 24-inch valve at the Capital Avenue Pump station and to authorize the Mayor to sign all documents related to the project.

Background: The Sewer Department received bids on September 1 for construction of a channel grinder and replacement of a 24-inch valve at the Capital Avenue Pump station. The Capital Avenue pump station is in the combined sewer system and as such collects a lot of debris from the storm system. Currently Staff has to clean out the wet well weekly to prevent the pumps from clogging with debris. When the pumps clog with debris they increase the overflow to the CSO and could potentially damage the pumps.

Employed inline, channel grinders reduce a wide variety of materials including wipes, rags, wood, paper, wipes, shoes, and more to a smaller size to allow transmission of the material to the wastewater treatment plant for removal either at the bar screens or the PistaGrit removal system. Channel grinders are proven to reduce pump clogging, protect process and dewatering equipment, and keep wastewater systems running.

Gate valves are primarily used to prevent the flow of sewage through a force main. This particular gate valve isolates the pump station from the force main. The 24-inch gate valve has been previously purchased by the Sewer Department to save on sales tax, approximately \$1,100, and will be owner provided material on this project.

We received 3 bids and Pace Contracting was determined to be the lowest responsible bidder at \$237,000.00. The bids are as follows:

Pace Contracting	\$237,000.00
Basham Construction	\$347,000.00
Dugan and Myers	\$397,264.00.

The Engineer's estimate was \$265,000.00.

This project will mitigate one CSO for the Consent Judgment.

Financial Analysis: Funding for this project is available in Account No. 300-68-54390. This account has \$14,797,500 budgeted and as of July 31, \$2,160,995 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Bid Tab
- Engineer's Recommendation Letter
- Map of Project Area

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.8** To approve application for the 2016 Litter Abatement Grant Funds and to authorize the Mayor to sign all related documents (Public Works).

Purpose: To obtain the Mayor's signature on the 2016 litter abatement forms through the Kentucky Natural Resources and Environmental Protection Cabinet.

Background: The City of Frankfort will apply for a litter abatement grant through the Kentucky Natural Resources and Environmental Protection Cabinet. This funding is available to City's and County's

throughout the Commonwealth to support litter clean up on public roadways. This program is funded through House Bill 174 and requires permitted solid waste landfills to collect an additional \$1.75/ton to pay for litter abatement programs and proper closures of abandoned landfills. The funding level received is based upon public street miles within the City limits.

Financial Analysis: The City documents total litter abatement expenditures in 2015 based upon street miles, the City anticipates receiving approximately \$14,000.00 from the Kentucky Natural Resources Cabinet in 2016.

Recommendation: Approval

Attachments:

- Litter Abatement Funding Forms

Contact Person:

Name: Thomas R. Bradley, PE
Title: Director
Department: Public Works
Phone: 502/ 352-2087
E-mail: tbradley@frankfort.ky.gov

- 7.9 Approval of an Engineering Service Contract with Consulting Services Incorporated to complete a design for the bridge supports for the Schenkel Pedestrian Bridge Project and authorize the Mayor to sign all related documents (Public Works).

Purpose: To approve an Engineering Service Contract with Consulting Services Incorporated to complete a design for the bridge supports for the Schenkel Pedestrian Bridge Project and authorize the Mayor to sign all related documents.

Background: Several years ago the City Commission tasked Public Works with constructing sidewalk along Schenkel for the safety of the pedestrians. Along the path of the new sidewalk is a vehicle bridge that crosses the old railroad bed. Rather than attempt to alter the construction of the vehicular bridge, Public Works has looked at constructing a pedestrian bridge spanning the same abandoned right of way which the City now owns. Last spring the City bid out the work to construct the bridge and received bids higher than anticipated. It is believed that the higher bids were due to the fact that the design of the bridge abutments was left up to the Contractor. In an effort to lower the costs, this Contract will have Consulting Services Incorporated design the abutments or supports so that the Contractor will know the extent of work necessary at the time of bid.

Financial Analysis: This contract is for the amount of \$5,400 and funds are available in the Municipal Aid Account No. 535-00-51100

Recommendation: Approval

Attachment:

- Contract

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/875-8500
Email: tbradley@frankfort.ky.gov

- 7.10 To authorize the purchase of a 2016 Mack Truck LR613 outfitted with a Wayne Automated Side Loader body from Worldwide Equipment and authorize the Mayor to sign any related documents (Public Works).

Purpose: The purpose of this item is to authorize the purchase of a 2016 Mack Truck LR613 outfitted with a Wayne Automated Side Loader body from Worldwide Equipment.

Background: This vehicle will be used to replace a 1999 Freightliner rear loader garbage truck with 116,0401 miles which has major body and motor issues. This is the third automated side loader purchased to be used for garbage pickup. The automated side loader platform allows us to operate the truck with just a driver. The current plan is to replace one truck a year as the older trucks wear out.

Financial Analysis: There was a public bid for the purchase of this vehicle. There were five bids submitted:

BIDDER	AMOUNT	REMARKS/DELIVERY
J EDINGER	266,406	AUTOCAN CHASIS 27YD HERCULES ASL
WORLDWIDE EQUIPMENT	247,987	2016 MACK LEU W/WAYNE BODY
WORLDWIDE EQUIPMENT	254,136	2016 MACK LR613 W/WAYNE BODY
WORLDWIDE EQUIPMENT	251254	2016 MACK LR W/BRIDGEPORT BODY
WORLDWIDE EQUIPMENT	222451	2015 MACK LEU W/EZ PACK BODY

Staff is recommending the purchase of the 2016 Mack LR613 for \$254,136. While it is not the lowest of the Bids we have several with the Wayne Body and they have proven to be less problematic than the EZ Pack body. There have been issues with getting parts and service from EZ Pack on the unit that we currently have with that body. The truck with the Bridgeport body wasn't chosen because Bridgeport doesn't have a service center in this area. The Mack LR613 was chosen over the Mack LEU because of improved visibility for the driver from the cab (wrap around windows and windows in the lower half of the door) and because the air conditioner unit on this model is not on the roof of the cab, therefore helping with clearance and overhead issues.

This equipment purchase was approved in the 2015-2016 budget and is included in the Account No. 100-65-56550

Recommendation: Approval

Attachments: None

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502.875.8500
Email: tbradley@frankfort.ky.gov

- 7.11 To authorize the purchase of a Self Contained Leaf Vacuum for the Public Works Department from O.D.B and authorize the Mayor to sign all related documents (Public Works).

Purpose: The purpose of this item is to authorize the purchase of a Leaf Vacuum for the Public Works Department from O.D.B and to authorize the Mayor to sign all related documents.

Background: This leaf vacuum is being purchased to replace a 1992 unit that will either be put in the surplus sell or kept for parts. The newer units are belt driven and do not have the maintenance issues that the shaft driven units incur.

Financial Analysis: This purchase was subject to a public bid which had one response. The bid price for the unit is \$39,917. Funds for this equipment were included in the 2015-16 budget and are available in Account No. 100-66-56550

Recommendation: Approval

Attachments: None

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/875.8500
Email: tbradley@frankfort.ky.gov

- 7.12 Approve an Engineering Service Contract with Integrated Engineering, PLLC. to complete an evaluation of the asphalt surface conditions of the City's Streets and authorize the Mayor to sign all related documents.

Purpose: To approve an Engineering Service Contract with Integrated Engineering, PLLC. to complete an evaluation of the surface conditions of the City's Streets and authorize the Mayor to sign all related documents.

Background: This Engineering Service Contract is for work to be performed by Integrated Engineering, PLLC. to evaluate the condition of the asphalt surface on the streets maintained by the City. This data will be used to determine if current resurfacing is adequately keeping pace with the condition of streets and to help in short term planning of upcoming paving projects.

Financial Analysis: This contract is for the amount of \$16,183.00 and funds are available in the Municipal Aid Account No. 535-00-51100.

Recommendation: Approval

Attachment:

- Contract

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/875-8500
Email: tbradley@frankfort.ky.gov

- 7.13 Approval of an Engineering Service Contract with Integrated Engineering, PLLC. to complete an evaluation of effects of Two Way Traffic on West Main Street and authorize the Mayor to sign all related documents (Public Works).

Purpose: To Approve an Engineering Service Contract with Integrated Engineering, PLLC. to complete an evaluation of effects of Two Way Traffic on West Main Street and authorize the Mayor to sign all related documents.

Background: The City Commission has been asked to consider changing West Main Street from one-way traffic to two-way traffic. KYTC performed a traffic analysis that looked at the projected number of cars traveling into and out of the system and found that there wasn't a negative impact on the other streets downtown if West Main were switched to two-way. However, that study did not take into account the physical conditions of the street. This study will look at lane widths, sight distance, parking spaces, turn radii, loading zones and other features that will be affected by a switch to two-way and the potential cost. This data will also be used by the City Commission in their decision regarding the traffic on West Main.

Financial Analysis: The City of Frankfort and the Kentucky Department of Transportation have entered into a memorandum of agreement that costs up to \$12,000 will be reimbursed to the City from KYTC for this study.

Recommendation: Approval

Attachment:

- Contract

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/875-8500
Email: tbradley@frankfort.ky.gov

7.14 To consider authorizing a time extension for the Kirkman Property at the corner of St. Clair and Main for the 2014 Historic Preservation Grant and to authorize the Mayor to sign all related documents (Planning & Zoning).

Purpose: Requesting authorization for a time extension of three months for the Kirkman Property at the corner of St. Clair and Main for the 2014 Historic Preservation Grant and to authorize the Mayor to sign all related documents.

Background: Staff would like to request authorization for a time extension of three months for the Kirkman Property at the corner of St. Clair and Mail for the 2014 Historic Preservation Grant. Robert Kirkman applied for Historic Preservation Grant fund in June of 2014. His application was successful and he signed an agreement which included project completion by July 28, 2015. However, due to issues with a requested awning, Mr. Kirkman hand crafting some of the woodwork and workmen delays the project was not completed by the stated deadline. Because the 2014 grant cycle was a "pilot" program and for the upcoming cycle the City is allowing additional months for project completion staff request the Commission to authorize a time extension of three months, moving the deadline to October 28, 2015.

Financial Analysis: There will be no financial impact for this extension. It is strictly a time extension.

Recommendation: Approval

Attachments: None

Contact Persons:

Name:	Gary Muller	Rebecca Hall
Title:	Director	Grants Manager
Department:	Planning & Zoning	City Manager

Phone: 502/875-8500 502/875-8500
E-mail: gmuller@frankfort.ky.gov rhall@frankfort.ky.gov

7.15 Approval of lowest bid for demolition of a condemned structure and rubbish removal at 306 Murray St., and to execute the memorandum of agreements and to authorize the Mayor to sign all related documents (Planning & Building Codes).

Purpose: Approval of lowest bid for demolition of a condemned structure and rubbish removal at 306 Murray St., and to execute the memorandum of agreement with John Fehsal, Jr. for the demolition and debris removal.

Background: In accordance with the Property Maintenance Code, Section 109.1, the City ordered the property owners of 306 Murray St. to repair or raze the condemned building; the Nuisance Code Hearing Board found the owner in violation and issued a fine in November 2014. The property was properly noticed in accordance with the Nuisance Code. The property has been previously posted as condemned-unfit for occupancy. The Architectural Review Board was presented with a report concerning the demolition in March, which was tabled to June, and again tabled to September 15th.

Quotes were received as follows:

John Fehsal, Jr.:	\$14,900.00
CC Moore Co.:	\$17,200.00
No other bids	

Financial Analysis: Funding for the demolition of these properties will be from the Planning Department – Account Number 100-70-53295.

Recommendation: Approval of the lowest bids from John Fehsal, Jr. and to execute the memorandum of agreement for the demolition of the structure and rubbish removal at 306 Murray St.

Attachments: Received bids and memorandum of agreement.

Contact Persons:

Name:	Gary Muller	Robert Engle
Title:	Planning and Building Codes Director	Code Enforcement Supervisor
Department:	Planning	Planning
Phone:	502/352-2100	502/352-2099
Email:	gmuller@frankfort.ky.gov	rengle@frankfort.ky.gov

7.16 To authorize the Mayor to sign the agreement between Concur Technologies, Inc., and the City of Frankfort, and any related documents (Finance).

Background: Concur Technologies, Inc., provides a web-based paperless travel/training system that will enable the Finance Department to more efficiently monitor travel undertaken by City of Frankfort employees. The benefits of the system include the tracking of mileage from location to location and providing travel costs by category and department. The cost to the City is expected to be approximately \$3,300 a year.

Financial Analysis: The annual cost for the City of Frankfort is expected to be approximately \$3,300. There will also be a learning curve while converting to the new system.

Recommendation: The City's Finance Department recommends the approval of this agenda item.

Attachments:

- Agreement

Contact Person:

Name: Steve Dawson
Title: Director, Finance Department
Department: Finance Department
Phone: 502/352-2083
Email: Sdawson@Frankfort.ky.gov

- 7.17 To approve the purchase of a 2016 3/4 ton pickup truck to be used by the training officer and to authorize the Mayor to sign all related paperwork (Fire Department).

Purpose: To approve the purchase of a 2016 3/4 ton pickup truck to be used by the training officer and to authorize the Mayor to sign all related paperwork.

Background: The purchase will be to replace the current 3/4 ton pickup truck that is a 2001 model with approximately 115,000. The vehicle being replaced is showing signs of wear and rust. The current vehicle will be removed from the fleet and sold at surplus. Besides being used by the training officer, the vehicle carries rehab equipment and is used to pull several of the larger trailers in our inventory.

Financial Analysis: Funds are available in Account No. 100-42-56550.

Recommendation: Approval

Attachments:

- Bob Hook Chevrolet Fleet order form

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

- 7.18 To authorize the Mayor to sign a service agreement with Physio-Control for the maintenance and repair of ten (10) automated external defibrillators (AED) and six (6) cardiac monitors/defibrillators (Fire Department).

Purpose: To approve and authorize the Mayor to sign a service agreement with Physio-Control for the maintenance and repair of ten (10) automated external defibrillators (AED) and six (6) cardiac monitors/defibrillators.

Background: The contract includes yearly service, calibration and all necessary repairs of ten (10) AEDs and six (6) cardiac monitors.

Financial Analysis: The service agreement is for three (3) years at a cost of \$36,155.10. The contract fee will be broken down into three (3) yearly installments.

Recommendation: Approval

Attachments:

- Physio-Control Contract

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire

Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

7.19 To award the bid for the purchase of a new 2016 ambulance to Excellance, Inc. and authorize the Mayor to sign any related documents (Fire Department).

Purpose: To award the bid for the purchase of a new 2016 ambulance to Excellance, Inc. and authorize the Mayor to sign any related documents.

Background: On September 8th, bids were opened for the purchase of a new 2016 modular Type 1 ambulance on an International Terrastar chassis. Excellance, Inc. was the only bidder at this time. We did accept bids on the same ambulance in April of 2015 with Excellance, Inc. being the preferred lowest bidder at that time. The bid requires the ability to remount the box in the future, reducing future purchases by approximately 40%. The ambulance will replace a 2009 Ford ambulance with current mileage exceeding 110,000 miles. The vehicle being replaced requires constant expensive repairs and is considered unreliable. The vehicle being replaced will be removed from the fleet and placed in a future surplus sale.

Financial Analysis: The cost of the new ambulance is \$196,757.92 and funds are allocated in Account No. 100-41-56553 for this expenditure.

Recommendation: Approval

Attachments:

- Excellance bid

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

7.20 To authorize the purchase of one (1) 2015 Ford F-150 truck Detective vehicle (Police).

Purpose: Request approval to purchase one (1) 2015 Ford F-150 truck utilizing funds from the Police Department US Justice Asset Forfeiture Account.

Background: -This vehicle will be used by the police task force officer as his primary duty vehicle. This vehicle will replace his current vehicle which is a 2010 Ford F-150 that has an excess of 100,000 miles. With the extensive travel requirements placed upon the task force officer it's important he/she be kept in a mechanically sound vehicle. This new vehicle will ensure that no problems relating to vehicle issues occur during a narcotics investigation/operation. The 2010 Ford F-150 currently in use will then be issued to a member of our local criminal investigations unit where lengthy travel is not required. This purchase will be made under the State Contract price of \$36,219.95 from Paul Miller Ford, Lexington, KY.

Financial Analysis: The cost of the vehicle on State Contract is \$36,219.95. Funds are available in the Police Department US Asset Forfeiture Account. These monies can only be used for law enforcement purposes. Funds are available in Account No. 645-00-51100.

Recommendation: Approval

Attachments:

- Line item quote from Paul Miller Ford for vehicle

Contact Person:

Name: Robert Warfel
Title: Major

Department: Police Department
Phone: 502/352-2069
Email: rwarfel@frankfort.ky.gov

7.21 To authorize approval of Amendment #3 to the engineering contract with Jacobs Engineering Group, Inc. for additional construction administration needed due to additional time needed by the Contractor for construction of the Two Creeks Pump Station and Sanitary Sewer Rehabilitation Project and to authorize the Mayor to sign all related documents (Sewer Department).

Purpose: The purpose of this item is to consider approving Amendment #3, to the contract with Jacobs Engineering Group, Inc. for additional construction administration needed due to additional time needed by the Contractor for construction of the Two Creeks Pump Station and Sanitary Sewer Rehabilitation Project and to authorize the Mayor to sign all document related to the project.

Background: The Sewer Department received bids in May 2014, for the construction of a new pump station, approximately 1,200 feet of 6" force main, 2,890 feet of 12" gravity sewer, 1,660 feet of 8" gravity sewer and the demolition of three existing pump stations and in the Two Creeks subdivision. The new station being constructed will replace the current Two Creeks # 2 pump that has surpassed its design life and is under capacity for the flows it receives. The design of the new pump station included increasing the capacity to account for all current and future projected flows.

Further two additional pump stations were originally to be demolished and taken offline, Two Creeks # 3 and Goshen pump stations. However after discussions with residents and further investigation it was decided that the Goshen pump station would remain due to resident's objection and the potential delay to the project due to having to obtain the 5 additional easements needed for that portion of the project. Elimination of the Goshen Pump Station also allowed for the raising of a section of sanitary pipe, thereby reducing the cost of installation.

This project is expected to address the regulatory requirements and mitigate four sanitary sewer overflows for the Consent Judgment. During heavy rains sanitary sewer overflows have occurred in this area in the past and the Sewer Department is required to address the overflows by state and federal regulators. A significant amount of inflow has been eliminated by pipe rehabilitation in a previous project and an upcoming project will address infiltration contributed by manholes. In addition, a future project will also address illicit stormwater connections to the sanitary sewers by sump pumps. All stormwater removed from the sanitary sewers is now a surface water issue, no stormwater projects have been programmed into this project.

The Sewer Department would like to amend the existing contract with Jacobs Engineering Group, Inc. to include additional construction administration required due to additional time needed by the Contractor for construction and due to the means and methods dictated by the Contractor. Amendment #3 covers additional fees incurred due to Contractor delay. In addition, a time extension is needed since Jacobs contract ended August 31, 2015. The time extension requested is to extend Jacobs contract to October 30, 2015. This additional time and funding should be adequate to cover the remaining construction, punch list, final inspection/acceptance, record drawings and the additional RPR services needed to complete construction. This amendment will be paid for using liquidated damages as stipulated in the contract documents.

Original Contract	\$302,638.00
Amendment 1:	\$25,056.00
Amendment 2:	\$50,886.72
<u>Amendment 3:</u>	<u>\$6,000.00</u>
Total:	\$384,580.72

Financial Analysis: Funding for this project is available in Account No. 300-68-54390. This account has \$14,797,500 budgeted and as of July 31, \$2,160,995 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Amendment No. 3

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.22	Personnel	Employee	Department	Date	Other
	Transfer/ Voluntary Demotion	Paul Daniels	Sewer	9/8/15	Firefighter III/EMT to Plant Operator Trainee
	Lateral Transfer	Matt Tate	Sewer	9/8/15	Maintenance Tech III to Sewer Tech III
	Appointment	Zach Smith	PW/Streets	9/8/15	Tech I
	Promotion	Brandon Loman	PW/Solid Waste	9/8/15	PW Tech II to Tech III
	Resignation	Cody Neal	Police/E911	9/17/15	Telecommunicator I (authorize payment of accrued leave)

Attachments:

- Cody Neal Resignation Letter

Contact Person:

Name: Kathy Fields
Title: Director
Department: HR/City Manager
Phone: 502/875-8500
Email: kfields@frankfort.ky.gov

7.23 To authorize the Mayor to sign an Event Agreement with All A Classic, and Frankfort Independent Schools concerning a boys and girls soccer tournament to be held at the City's Sower Field (Parks & Recreation).

Purpose: To authorize the Mayor to sign an Event Agreement with All A Classic, and Frankfort Independent Schools concerning a boys and girls soccer tournament to be held at the City's Sower Field.

Background: The 2015 All A Classic Boys' and Girls' Soccer Tournament is to be held at the City's Capital View Park on September 26 and 27, 2015. Pursuant to the Agreement, the City is to provide the use of the soccer facility at Capital View Park, parking, two police officers to assist in providing security and crowd control and EMS services. All A will be responsible for providing insurance and other items, and Frankfort High School will provide concessions and other items.

Financial Analysis: There will be minimal cost to the City as a result of its participation in this Event Agreement.

Recommendation: That the Mayor be given the authority to sign the Event Agreement.

Attachments:

- Contract

Contact Person:

Name: Jim Parrish
Title: Director, Parks Department
Phone: 502/803-0241
Email: jparrish@frankfort.ky.gov

8. BOARD APPOINTMENTS

- 8.1 Frankfort/Franklin County Planning Commission** – Appointment of David I. Boggs, for a four-year term ending 7-01-19.

Attachments:

- Mayor's letter of recommendation
- David I. Boggs resume

- 8.2 Electric and Water Plant Board** – Appointment of Anna Marie Pavlik Rosen, for a four-year term ending 9-23-19.

- Mayor's letter of recommendation
- Anna Marie Pavlik Rosen resume

- 8.3 Electric and Water Plant Board** – Appointment of Walt Baldwin, for a four-year term ending 9-23-19.

- Mayor's letter of recommendation
- Walt Baldwin resume

9. OLD BUSINESS

9.1 TANGLEWOOD NEIGHBORHOOD ASSOCIATION DISCUSSION

9.2 DISCUSSION WITH MR. GREGORY GEISLER – PROPERTY OWNER OF 404 SWIGERT AVE.

10. NEW BUSINESS

- 10.1** Authorize a Purchase Order with Simplex Grinnell for installation of a fire alarm system in the laboratory and make necessary upgrades to the fire alarm system in the main building at the wastewater treatment plant and to authorize Mayor to sign all documents (Sewer Department).

Purpose: To authorize generation of a Purchase Order with Simplex Grinnell for installation of a fire alarm system in the laboratory and make necessary upgrades to the fire alarm system in the main building at the wastewater treatment plant and to authorize Mayor to sign all documents related to project.

Background: In February 2014 the Sewer Department contracted with a safety consultant to perform a safety audit at the wastewater treatment plant. Most of the items found during the audit have been addressed. The Fire Marshall came earlier in the year and found the fire alarm system to be deficient. It was recommended that we have a building survey done for fire protection. The survey that was recently done by Simplex Grinnell indicated several areas of real concern. The lab building has no existing fire alarms and the alarms on the main building do not call out to notify the proper authorities when there is an emergency. Currently the only way that any emergency services can gain access to the building is through an employee opening the door. This project will bring all of the building up to the current fire code. Also the system will unlock all doors when the alarm is activated so that there will be a means of egress for the employees and a means of entry for fire fighters.

The work will be accomplished under Simplex Grinnell's Master Agreement MA-785-140000879-3 with the Commonwealth of Kentucky. Total amount of the Purchase Order is \$34,150.00.

Financial Analysis: Funds are available in Sewer Account No. 300-68-54390. The budget for this account is \$14,797,500 and as of August 31 this account had \$2,767,417 expensed or encumbered.

Recommendation: Approval

Attachments:

- Quote from Simplex Grinnell
- Front Page of Master Agreement

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

11. ADJOURNMENT