

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Reverend Darlene Mumford. The Pledge of Allegiance was recited.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the minutes of the March 7, 2016 Special Meeting; March 11, 2016 Joint Meeting; March 21, 2016 Special Meeting; March 21, 2016 Special Work Session; March 28, 2016 Regular Meeting be approved with a few minor changes as requested by Commissioner Bowers. Copies of the amended minutes were provided to the Commission. The question was put upon the motion, and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Sower, seconded by Commissioner Bowers to remove item 9.2 to approve citizen proposed changes of two way traffic on West Main Street for further discussion at the May 9, 2016 Work Session. This would also allow for staff to offer their rebuttals for consideration. The question was put upon the motion, and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Mayor May called for citizens comments; there were none.

Ceremonial Items

Jim Parrish, Parks, Recreation and Historical Sites Director, and Mayor Bill May recognized the Reforest Frankfort T-shirt Design Contest Winners. 1st Place - Paige Troutman--\$50, 2nd Place - Emily Leaman--\$35, 3rd Place - Kirsten Pilcher--\$20. The first place winner, Paige Troutman's design will be used for the 2017 Reforest Frankfort T-shirt.

Ordinances

"AN ORDINANCE CLOSING A PORTION OF DARBY SHIRE CIRCLE LOCATED IN RIVER BEND SUBDIVISION, OFF OF US HIGHWAY 127" was presented and read. This Ordinance had its first reading on March 28, 2016. It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 3, 2016 Series).

"AN ORDINANCE TO AMEND THE CITY OF FRANKFORT'S SPECIAL ORDINANCE 19, 1993 SERIES – PROPERTY ASSESSMENT AND REASSESSMENT MORATORIUM - BY AMENDING THE QUALIFYING AGE OF RESIDENTIAL STRUCTURES FROM 50 YRS OLD TO 25 YRS OR OLDER" was presented and read.

"AN ORDINANCE FOR APPROVAL OF A ZONE MAP AMENDMENT FROM PLANNED COMMERCIAL "PC" TO RESIDENTIAL "A" DISTRICT "RA" FOR A 4.4-ACRE PARCEL OF PROPERTY OWNED BY WILLIAM AND MARIE CULL THAT IS LOCATED AT 104 COVE SPRINGS ROAD IN FRANKFORT, KENTUCKY. THE EFFECTIVE DATE FOR THE ZONE CHANGE IS CONTINGENT UPON THE CLOSING OF THE PROPERTY. THE PROPERTY IS MORE SPECIFICALLY DESCRIBED AS PVA MAP #074-00-00-005.01" was presented and read.

"AN ORDINANCE AMENDING CHAPTER 50, SECTION 50.03 OF CITY'S CODE OF ORDINANCES TO ALLOW PROPERTY OWNERS TO EXCHANGE THEIR TRASH CONTAINERS FOR CONTAINERS OF A DIFFERENT SIZE AT ANY TIME DURING THE YEAR" was presented and Read.

Resolutions

"A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2016 TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY (TIGER) GRANT FUNDS AND DESIGNATING THE MAYOR TO EXECUTE ALL GRANT DOCUMENTS PERTAINING TO THIS APPLICATION" was presented and read. It was moved by Commissioner Bowers, seconded by Commissioner Roach, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 8, 2016 Series).

Consent Calendar

The following miscellaneous and personnel items were presented:

- 7.1 Authorized the renewal of a contract with Source Technologies LLC to provide odor control services for the west side of Frankfort and authorized the Mayor to sign all related documents. Funding is available in account # 300.68.54335, the account from which all chemicals for the Department are purchased. The budget for this account is \$650,000 for all Department chemical purchases for the Fiscal Year, and as of February 29, \$381,559 has been expended and encumbered (Sewer Department).
- 7.2 Approved a construction contract to Stewart Richey Construction, Inc., for rehabilitating approximately 12,000 feet of sanitary sewer mains in the Rolling Acres Subdivision and authorized the Mayor to sign all documents related to the project. Work will include the installation of cured-in-place sewer pipe liner, point repairs and service connection replacements. Approved the amount of \$1,488,276.00 + 10% for change orders for a total of \$1,638,276.00. Change orders up to the 10 percent will be administratively reviewed by KIA and staff. Funds are available in account 300.68.54655. The budget for this account is \$16,760,000 and as of February 29, \$6,247,049 has been expended or encumbered (Sewer Department).
- 7.3 Authorized amending a Professional Agreement with Qk4 for Engineering Assistance During Construction and Construction Inspection for Phase 1 of the Rolling Acres Neighborhood I&I project and authorized the Mayor to sign all related documents. The contract is not to exceed \$156,500.00. Funds are available in account 300.68.54655. The budget for this account is \$16,760,000 and as of February 29, \$6,247,049 has been expended or encumbered (Sewer Department).
- 7.4 Authorized the award of a contract to Smith Contracting, Inc. for construction of a pump station to replace the West Frankfort Pump Station located at 1029 Louisville Road and authorized the Mayor to sign all documents related to the project. Approved the amount of \$2,860,000.00 + 10% for change orders for a total of \$3,146,000.00. Change orders up to the 10 percent will be administratively reviewed by KIA and staff. Any change order larger than \$10,000.00 will be brought before the commission. Funds are available in account 300.68.54655. The budget for this account is \$16,760,000 and as of February 29, \$6,247,049 has been expended or encumbered (Sewer Department).

- 7.5 Authorized amending a professional services agreement with GRW Engineers for the design of a Pump Station along US 60 and US 127, to replace the West Frankfort Pump Station. The total contract amount is summarized as follows: Original Contract is \$ 225,000, Amendment 1 is \$ 181,000, the total is \$ 406,000. Funds are available in account 300.68.54655. The budget for this account is \$16,760,000 and as of February 29, \$6,247,049 has been expended or encumbered (Sewer Department).
- 7.6 Approved an amendment to the construction contract with Kenney Inc. for construction of a new pump station, approximately 550-feet of 8-inch gravity line and 272-feet of 8-inch force main and authorized the Mayor to sign all documents related to the project. The total contract amount is summarized as follows: Original Contract \$ 541,214.00, Change Order 1 \$ 9,578.55, the total is \$ 550,792.55. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$12,005,000 and as of April 30 this account had \$3,102,280 expended or encumbered (Sewer Department).
- 7.7 Authorized the Mayor to sign documents releasing a partial easement release of platted easements for Lot 7a of River Bend Office Park as recorded in Plat Cabinet "K", Slide 94 in the Clerks' Office in Franklin County, Kentucky. There is no financial impact to the City (Sewer Department).
- 7.8 Assumption of a sewer extension contract for Pine Woods Subdivision, located along US 421 in Franklin County, by Community Trust Bank, Inc. and authorized the Mayor to sign all documents related to the contract. Additional customers added by this sewer extension will increase revenue (Sewer Department).
- 7.9 Authorized the disposal of surplus property by electronic auction and authorized the Mayor to sign all related documents. Proceeds from this should generate revenue for the City of Frankfort (Finance).
- 7.10 Awarded the bid to purchase (3) propane fueled live fire props to BullEx and authorized the Mayor to sign all related documents. The cost of the training props is \$54,182 and will be paid out of the Training Facility Grant that was received last fall (Fire Department).
- 7.11 Authorized the Mayor to sign a mutual aid agreement with Woodford County EMS and any other related documents. There is no financial impact to the City (Fire Department).
- 7.12 Authorized the Mayor to sign a Quitclaim Deed whereby the Commonwealth of Kentucky conveys to the City of Frankfort real property located on Holmes Street, and all other related documents. There will be no charge to the City to accept ownership of the subject property, with the exception of a recording fee. However, if the City is required to remediate the property, other than to retain a cap over the property, there will be a cost to the remediation of the property (Fire Department).
- 7.13 Authorized the disposal of surplus property by donation to Franklin County School System and Frankfort Independent School System. There is no financial impact to the City (IT Department).
- 7.14 Authorized the purchase of four vehicles (three Dodge Low Floor Mini Vans from American Bus Sales and one Starcraft Cut-a-way Chassis from Central States Bus Sales) for the Transit Division via the KPTA Bid #6 (100% reimbursed by the Transit 5311 Capital Expenditure grant) and authorized the Mayor to sign all related documents. Funds are available in the Transportation Improvement account #535 00 5110 which will be 100% reimbursed with funds from the Transit 5311 Capital Expenditures grant. The Dodge Low Floor Mini Vans are \$34,193 each through KPTA Bid#6. The Starcraft 16+2 Ford bus is \$47,699 through KPTA #6 (Public Works).
- 7.15 Approved the Mayor's signature on a letter of support for the 2016 Veterans' Adaptive Sport Grant application being submitted by Independence Place, Inc. of Lexington and any documents related to the project. The grant will cover any equipment or capital costs of the program. However, City staff time will be involved in some of the programs (Parks & Grants).
- 7.16 Approved sites for Brownfield Assessments utilizing Brownfield grant funds and designating the Mayor to execute all documents pertaining to the Brownfield Assessment grant. The City was awarded Brownfield Assessment funds in the amount of \$400,000.00 in 2014. The Brownfield Advisory Committee has received requests for assessments for the property at 100 West Main Street, 311 West Second Street (Access Soup Kitchen), 900/910/930 Louisville Road (old Saylor's Restaurant). The grant does not require a match in the form of cash or in-kind services. These assessments should have no additional impact on the budget.
- 7.17 Authorized the Mayor to sign a Settlement Agreement between the City of Frankfort and American General Home Equity, Inc., a/k/a Springleaf Home Equity, Inc. The City will receive the amount of \$10,000.00 and the unimproved real property located at 682 Cline Street. The City will pay the delinquent taxes owed on the Cline Street property in the approximate amount of \$364.78 out of the settlement proceeds (City Attorney).
- 7.18 **The following personnel items were presented:**
- Appointment of Daniel Kirk in the Public Works/Solid Waste Department as Public Works Tech II, effective 4/26/16 (Public Works).
 - Appointment of Cody Spaulding in the Fire/EMS Department as Firefighter I, effective 5/3/16 (Fire Department).
 - Appointment of Matthew Stevens in the Fire/EMS Department as Firefighter I, effective 5/3/16 (Fire Department).

It was moved by Commissioner Haynes, seconded by Commissioner Roach that the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

Board Appointments

- 8.1 **Board of Park Commissioners** – Reappointment of Kristopher Shera, for a term ending 5-1-20.
- 8.2 **Board of Park Commissioners** – Reappointment of Steve Pewitt, for a term ending 5-1-20.

It was moved by Commissioner Sower, seconded by Commissioner Bowers to accept the Mayor's recommendation on both board appointments. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

It was moved by Commissioner Sower to remove Item 9.1 to approve the proposed changes to the City Transit Service based on the report by CTAA for further discussion and be able to vote on each component of the study. Following a brief discussion, the motion was withdrawn and item was removed for further discussion at the Work Session on May 9, 2016 and a vote during a Special Meeting following the Work Session on May 9, 2016.

Item 9.2, Two-way traffic on West Main St., was removed for further discussion at the Work Session on May 9, 2016.

Both Commissioners Roach and Sower expressed concern regarding two opinion pieces in the State Journal on Sunday, April 24th and Monday, April 25th. Each Commissioner strongly feels that both the City and the County had made numerous efforts to revitalize the downtown Frankfort area. There have been meetings with local officials regarding Capital Plaza Tower, Resolutions, Grant Programs, business incentives and numerous beautification efforts. Note that the City is always open for ideas from the citizens of Frankfort.

Commissioner Bowers requested an update on Lyons Drive and McKenzie Avenue. Tom Bradley, Director of Public Works, stated the underground utilities have been marked so the City knows where to dig. Further information will be available soon.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 5:44 p.m.

Mayor

Attest:

City Clerk