

PRESENT: Commissioner Tommy Z. Haynes  
Commissioner John R. Sower  
Commissioner Robert E. Roach  
Commissioner Lynn Bowers  
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Commissioner Sower. The Pledge of Allegiance was recited.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the minutes of the June 8, 2015 Work Session; June 8, 2015 Special Meeting; June 22, 2015 Regular Meeting; be approved as presented. The question was put upon the motion, and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

#### **Ceremonial Items**

*Police Chief Jeff Abrams made a presentation of Police Department Retirement and Promotions:*

- Steve Sutton - Police Lieutenant – Retiring with 19 years, 8 months of service
- Chris Quire - Promotion from Police Sergeant to Police Lieutenant
- Herbert Wilson - Promotion from Patrol Officer III to Police Sergeant

*Fire Chief Eddie Slone made a presentation of Fire Department Promotions:*

- Joe Sebastian- Promotion from Firefighter II/ Paramedic to Fire Sergeant
- Gary Gebhart - Promotion from Firefighter II/ Paramedic to Fire Sergeant
- Scott True - Promotion from Fire Sergeant/Paramedic to Fire Captain
- Russ Greenwell - Promotion from Fire Sergeant/Paramedic to Fire Captain
- Wayne Briscoe - Promotion from Battalion Chief to Assistant Fire Chief

#### **Citizen Comments**

Natalie Wilkerson, a resident of South Frankfort spoke in support of 2-way traffic on W. Main Street. Many property owners and business owners do support the change as the survey shows that was previously submitted to the Commission. City Manager Tim Zisoff stated the City is working on an MOU with the State through Public Works.

Donna Hecker, President of WalkBike Frankfort, spoke in support of 2-way traffic on W. Main Street. Ms. Hecker believes the change would help drivers find their way more quickly and slow traffic down for pedestrians and bicycle riders. A letter of support was offered to the Commission.

Mr. David Rigsby, a Frankfort citizen that resides at 110 Lincoln Drive, strongly opposes the Zone Map Amendment Item 4.1.

Brittian Skinner, Executive Director of DFI, thanked the Commission for their support during her years of service to DFI. Ms. Skinner has enjoyed working with everyone and has grown to love Frankfort. The Commission offered their well wishes to Ms. Skinner.

#### **Ordinances**

“AN ORDINANCE TO APPROVE A ZONE MAP AMENDMENT FROM RESIDENTIAL “C” DISTRICT – “RC” TO LIMITED COMMERCIAL DISTRICT – “CL” FOR A .293-ACRE PARCEL OF PROPERTY LOCATED AT 107 LYONS DRIVE AND A .292-ACRE PARCEL OF PROPERTY LOCATED AT 106 LINCOLN DRIVE, AND A ZONE MAP AMENDMENT FROM HIGHWAY COMMERCIAL – “CH” TO LIMITED COMMERCIAL DISTRICT – “CL” FOR A .65-ACRE PARCEL OF PROPERTY LOCATED AT 289 VERSAILLES ROAD FOR THE PURPOSE OF CONSTRUCTING A COMMERCIAL BUSINESS AND TO CONSOLIDATE ALL PROPERTIES INTO ONE TRACT. THE PROPERTIES ARE MORE PARTICULARLY DESCRIBED AS PVA MAP #S 085-22-03-017.00, #085-22-03-020.00 AND 085-22-03-018.00” was presented and read. This Ordinance had its first reading on June 22, 2015. It was moved by Commissioner Roach, seconded by Commissioner Haynes, to proceed with the Zone Map Amendment. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach (3). Those voting against the motion were Commissioner Bowers and Mayor May (2). The Ordinance was thereupon adopted (Ordinance No. 10, 2015 Series).

“AN ORDINANCE TO AMEND THE CITY OF FRANKFORT’S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT’S ZONING REGULATIONS - BY AMENDING ARTICLE 13 – TABLE 13.2, STANDARDS FOR EXEMPT SIGNS, FOOTNOTE “H”, AND SECTION 13.18.3, ADDITIONAL PROVISIONS. THE TEXT AMENDMENT INCLUDES AMENDING TIMEFRAMES FOR BANNERS WITHIN NATIONAL HISTORIC DISTRICTS AS AN INCENTIVE AND TO ALLOW COMBINED FASCIA SIGNAGE ASSOCIATED WITH A SIGNAGE PLAN OR DEVELOPMENT PLAN” was presented and read. This Ordinance had its first reading on June 22, 2015. It was moved by Commissioner Roach, seconded by Commissioner Haynes, to proceed with the amendment. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 11, 2015 Series).

“AN ORDINANCE WHICH ADOPTS THE CAPITAL COMMUNITY ECONOMIC/INDUSTRIAL DEVELOPMENT AUTHORITY (NOW KNOWN AS THE KENTUCKY CAPITAL DEVELOPMENT CORPORATION) REVOLVING FUND AGREEMENT, AS AMENDED ON JULY 27, 2015 REVOLVING FUND AGREEMENT” was presented and read.

#### **Resolutions**

“A RESOLUTION ACKNOWLEDGING THE CITY’S OBLIGATION REGARDING COSTS WHICH EXCEED COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE BENSON CREEK CSO SEPARATION PROJECT. THE CITY OF FRANKFORT APPLIED FOR AND RECEIVED NOTIFICATION THAT WE WERE AWARDED FUNDING UNDER THE DEPARTMENT FOR LOCAL GOVERNMENT’S COMMUNITY DEVELOPMENT BLOCK GRANT” was presented. It was moved by Commissioner Roach, seconded by Commissioner Sower, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Resolution No.15, 2015 Series).

#### **Consent Calendar**

The following miscellaneous and personnel items were presented:

**7.1** Authorized a contract amendment to Palmer Engineering Company, Inc. for additional design services for the Fort Boone Pump Station replacement project along Wilkinson Boulevard and for the Mayor to sign all documents related to the project. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).

- 7.2** Authorized a change order to the contract with Smith Contractors, Inc. for construction of a new pump station and approximately 630-feet of 12-inch force main along Country Lane and to authorize the Mayor to sign all documents related to the project. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.3** Approval of an amendment of Engineering Services Agreement with QK4 for design services to replace manholes and gravity lines along US 60 (East Main Street) from Broadway to Martin Luther and to authorize the Mayor to sign documents related to project. Funds are available in account 300.68.54390. The budget for this account is \$17,115,000 and as of February 29 this account had \$1,083,367 encumbered (Sewer Department).
- 7.4** Approval of an amendment of additional funding for the Engineering Services Agreement with QK4 for Preliminary Engineering Design Associated with the Benson Combined Sewer Overflow (CSO) Separation Project and to authorize the Mayor to sign all related documents. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.5** Approval of additional funding for the Continuing Engineering Services Agreement with Strand Associates, Inc. for engineering services related to the CSO Long Term Control Plan (CSO LTCP) and to authorize the Mayor to sign all related documents. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.6** Authorized renewal of a contract with Source Technologies LLC to provide odor control services for the east side of Frankfort and authorized the Mayor to sign all related documents. Funding is available in account # 300.68.54335, the account from which all chemicals for the Department are purchased. The budget for this account is \$650,000 for all Department chemical purchases for the Fiscal Year, and as of July 1, \$0.00 has been expensed and encumbered (Sewer Department).
- 7.7.** Authorized the submission of an application to the Kentucky Infrastructure Authority (KIA) for a FY 2016 Clean Water State Revolving Fund (SRF) loan for the Glenss Creek Interceptor, which includes the rehabilitation and/or replacement of approximately 17,208 linear feet of interceptor sewer ranging in size from 15 to 30 inches in diameter and to authorize the Mayor to sign all related project documents. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.8** Approval of 3<sup>rd</sup> Contract Renewal to a Professional Services Agreement with DLZ Kentucky, Inc. (DLZ) to serve as the Wet Weather Program Manager for the City of Frankfort Sewer Department and authorize the Mayor to sign all documents associated with the Amendment. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.9** Authorized a contract extension to Hydromax USA, LLC to provide Sanitary Sewer Evaluation Survey (SSES) services in the form of sewer line cleaning and closed circuit televising of lines and authorized the Mayor to sign all related documents. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.10** Approval of an Amendment of a Professional Services Agreement with Sherman Carter Barnhart, PSC (SCB) for professional services to design and oversee the construction of a pipe storage building at the wastewater treatment plant, and authorize the Mayor to sign all documents related to project. Funds are available in Sewer Account No. 300.68.54390. The budget for this account is \$14,797,500 and as of July 1 this account had \$0.00 expensed or encumbered (Sewer Department).
- 7.11** Authorized the award of an Engineering Services Agreement with HDR Engineering, Inc. (HDR) to provide assistance to the Sewer Department in developing Local Limits for the Sewer Department's Pre-Treatment Program and authorized the Mayor to sign documents related to project. Funding for this project is available in Account No. 200.68.53265. This account has \$100,000 budgeted and as of July 1, \$0.00 has been expensed and encumbered (Sewer Department).
- 7.12** Authorized the award of the 2015-2016 annual Street Resurfacing bid and authorized the Mayor to sign all related documents. Public Works has estimated that the combined total of the street segments paved under this contract will not exceed \$249,000 and we find these proposed costs to be fair and reasonable. Money for this item is available in the Municipal Aid account 535.00.51100 (Public Works).
- 7.13** Authorized the award for Payne Street Retaining Structure Project and authorized the Mayor to sign all related documents. Funds for this construction project are available in the Municipal Aid Account #535-00-51100, which has a balance of approximately \$2,000,000 (Public Works).
- 7.14** Approval of the second and final payment on the Greenhill Cemetery wall replacement to Redi-Rock of Kentuckiana and authorize the Mayor to sign all related documents. The second and final payment for the wall is \$24,997.58 and funds for this purchase are available in the Account No. 535-00-51100 (Public Works).
- 7.15** Approval of an Engineering Services Agreement with Burgess and Niple for engineering and consultation regarding the City's storm water and MS4 programs. Also to authorize the Mayor to sign all related documents. This Service Agreement is for engineering work related to the MS4 program in the amount up to \$30,000. These funds are available in Account No. 100-66-53210 (Public Works).
- 7.16** Authorized the purchase of a 2015 Ford F150 pickup truck. The cost of this truck, per the State Master Agreement #MA 758 1100000907 1, is \$32,914.34. Funds for this purchase are available in Account No. 100-61-56550 (Public Works).
- 7.17** Authorized the purchase of a Chevrolet 2500HD pickup truck for the Streets Division of the Public Works Department from Bob Hook Chevrolet and authorized the Mayor to sign all related documents. The cost of this truck, per the State Master Agreement #MA 758 1100000904 65 1, is approximately \$30,000. Funds for this purchase are available in Account No. 535-00-51100. (Public Works).
- 7.18** Authorized the purchase of an International single axle Dump Truck for the Streets Division of the Public Works Department from Bluegrass International and authorized the Mayor to sign all related documents. The cost of this truck, per the State Master Agreement #MA 605-1500000771 is approximately \$124,868.00. Funds for this purchase are available in Account No.535-00-51100 (Public Works).
- 7.19** Authorized a bid award for exterior repairs and painting for Gooch House project and authorized the Mayor to sign all related documents. There were two responsive bidders on this Project. The successful low bidder for this project, recommended by Banks Architecture, was Fuelband LLC with a Base Bid and Alternate #1 total of \$ 95,000.00. Funds for the Base Bid (\$ 79,000.00) and for the Contingency (\$ 9,000.00) are available in account 100-64-53252, while funds for the Alternate #1 (\$ 16,000.00) are available in account 511-00-59500. Bid Alternate #2 will be addressed in future Fiscal Year budgets (Public Works).
- 7.20** Authorized the Mayor to sign a deed, and all related documents, whereby the City of Frankfort is purchasing property from CSX for use as a walking/bicycling trail from the High Street area to Kentucky State University. The City will be required to purchase the property for the amount of \$60,000.
- 7.21** Authorized the Mayor to sign a letter requesting ownership of the property located at 129 Holmes Street (Fire Department).
- 7.22** Authorized the Mayor to sign a Contract between the Franklin County Health Department and the City of Frankfort. Financial Impact will be approximately \$6,000 (City Manager Department).

**7.23 The following personnel items were presented:**

- Retirement of Ben Boggs in the Fire/EMS Department as Fire Captain/Paramedic and authorized payment of accrued leave, effective 8/1/15 (Fire).
- Retirement of Ray Travis in the Fire/EMS Department as Fire Captain/EMT and authorized payment of accrued leave, effective 8/1/15 (Fire).
- Retirement of David Gosney in the Fire/EMS Department as Firefighter III/EMT and authorized payment of accrued leave, effective 8/1/15 (Fire).
- Retirement of Roger Bivens in the PW/Garage Department as Garage Foreman and authorized payment of accrued leave, effective 8/1/15 (Public Works).
- Resignation of Sean Wilkins in the Sewer Department as Electrician and authorized payment of accrued leave, effective 7/2/2015 (Sewer).
- Appointment of William Miller in the Planning Department as Staff Planner I, effective 6/30/15 (Planning).
- Retirement of Steve Sutton in the Police Department as Police Lieutenant and authorized payment of accrued leave and permission to surplus his two service handguns for purchase per FCO 40.03 (B), effective 8/1/15 (Police).
- Resignation of Daniel Frantz in the PW/Solid Waste Department as PW Tech II, effective 7/13/15 (Public Works).
- Promotion of Wayne Briscoe in the Fire Department as Battalion Chief to Asst. Fire Chief, effective 7/28/15 (Fire).
- Promotion of Scott True in the Fire Department as Fire Sergeant/Paramedic to Fire Captain, effective 8/1/15 (Fire).
- Promotion of Russ Greenwell in the Fire Department as Fire Sergeant/Paramedic to Fire Captain, effective 8/1/15 (Fire).
- Promotion of Gary Gebhart in the Fire Department as Firefighter III/Paramedic to Fire Sergeant, effective 8/1/15 (Fire).
- Promotion of Joe Sebastian in the Fire Department as Firefighter III/Paramedic to Fire Sergeant, effective 8/1/15 (Fire).
- Promotion of Chris Quire in the Police Department as Police Sergeant to Police Lieutenant, effective 8/1/15 (Police).
- Promotion of Herbert Wilson in the Police Department as Patrol Officer III to Police Sergeant, effective 8/1/15 (Police).

**7.24** Authorized Change Order #1 with Meyer Midwest for the Transit Wash Bay Project and authorized the Mayor to sign all related documents. Funds for Change Order #1 in the amount of \$11,000.00 are available in account 100-67-54390 (Public Works).

It was moved by Commissioner Sower, seconded by Commissioner Haynes, that the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

**Old Business**

Ms. Joy Jeffries, Executive Director of the Frankfort/Franklin County Tourist & Convention Commission, gave a presentation regarding the final numbers of RiverBlast and what a success the event was. Ms. Jeffries also offered a handout to the board and spoke about future Riverfront Development. Mayor May thanked Ms. Jeffries for her efforts and stated there were only good reviews about RiverBlast.

Commissioner Roach stated there has been a lot of information going around about the repairs and/or closing of Devils Hollow Road. He requested that any final decisions will be advertised to the public.

Commissioner Roach offered his thanks to Kathy Fields and staff regarding the budget savings and healthcare savings. Ms. Fields is constantly checking options and improving costs for the City regarding healthcare plans.

Commissioner Roach confirmed with Mayor May that the new KCDC appointment has started.

Commissioner Roach asked for an update on the Emergency Management Interlocal Agreement with Franklin County. EM Director Tommy Russell had no updates available. Mayor May offered to contact the County to move along the process. Commissioner Roach requested a response for the August Work Session.

Commissioner Sower stated that Rebecca Hall has scheduled a Workshop regarding Historic Tax Credits on 9/8/15 at 9:30 a.m. at the Paul Sawyer Library Community Room.

Commissioner Sower mentioned the use of the small parking lot at the Old Paul Sawyer Library is now open and will be very useful for downtown parking.

Commissioner Haynes reminded everyone about the Spellapalooza event at the Thornhill Learning Center on 8/14/15. City Solicitor Rob Moore will coordinate a City team.

Item 9.2 is to authorize the Mayor to sign a lease agreement between the City of Frankfort and Rick Paul, and any related documents, whereby Rick Paul leases from the City the real property adjacent to the real property owned by Rick Paul located at 114 Bridge Street, Frankfort, Kentucky. The property subject to the lease is to be used for restaurant purposes in connection with the White Light Diner owned by Mr. Paul. In the event that the US Army Corps of Engineers denies Mr. Paul's request to build a structure, including a deck, on the property subject to the lease agreement, the lease agreement will terminate 30 days from the date of the denial. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the lease agreement be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The authorization to sign the lease agreement was thereupon approved.

**New Business**

Item 10.1 is to authorize an award to Bluegrass International for \$120,480.00 to provide a complete dump truck with steel bed and necessary accessories and authorize the Mayor to sign all documents associated with the purchase. Funding is available in account 300.68.56550. This account has \$508,000.00 budgeted and as of July 1, \$0.00 has been expensed and encumbered (Sewer Department). It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the award be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The authorization to award the dump truck to Bluegrass International was thereupon approved.

Item 10.2 is to authorize the purchase of three (3) 2016 Ford Police Interceptor Utility patrol vehicles and to authorize the Mayor to sign all related documents. The cost per vehicle on State Contract is \$28,019.00. The cost of total up-fit (stripping, equipment etc.) is \$15,282.15 per vehicle. This brings the total cost of each of the three (3) requested vehicles to \$43,301.15 per vehicle. The total cost of this vehicle purchase request is \$129,903.45 Please note that although the price quote for up-fitting is from Paul Miller Ford, the cars will be purchased from Crossroads Ford under State Price Contract. Funds are available in Account No. 100.43.54315 (Police). It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the purchase be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The authorization to purchase 3 patrol vehicles was thereupon approved.

Item 10.3 is an MOA between the City of Frankfort and Franklin County regarding repairs to Devils Hollow Rd. Based on the discussion, it was agreed to offer a letter of support from the City and an MOA which will be signed by the Mayor and will be sent to FEMA. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the letter of support and MOA be approved. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). A letter of support and MOA was thereupon approved.

Commissioner Sower complimented Jim Parrish, Director of Parks and Recreation, for the lovely mural at Ward Oates Amphitheater.

At the request of Commissioner Sower, the Street Department should check all crosswalks to ensure they follow regulation standards. Also, Public Works Staff to contact District 5 about the East/West Connector barrier that has weeds and really needs maintenance.

Commissioner Sower is looking at a beautification project downtown with trees. The City received a small grant recently, however, may need to look into other avenues.

At the request of Commissioner Sower, the Police Department should explore avenues regarding traffic flow at the Louisville Road Project. Traffic management during this project has become a major issue for the public and businesses along Louisville Road.

At the request of Commissioner Bowers, in response to a citizen request, she would like the staff to check street lights on the corner of Martin Luther King Blvd. and the East/West Connector. It is extremely dark at night and more light is needed.

Commissioner Bowers requested that the Police Department increase patrols on Rancho Drive. She has received complaints regarding speeding vehicles.

Commissioner Roach agreed with Commissioner Sower regarding the weeds and maintenance needed along the East/West Connector.

Commissioner Roach suggested with Brittan Skinner leaving DFI, this may be a good time to check operations of DFI and look for alternative ways to deliver services. Discussion followed and without objection staff will investigate.

Commissioner Roach stated he would like to see a few items on the next Work Session Agenda and complimented the staff for doing a good job on spending and watching the budget. The following items were requested as discussion items:

1. Money for trees
2. More Money for Paving Streets
3. Discussion of eliminating garbage fees
4. Reduction in costs

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and thereupon adopted by voice vote. The meeting adjourned at 6:30 p.m.

---

Mayor

Attest:

---

City Clerk