

SPECIAL MEETING CALL

I, William I. May, Jr. hereby call a special meeting of the Frankfort Board of Commissioners for Monday, June 20, 2016, at 5:00 p.m., in the Council Chamber of the Municipal Building, 315 West Second Street. This meeting will be in lieu of the Regular Meeting scheduled for Monday, June 27, 2016. All items on the agenda will be considered and action will be taken.

S/William I. May, Jr.
T/Mayor

REVISED 6-17-16

**SPECIAL REGULAR MEETING
BOARD OF COMMISSIONERS
(EDT)
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500**

AGENDA

**JUNE 20, 2016
5:00 P.M.**

1. INVOCATION

Rev. Glenn Spaulding – St. John AME

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

May 9, 2016 Work Session; May 9, 2016 Special Meeting; May 13, 2016 Special Meeting; May 23, 2016 Regular Meeting

2. CEREMONIAL ITEMS:

- 2.1** The Board of Commissioners traditionally recognizes city employees who are retiring or are being promoted. At this meeting, the following individual will be recognized.

- ***Michael Felty will be promoted from Captain to Battalion Chief***

3. CITIZEN COMMENTS (AGENDA ITEMS ONLY)

4. ORDINANCES

- 4.1 SECOND READING:** An Ordinance to amend Section 52.04(A)(1) of the City of Frankfort Code of Ordinances to provide that the annual increase in sewer rates based on the consumer price index shall be at least 1.5% per year.

Purpose: The purpose of this amendment is to amend Section 52.04(A)(1) of the City of Frankfort Code of Ordinances to provide that the annual increase in sewer rates based on the consumer price index ("CPI") shall be at least 1.5% per year. The CPI that is used is the all urban customers CPI.

Background: Section 52.04(A)(1) of the City of Frankfort Code of Ordinances currently provides that sewer rates shall increase annually, based on the increase in the consumer price index. The CPI for all urban customers is the CPI that is used. The amendment to this ordinance provides that the increase due to the CPI shall be at least 1.5% per year.

Financial Analysis: This amendment to Section 52.04(A)(1) will have an increase on sewer rates, as it provides that sewer rates will increase at least 1.5% per year.

This Ordinance had its first reading on May 23, 2016.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: Bill Scalf
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

4.2 SECOND READING: An Ordinance to amend Chapter 74, Schedule I, One-Way Streets, is to make West Main Street between Ann Street to Wilkinson Blvd going west between Ann Street and Wilkinson Blvd a two-way traffic street.

Purpose: The purpose of this amendment to Chapter 74, Schedule I, One-Way Streets, is to make West Main Street between Ann Street to Wilkinson Blvd going west between Ann Street and Wilkinson Blvd a two-way traffic street.

Background: West Main Street between Ann Street to Wilkinson Blvd is currently a one-way street going west. At the request of the Board of Commissioners, Integrated Engineering, PLLC was employed to determine the effect of changing West Main Street between Ann Street to Wilkinson Blvd from a one-way street going west to a two-way traffic street. Integrated Engineering determined that changing West Main Street between Ann Street to Wilkinson Blvd from a one-way street going west to a two-way traffic street will have the following impact:

- 1) 10 to 14 parking spaces out of the existing 85 parking spaces on West Main Street will be lost;
- 2) Turning movements at intersections will be negatively impacted;
- 3) Curb lines at a number of intersections will require reconstruction at an estimated cost of \$40,400.00;
- 4) A two-way traffic configuration could result in more head-on collisions;
- 5) Pedestrians will be exposed to vehicles traveling in two directions, resulting in more conflicts between pedestrians and vehicle movements; and,
- 6) The estimated cost to change traffic signals and pavement marking will be \$37,000;

The “Restore Two-Way West Main” group in support of the change to two-way traffic offers the following:

- 1) State traffic study shows no adverse effect on traffic flow, indicates increase in traffic on Main St. and negligible increase in travel time;
- 2) Traffic calming effects, more visibility for storefronts;
- 3) Case studies across America show economic benefits to two-way street conversion;
- 4) Four retail businesses on W. Main Street – all have demonstrated support;

- 5) More predictable and intuitive traffic pattern for downtown;
- 6) Easier, more efficient navigation for visitors and tourists;

Financial Analysis: The fiscal impact will be approximately \$77,400.00.

Recommendation: Staff recommends against changing West Main Street between Ann Street to Wilkinson Blvd from a one-way street going west into a two-way traffic street.

Attachment:

- Ordinance

Contact Person:

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

- 4.3 FIRST READING:** An Ordinance amending Section 52.48 of the Code of Ordinances of the local limits for the City of Frankfort's sewer pretreatment program.

Purpose: To amend Section 52.48 of the Code of Ordinances of the local limits for the City of Frankfort's sewer pretreatment program.

Background: The Kentucky Division of Water reviewed the re-evaluation of the local limits for the City of Frankfort's industrial pretreatment program. The revisions proposed to the local limits based upon the evaluation and the Division of Water review have been determined to provide adequate protection of water quality, wastewater treatment plant operations, and sludge quality. Accordingly, the revised local limits were approved by the Division of Water and are required to be adopted for use by the City of Frankfort Sewer Department. The Sewer Department is in agreement with this requirement.

Financial Analysis: No fiscal impact to the City.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 4.4 FIRST READING:** An Ordinance to accept the extension of Arrowhead Court, the extension of Leawood Drive, and Berry Hill Drive into the Frankfort City street system for maintenance purposes.

Purpose: An Ordinance to accept the extension of Arrowhead Court., the extension of Leawood Drive, and Berry Hill Drive into the Frankfort City street system for maintenance purposes.

Background: The extension of Arrowhead Court is the portion constructed in conjunction with the Tractor Supply store off Versailles Road. The extension of Leawood Drive and Berry Hill

Drive were constructed as part of the Berry Hill development. These streets were constructed in accordance with City standards.

These streets have been inspected and deficiencies noted have been corrected. The Streets have been certified that they meet or exceed the minimum standards of the City of Frankfort at the time of approval. Approval of the ordinance to accept the streets will complete the official action required for acceptance into the City street system.

Financial Analysis: N/A

Recommendation: Approval

Attachments:

- Ordinance

Contact Person:

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: Tbradley@frankfort.ky.gov

5. ORDERS - NONE

6. RESOLUTIONS

- 6.1** A Resolution authorizing the submission of a full application for Homeland Security Grant Funds and authorize the Mayor to sign all grant-related documents.

Purpose: The City of Frankfort would like to apply for funding to purchase a hydraulic extrication tools pump (\$8000) and quick couplings for hydraulic hoses (\$4000) for the Fire Department. Staff is asking permission to submit a full application and to give the Mayor authority to sign all grant related documents. Total cost for the project is \$12,000.00.

Background: The Kentucky Office of Homeland Security is requesting full applications for 2016 Homeland Security Grant funds and the city would like to apply for funding. Staff would like to apply for funding to purchase a hydraulic extrication tools pump (\$8000) and quick couplings for hydraulic hoses (\$4000) for the Fire Department. Staff is asking permission to submit a full application and to give the Mayor authority to sign all grant related documents. Total cost for the project is \$12,000.00. The funding does not require a match from the city.

Financial Analysis: There is no match requirement from the city.

Recommendation: Approval

Attachment:

- Resolution

Contact Persons:

Name:	Eddie Slone	Rebecca Hall
Title:	Chief	Community Relations/Grants Manager
Department:	Fire Department	City Manager
Phone:	502/875-8556	502/352-2076
E-mail	eslone@frankfort.ky.gov	rhall@frankfort.ky.gov

- 6.2 A Resolution authorizing the submission of a full application for Homeland Security Grant Funds and authorize the Mayor to sign all grant-related documents.

Purpose: The City of Frankfort would like to apply for funding to purchase a Robotex Avatar III, this is a life-saving tool that will prevent citizens, police officers, and fire personnel from being exposed to hazardous conditions, both from potentially dangerous suspects and hazmat situations by giving the police department the ability to see and hear without getting too close to the situation before the scene is safe. Staff is asking permission to submit a full application and to give the Mayor authority to sign all grant related documents. Cost for the Robotex Avatar III is \$60,942.10.

Background: The Kentucky Office of Homeland Security is requesting full applications for 2016 Homeland Security Grant funds and the city would like to apply for funding. Staff would like to apply for funding to purchase a Robotex Avatar III, this is a life-saving tool that will prevent citizens, police officers, and fire personnel from being exposed to hazardous conditions, both from potentially dangerous suspects and hazmat situations by giving the police department the ability to see and hear without getting too close to the situation before the scene is safe. Staff is asking permission to submit a full application and to give the Mayor authority to sign all grant related documents. Cost for the Robotex Avatar III is \$60,942.10. The funding does not require a match from the city.

Financial Analysis: There is no match requirement from the city.

Recommendation: Approval

Attachments:

- Resolution

Contact Persons:

Name:	Jeff Abrams	Rebecca Hall
Title:	Chief	Community Relations/Grants Manager
Department:	Police Department	City Manager
Phone:	502/352-2042	502/352-2076
E-mail:	jabrams@frankfort.ky.gov	rhall@frankfort.ky.gov

7. **CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 7.1 To authorize the surplus and sell of vehicles no longer used by the Sewer Department and authorize the Mayor to sign all documents associated with their disposal (Sewer Department).

Purpose: The purpose of this item is to declare vehicles as surplus and sell vehicles no longer used by the Sewer Department and authorize the Mayor to sign all documents associated with their disposal.

Background: The Sewer Department intends to sell by sealed bids, public auction or electronic auction the following items:

Unit 925 – 2006 Chevrolet Colorado	VIN 1GCCS148468264913	131,005 miles
Unit 908 – 1983 International Dump	VIN 2HTAF1958DCA10691	78,302 miles
Unit 90B – 1993 GMC Utility Van	VIN1GTEG25HOPF506446	33,861 miles
Unit 924 – 2006 Dodge Dakota	VIN 1D7HEZZK86S583399	127,503 miles

Unit 921 – 2005 Ford Taurus	VIN 1FAFD53U65A263408	49,037 miles
Unit 923 – 2006 Dodge Dakota	VIN 1D7HE28K96S593592	101,011 miles

All items will be sold “as is” and each will have a minimum bid.

Financial Analysis: Funds from the sale will be deposited in the sewer account.

Recommendation: Approval

Attachment: None

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.2 Approval of a contract with PCS Technologies, LLC to provide integration of the Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator located at the wastewater treatment plant and to authorize the Mayor to sign documents related to this project (Sewer Department).

Purpose: The purpose of this item is to consider approving the Contract with PCS Technologies, LLC to provide integration services for the Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator located at the wastewater treatment plant and to authorize the Mayor to sign documents related to this project.

Background: During design of the backup generator, it was recommended that the Department consider installation of a SCADA system since during installation of the emergency generator conduit for the SCADA system can be installed at the same time, substantially reducing the cost of the SCADA installation. The SCADA system will allow better control of the processes at the plant and allow remote assessment of the plant systems from offsite. In the event of a plant problem, an experienced operator can assist a less experienced operator without having to return to the plant; thereby saving cost of overtime.

The integration of the software programming is the heart of the SCADA system. This contract will be a direct contract with PCS Technologies. This will save approximately 15% on the contract with HMB due to project oversight. This contact will also allow HMB and Magna Engineering firms to oversee the integration of the SCADA system and to ensure proper installation of the system. One of the key components of the SCADA system is the integration of the existing equipment and new plant controls to be programed into the SCADA software.

Requests for Qualifications were issued requesting information from firms qualified to perform services required to integrate the SCADA software and 3 Statements of Qualifications were received by the Sewer Department. On Tuesday April 19th representatives from HMB, Magna Engineers and the Sewer Department interviewed three Integrators for the project. PCS Technologies scored the highest among all of the integrators based on qualifications submitted by the firms and the interviews.

Following the interviews the firms were requested to submit bids for the work. The bid proposals were as follows:

Egg Harbor Inc.	\$85,000.00
PCS Technologies, LLC	\$221,960.00

Control Touch Systems, Inc.	\$533,969.00
Engineer's Estimate	\$250,000.00

The Sewer Department then finalized scoring of the 3 firms utilizing a scoring system that weighted the bids at 20% of the final score. PCS Technologies, LLC was the highest scoring firm using the weighted scoring system.

Deciding Factors: There are several factors that were part of the decision not to go with the lowest bidder. The low bidder has one programmer and said during the interviews that his typical response time would be one to two days. This is a concern because we know that there will be times when something does not work and if we have a piece of equipment down for that amount of time it could cause the plant to go into violation of the permit. The other concern is that there is only one programmer. We would need to rely on a single person to keep the project on track and that brings with it some concern in keeping the project on schedule. PCS does have a small staff but they do have three employees that would be able to keep the project running on schedule and provide quick response times when we experience problems. Also PCS did the SCADA install for FPB Water Plant and we did have discussions with them on their experience with PCS. We also consulted with the IT department to discuss the same concerns and the IT department had some of the same concerns that we did. The final decision was based on the group's collective effort to decide who could provide the best product for the Sewer Department and PCS was the consensus.

Once the integrator is secured, we can move forward to bid out the construction of the SCADA, Process Water and Emergency Generator Project. The estimated cost of the installed SCADA system is approximately \$635,000.

Financial Analysis: This contract amount is not to exceed \$221,960.00. Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered. This project is being funded by a \$1.32M loan from Kentucky Infrastructure Authority at 1.75%.

Recommendation: Approval

Attachments:

- Contract (**To be provided**)

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.3** Approval of a construction contract to Free Contracting, Inc. for the relocation of the force main for the Old Lawrenceburg pump station and to authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To award a construction contract to Free Contracting, Inc. for the relocation of the force main for the Old Lawrenceburg pump station and to authorize the Mayor to sign all documents related to the project.

Background: The Sewer Department received bids on May 26 for construction of a relocated force main for the Old Lawrenceburg Road pump station. The current force main follows the Kentucky River bank for several hundred feet and then it bends away from the river and is directly

under the pavement for Old Lawrenceburg Road. Along the section that follows the river, water erosion has exposed a section of the force main. With this exposure is a risk of a break and a sewage leak directly to the Kentucky River.

This construction will reroute the force main away from the river bank and closer to Old Lawrenceburg Road and partially under the Capital Annex parking garage. This will allow us to abandon the section of the force main that is close to the river bank. It will be abandoned in place to minimize disturbance along the river bank.

We received 6 bids and Free Contracting, Inc. was determined to be the lowest responsible bidder at \$407,620.00. The bids are as follows:

Free Contracting, Inc.	\$407,620.00
Pace Contracting	\$413,500.00
Smith Contractors, Inc.	\$422,800.00
DMH Construction, Inc.	\$449,120.00
Todd Johnson Contracting	\$550,475.56
Basham Construction	\$641,000.00
Engineer's Estimate	\$425,000.00

This project will mitigate one CSO for the Consent Judgment.

Financial Analysis: This contract amount is not to exceed \$407,620. Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Engineer's Recommendation Letter
- Bid Tab
- Map of Project Area

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.4 Approval of a construction contract with Portland Utilities Construction Company, Inc. for the reconstruction of the Ewing Street pump station force main under Taylor Avenue and to authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To award a construction contract to Portland Utilities Construction Company, Inc. for the reconstruction of the Ewing Street pump station force main under Taylor Avenue and to authorize the Mayor to sign all documents related to the project.

Background: The Sewer Department received bids on May 26 for reconstruction of a force main under Taylor Avenue. The force main was installed in the late 1950's and is constructed with Asbestos Concrete pipe. This material over time has become fragile and has had numerous breaks in recent years.

The construction method that is specified for use on this project is a trenchless technology called pipe bursting. This technology has several advantages over traditional open cut construction, requiring only several open pits along Taylor Avenue instead of digging up the whole road. Since

the digging is limited the construction time is faster, and since the asbestos is not removed from the ground it does not have to be treated as hazardous waste.

We received 1 bid and Portland Utilities Construction Company, Inc. was determined to be the lowest responsible bidder at \$745,000.00. Two additional construction companies purchased plans but chose not to bid.

The Engineer's estimate is \$675,000.00.

This project will eliminate an ongoing maintenance problem and the associated discharges when breaks occur and mitigate one CSO for the Consent Judgment.

Financial Analysis: This contract amount is not to exceed \$745,000.00. Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Engineer's Recommendation Letter
- Bid Tab
- Map of Project Area

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.5** Approval of Change Order #2 to the construction contract to Layne Inliner, LLC for rehabilitation of approximately 4,100 linear feet of concrete pipe with sizes ranging from 12-inch to 24-inch in diameter using cured in place pipe (CIPP) and to authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To approve Change Order #2 to the construction contract to Layne Inliner, LLC for rehabilitation of approximately 4,100 linear feet of concrete pipe with sizes ranging from 12-inch to 24-inch in diameter using cured in place pipe (CIPP) and to authorize the Mayor to sign all documents related to the project.

Background: The Sewer Department received bids on April 24, 2014, for the rehabilitation of approximately 4,100 linear feet of deteriorated concrete pipe with sizes ranging from 12-inch to 24-inch in diameter using cured in place pipe (CIPP) in the area of US 460 and Thornhill bypass. This will structurally repair this interceptor that has had 5 collapses in the last 3 years. In addition to making the pipe structurally sound, the repair will significantly reduce amount of Inflow & Infiltration entering the pipe.

In May 2014 the commission awarded a \$510,198.00 contract to Layne Inliner, LLC for construction. Work started in July of 2014 and is approximately 75% complete. The engineers estimate for the project was \$884,732.

Change Order 1: From the completion of the engineering evaluation until the time the contractor commenced work another major collapse occurred in the area of East Main Street and Elkhorn Drive extending over to the parking lot of Crestwood Baptist Church and a second collapse downstream in state right of way paralleling Thornhill Bypass. With these collapses the lines could not be lined as originally contracted. They had to be open cut and replaced with new pipe.

The section along Thornhill bypass is approximately 725 feet long and required three new manholes. The section in the area of East Main and Elkhorn Drive is approximately 560 feet long but included crossing East Main Street. To avoid this repair under East Main a redesign allowed us to replace only 300 feet that is in Elkhorn Drive and avoid the replacement under East Main. To save money on the contract, Sewer Department crews closed the abandoned facilities to reduce the Change Order by \$29,000.00. The Change Order consisted of a reduction of \$149,030.00 for the pipes that could not be lined and an increase of \$327,904.00 for the open cut construction for a net increase of \$178,874.00. In addition, the time was extended by 239 days. The time extension included time to put the project on hold until the completion of the new Bon Air Pump Station. With the new pump station, a large amount of flow was redirected which is saving money on this change order by decreasing the amount of bypass pumping required.

Change Order 2: This change order is a result of two issues. 1. Since this was a replacement of an existing pipe, the 725 feet approved in Change Order #1 did not anticipate the removal of rock to be an issue. Upon removal it was found to have been laid directly on rock instead of a crushed stone base. In order to install the new pipe correctly, the contractor needed to excavate 22 cubic yards of rock. The additional cost for this is \$5,500.00. 2. While working on Elkhorn Drive, the residents asked to have the full width of the street repaved. The price was compared to Public Works repaving price and it was comparable and was approved by the City Manager. The cost was \$4,912.00.

Original Contract	\$510,198.00
Change Order #1	\$178,874.00
Change Order #2	<u>\$ 10,412.00</u>
Total	\$699,484.00

Financial Analysis: Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Change Order 2 (Draft)

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.6 Consider rejecting all bids and re-bidding a project to construct a Pipe Storage Building and a Peracetic Acid (PAA) Building at the wastewater treatment plant and to authorize the Mayor to sign documents related to project (Sewer Department).

Purpose: To consider rejecting all bids and re-bid a project to construct a Pipe Storage Building and a Peracetic Acid (PAA) Building at the wastewater treatment plant.

Background: The Sewer Department keeps an inventory of pipe that includes multiple sizes and material in order to be able to respond to emergencies. This pipe is stored at the treatment plant and is exposed to sunlight that deteriorates and destroys the pipe. The UV rays from the sunlight make the material brittle and eventually the pipe cannot be used and has to be thrown out and new pipe purchased. This building will allow the sewer department to keep material on hand for

quick response to emergencies but reduce waste by not having to dispose of pipe that has been exposed to the elements and is unfit for use.

During an inspection by the Fire Marshall, the Sewer Department was instructed to upgrade the storage for our Peracetic Acid (PAA). The construction of the storage area will be similar to that of the Pipe Storage building that is currently designed. By adding to this contract, the Sewer Departments is expected to save money by having both built at the same time. This will save money by having only one bid opening, one set of bid documents and inspection services can be done on both buildings at the same time. The new PAA storage will provide spill containment and protection from sunlight.

In July 2015 Sherman Carter Barnhart Architects were contracted to design these storage buildings for pipe and PAA storage.

Bids were opened on May 26 at 2:00 pm and the results were as follows:

Omni Commercial	\$143,000.00
Design Build Construction	\$143,100.00
Morton Buildings	\$160,390.00

All of the bids were well above the architect's estimate of \$75,000.00. The Sewer Department, along with the project architect, will meet to review some requirements on the project and see if some of the liabilities on the contractor can be reduced to attract additional bidders and possibly reduce the price of the contract.

Financial Analysis: Rejecting the bids has minimal financial impact, the Sewer Department will incur some minor additional costs to rebid the project.

Recommendation: Approval

Attachments:

- Letter from Architect recommending rejecting bids.
- Bid Tab

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.7** Approval of a construction contract with Smith Contractors, Inc. for construction of emergency bypass pump connections at 4 pump stations and to authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: To award a construction contract with Smith Contractors, Inc. for construction of emergency bypass pump connections at 4 pump stations and to authorize the Mayor to sign all documents related to the project.

Background: The Sewer Department received bids on May 26 for construction of emergency bypass pump connections on 4 pump stations. As part of the Consent Judgement, the Sewer Department is required to have backup plans for power outages and equipment failure. This will allow for the sewer department to quickly connect a portable pump in order to avoid a bypass during power outage or equipment breakdown.

The 4 pump stations are Twin Oaks, Ewing Street, Duckers, and Arnold Ridge. These stations were selected due to a combination of their mechanical condition and importance to the overall sewer system.

We received 3 bids and Smith Contractors, Inc. was determined to be the lowest responsible bidder at \$69,412.00. The bids are as follows:

Smith Contractors, Inc.	\$69,412.00
Pace Contracting	\$79,000.00
Basham Construction	\$106,000.00
Engineer's Estimate	\$60,000.00

Financial Analysis: Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Engineer's Recommendation Letter
- Bid Tab
- Map of Project Area

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.8** Approval of Amendment #1 to the Professional Services Agreement with HMB Professional Engineers for Construction Administration and Resident Observation services for replacement of the Old Lawrenceburg Road Pump Station force main and authorize the Mayor to sign all related documents (Sewer Department).

Purpose: The purpose of this item is to approve Amendment #1 to the Professional Services Agreement with HMB Professional Engineers for Construction Administration and Resident Observation services for replacement of the Old Lawrenceburg Road Pump Station force main and authorize the Mayor to sign all related documents.

Background: The current station was brought on line in 1982 and has surpassed its 20 year design life. This station is a Can type station that is buried. With its placement close to the bank of the Kentucky River, the combination of stress from flood waters and bank instability, the ceiling of the station has started to collapse. A design contract was awarded to HMB Professional Engineers in May 2014. The original contract was to design a replacement pump station and force main before the station becomes structurally unstable, which could lead to failure of the station and discharge of raw sewage into the Kentucky River.

Additionally, the existing station requires confined space entry due to the type of construction, which potentially puts employees at risk every time the station is entered and increases the number of employees required for entry.

Amendment #1: This amendment covers Construction Administration and the Resident Observer services for the force main portion of the project. Due to the concern of the force main failing due to exposure from erosion, it was decided to bid the replacement of the force main while the pump

station is still under design. The construction of the force main is expected to last 3.5 months and this will cover HMB's services for that time period.

Original Contract	\$ 137,000.00
Amendment 1	<u>\$ 55,000.00</u>
Total Contract	\$ 192,000.00

Financial Analysis: Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered. This project is being funded by a \$1.57M loan from Kentucky Infrastructure Authority at 1.75%.

Recommendation: Approval

Attachments:

- Amendment #1

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.9** Approval of Amendment #3 to a Professional Services Agreement with HMB Professional Engineers, Inc. for professional services associated with System Integrator Selection Assistance, State Revolving Fund Administration Assistance, Construction Administration and Part-Time Resident Observation during the 13-month construction period of a Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator and an upgraded process water system located at the wastewater treatment plant and to authorize the Mayor to sign documents related to this project (Sewer Department).

Purpose: The purpose of this item is to consider approving Amendment #3 to a Professional Services Agreement with HMB Professional Engineers, Inc. for professional services associated with System Integrator Selection Assistance, State Revolving Fund Administration Assistance, Construction Administration and Part-Time Resident Observation during the 13-month construction period of a Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator and an upgraded process water system located at the wastewater treatment plant and to authorize the Mayor to sign documents related to this project.

Background: In January 2011 the Sewer Department experienced the first power outage at the wastewater treatment plant in recent history of the Department. Subsequent to this power failure the Department entered into a contract with HMB to evaluate alternatives for providing emergency power to the wastewater treatment plant in the event of a power failure.

Amendment #1: In August 2012 the City Commission approved Amendment #1 to HMB's contract that authorized design changes associated with the emergency generator, preparation of bid documents for the project and bidding assistance.

Amendment #2: In May 2014 the City Commission approved design of a SCADA system since during installation of the emergency generator conduit for the SCADA system can be installed at the same time, substantially reducing the cost of the SCADA installation. The SCADA system will allow better control of the processes at the plant and allow remote assessment of the plant systems from offsite. In the event of a plant problem, an experienced operator can assist a less

experienced operator without having to return to the plant; thereby saving cost of overtime. Additionally, over time the SCADA will allow a reduction in personnel; however the timing and total personnel reduction is unknown at this time and won't be known until the system is installed.

Amendment #3: This amendment covers professional services associated with System Integrator Selection Assistance, State Revolving Fund Administration Assistance, Construction Administration and Part-Time Resident Observation during the 13-month construction period. Total amount of the amendment is \$102,740.00.

Initial Agreement	\$19,500.00
Amendment #1	\$69,000.00
Amendment #2	\$45,000.00
Amendment #3	<u>\$102,740.00</u>
Total:	\$236,240.00

Financial Analysis: Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered. This project is being funded by a \$1.32M loan from Kentucky Infrastructure Authority at 1.75%.

Recommendation: Approval

Attachments:

- Amendment #3 (Draft)

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 7.10** Consider approval of Change Order #2 to the contract with Todd Johnson Contracting Inc. for construction of the Kentucky Avenue Interceptor Project and authorize the Mayor to sign all documents associated with the contract (Sewer Department).

Purpose: The purpose of this item is to consider approval of Change Order #2 to the contract with Todd Johnson Contracting Inc. for construction of the Kentucky Avenue Interceptor Project and authorize the Mayor to sign all documents associated with the contract.

Background: Bids were received on March 19, 2015 and Todd Johnson Contracting Inc. was the determined to be the lowest qualified bidder at \$ 3,064,981.32 and awarded the contract in April 2015. A total of 5 bids were received, the remaining bids were Norris Brothers Excavating for \$2,373,764.14, Lagco Excavation for \$3,754,711.00, Twin States Utilities for \$4,366,871.00 and Cleary Construction for \$5,085,424.00.

The engineers estimate was \$3,200,000. Norris Brothers Excavating's bid was significantly lower than the engineer's estimate and they subsequently submitted a letter requesting that their bid be withdrawn. The Sewer Department agreed with the engineer's recommendation of Todd Johnson Contracting as the lowest responsible bidder.

Change Order #1: This change order consisted of 2 parts. The first part is a modification to the contract to allow blasting on this project. Originally blasting was not allowed on the project due to concerns about a natural spring that we did not want to impact. The contractor is currently over 100 feet past the spring and is now requesting to allow blasting or the project will be significantly delayed due to the quantity and hardness of rock being encountered. The blasting plan has been

submitted to the project engineer and is acceptable. Pre-blast surveys will be conducted on all houses within the affected area, and monitoring will be in place to make sure the blasting is well within limits set by the State of Kentucky. There will no additional cost the City to allow blasting. Additionally, all personnel associated with the blasting will be properly licensed by the State of Kentucky.

The second part of the change order dealt with unsuitable material found in the Wilson Street Park area. The Wilson Street Park was created by to the purchase and removal of houses that were in the floodway. During the construction of the pipeline it was found that some of the homes were demolished and partially buried on site. When encountering this material the contractor was required to dig out the waste material and replace with engineered backfill material. This cost was not covered in the original contract and the contractor has proposed a price of \$36.53 per linear foot for the removal and disposal of the waste material and placement of the engineered backfill and that price has been reviewed and approved by the engineer. The change order is based on a quantity of 75 linear feet, which is the estimated length to be undercut but the contractor will be paid for the actual quantity encountered at the time the balancing change order is generated.

Change Order 2: This change order consists of 3 items that affect the cost of the project and a time extension request.

For the cost change:

1. Change the gate actuators at Flow Control Structure. The actuators were changed to get a different type of actuator that will be out of the sewer gasses and will not deteriorate and provide a much longer life before replacement.
2. Upsize an 8" gravity sewer to a 15" gravity sewer. Upon comparing projects it was found that there was an overlap between two projects. This work would have been done as part of the Benson Separation project. By change ordering it into this project we can delete the 8" sewer in the same location and save approximately \$27,000.00 between the two projects.
3. Storm sewer work at Wilson Street Pumps Station. Currently there is a storm sewer line from Wilson Street Park that flows into the Wilson street pump station. This work will pull storm water off the Wilson Street station and reduce CSO discharges from the station. This work will also eliminate a separate project that had an estimated budget of \$100,000.00. The contractor has agreed to do this work for \$19,735.22.

The contractor is requesting 69 days be added to the contract. 60 days due to delays due to the condemnation case with the Harp Property, 5 days for weather delays, and 4 days for delay due to a water line conflict. This will extend the project completion date to July 20, 2016.

Original Contract	\$3,064,981.32
Change Order 1	\$2,739.75
Change Order 2	<u>\$42,996.63</u>
Contract Total	\$3,110,717.70

Financial Analysis: Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered. This project is being funded by a \$4.905M loan from Kentucky Infrastructure Authority at 1.75%.

Recommendation: Approval

Attachments:

- Change Order #2 (Draft)

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
E-mail: wscalf@frankfort.ky.gov

- 7.11 Approval of a Professional Services Agreement with Magna Engineers for engineering services during construction of the Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator located at the wastewater treatment plant and to authorize the Mayor to sign documents related to this project (Sewer Department).

Purpose: The purpose of this item is to consider approving a Professional Services Agreement with Magna Engineers for engineering services during the construction of the Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator located at the wastewater treatment plant and to authorize the Mayor to sign documents related to this project.

Background: In January 2011 the Sewer Department experienced the first power outage at the wastewater treatment plant in recent history of the Department. Subsequent to this power failure, the Department entered into a contract with HMB to evaluate alternatives for providing emergency power to the wastewater treatment plant in the event of a power failure. HMB then contracted with Magna Engineers for the electrical design of the Emergency Generator and the SCADA System.

Magna Engineers will provide Construction Administration services during installation of the Wastewater Treatment Plant Emergency Generator and SCADA including coordination of equipment and software furnished under the installation contract. The coordination is critical in insuring that the SCADA is functioning properly in receiving data from plant equipment and communicating the data to the appropriate receiving entity. The coordination is equally critical during installation of the Emergency Generator to answer contractor generated information requests, witness system startups, and perform punch list inspections. The estimated cost of the SCADA system is approximately \$635,000.

The contract amount is not to exceed \$41,180.00

Financial Analysis: Funding for this project is available in Account No. 300.68.54390 and Account No. 300.68.56555. These accounts have \$14,797,500 budgeted and as of April 30, \$6,129,298 has been expensed and encumbered. This project is being funded by a \$1.32M loan from Kentucky Infrastructure Authority at 1.75%.

Recommendation: Approval

Attachments:

- Professional Services Agreement (**To be provided**)
- Proposal from Magna Engineers

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.12 To authorize the Mayor to sign a contract and all related documents with Siegel's uniforms to provide uniforms for the fire department (Fire).

Purpose: To allow the Mayor to sign a contract and all related documents with Siegel's uniforms to provide uniforms for the fire department.

Background: Invitations to bid on the uniform contract are sent out in advance of the current contract expiring. The contract will be for a period of two (2) years.

Financial Analysis: Bids were received from three (3) different uniform companies and it was determined that Siegel's was the most complete and best bid.

Recommendation: Approval

Attachment:

- Contract

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

7.13 To authorize the Mayor to sign a contract and all related documents to purchase a Physio-Control LUCAS 2.2 Chest Compression System and auxiliary equipment (Fire).

Purpose: To allow the Mayor to sign a contract and all related documents to purchase a Physio-Control LUCAS 2.2 Chest Compression System and auxiliary equipment.

Background: The device is used for automated, uninterrupted and consistent chest compression during the treatment of cardiac arrest patients. This will be the fifth device purchased over the past three (3) years and will fully equip our staffed ambulances.

Financial Analysis: The total cost of the equipment package is \$15,959.84. Funds are available in account 100-41-54365 for this expenditure.

Recommendation: Approval

Attachment:

- Physio Control purchase agreement

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

7.14 To approve the sale of two (2) outboard motors and authorize the Mayor to sign all related documents (Fire).

Purpose: To authorize the Mayor to sign all related documents relating to sale of two (2) outboard motors.

Background: The first motor is a 2005 Mercury jet drive 20 horsepower. The second motor is a Mercury 30 horsepower propeller driven four stroke motor. The motors are in good condition but are used infrequently.

Financial Analysis: The motors will be sold on an auction website.

Recommendation: Approval

Attachment: None

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

- 7.15 To authorize the Mayor to sign a one (1) year contract extension and all related documents with Med 3000 for EMS billing services (Fire).

Purpose: To allow the Mayor to sign a one (1) year contract extension and all related documents with Med 3000 for EMS billing services.

Background: Med 3000 has provided EMS billing services for the past 3 years.

Financial Analysis: The extension will result in a .75% reduction in billing costs.

Recommendation: Approval

Attachment:

- Med 300 Contract Amendment

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

- 7.16 To consider authorizing the signing of a Memorandum of Understanding with Franklin County Fiscal Court for the filing of a grant application for 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program and to authorize the mayor to sign all grant documents (Police & Grants).

Purpose: To consider authorizing the signing of a Memorandum of Understanding with Franklin County Fiscal Court for the filing of a grant application for 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The project will be designed to aid in Community Policing.

Background: Under the Edward Byrne Memorial JAG Program, the City of Frankfort/Franklin County will be allocated \$15,968.00 for Community Policing. Since the city and county are eligible for Joint Allocation for Disparate communities and the city has agreed to designate the funds to the county, the city will need to enter into a Memorandum of Understanding with the county stating that the county will be utilizing the allocation.

Financial Analysis: Cost for this project is estimated to be \$15,968.00. Under the Edward Byrne Memorial JAG Program the City of Frankfort/Franklin County will be allocated \$15,968.00 for Community Policing. Any funds needed to complete the project will be the sole responsibility of Franklin County Fiscal Court.

Recommendation: Approval

Attachments:

- MOU

Contact Persons:

Name:	Chief Abrams	Rebecca Hall
Title:	Police Chief	Grants Manager
Department:	Police	City Manager
Phone:	502/875-8523	502/875-8500
E-mail:	jabrams@frankfort.ky.gov	rhall@frankfort.ky.gov

- 7.17 To authorize the Mayor to sign an Event Agreement with All A Classic, and Frankfort Independent Schools, concerning a boys and girls soccer tournament to be held at the City's Sower Field (Parks & Recreation).

Purpose: To authorize the Mayor to sign an Event Agreement with All A Classic, and Frankfort Independent Schools, concerning a boys and girls soccer tournament to be held at the City's Sower Field

Background: The 2016 All A Classic Boys and Girls Soccer Tournament is to be held at the City's Capitol View Park on September 24 and 25, 2016. Pursuant to the agreement, the City is to provide the use of a soccer facility at Capitol View Park, parking, 2 police officers, assist in providing security, crowd control and EMS services. All A will be responsible for providing insurance and other items, and Frankfort High School will provide concessions and other items.

Financial Analysis: There will be minimal cost to the City as a result of participation in this Event Agreement.

Recommendation: Approval

Attachment:

- Contract

Contact Person:

Name:	Jim Parrish
Title:	Director
Department:	Parks
Phone:	502/803-0241
Email:	jparrish@frankfort.ky.gov

- 7.18 To authorize the disposal of surplus property by public auction and authorize the Mayor to sign all related documents (Finance).

Purpose: The purpose of this item is to declare various items as surplus to be disposed by public auction, sealed bid or electronic auction.

Background: Departments have determined that these items were deemed obsolete or no longer required in their area. Items require disposal to provide storage space. We plan to dispose of them by online auction.

Financial Analysis: Proceeds from this will generate revenue for the City of Frankfort.

Attachments:

- List of surplus items

Contact Person:

Name: Angie Disponette
Title: Deputy Finance Director/Purchasing Agent
Department: Finance
Phone: 502/352-2101
Email: adisponette@frankfort.ky.gov

- 7.19** To approve a contract with Vaughn & Melton Consulting Engineers, Inc. for services to develop a custom timing plan for the traffic signal at the intersection of Kings Daughters Drive, Leonardwood Drive and Doctors Drive and authorize the Mayor to sign all related documents (Public Works).

Purpose: Approve a contract with Vaughn & Melton Consulting Engineers, Inc. for services to develop a custom timing plan for the traffic signal at the intersection of Kings Daughters Drive, Leonardwood Drive and Doctors Drive and authorize the Mayor to sign all related documents.

Background: The City of Frankfort owns and maintains only one traffic signal with the remainder owned and maintained by the Kentucky Transportation Cabinet. Citizens have complained about the efficiency of the intersection and long wait times during certain times of the day. In February of 2016 Vaughn & Melton was hired to perform a traffic study to monitor and evaluate the intersection and then make recommendations. The study recommended several options to make the intersection more efficient and the following would have the most impact;

1. A \$220,000 option to install a dedicated right turn lane from Kings Daughters Drive onto Doctors Drive to efficiently move traffic towards Western Hills High School.
2. A \$5,500 option to optimize the signal timing plan by implementing custom timing plans that would account for peak travel times.

After evaluating the study, the Public Works Department recommends implementing custom timing plans to improve signal efficiency for a cost of \$5,500. The consultant will develop three Time-of-Day (TOD) signal timing plans to account for the morning work/school traffic, afternoon work/school traffic and a general plan for the remainder of the day. The consultant will observe the TOD plans in the field and tweak the plans as needed. Vaughn & Melton Consulting Engineers, Inc. was chosen because of their experience and initial work with this intersection.

Financial Analysis: The funds for this project are available in the Municipal Aid Account 535-00-51100

Recommendation Approval

Attachment:

- Contract **(To be provided)**

Contact Person:

Name: Keith Parker
Title: Deputy Director
Department: Public Works
Phone: 502/320-2818
Email: kparker@frankfort.ky.gov

- 7.20** To approve Change Order #1 to the Schenkel Sidewalk Phase 2 Consulting contract with Otis Engineering, LLC and to authorize the Mayor to sign all related documents (Public Works).

Purpose: To approve Change Order #1 to the Schenkel Sidewalk Phase 2 Consulting contract with Otis Engineering LLC and to authorize the Mayor to sign all related documents

Background: Phase 2 of the Schenkel Sidewalk project was started in 2014. The Consulting Contract, which includes preliminary project assessment and cost estimate, design, bid services, and construction observation and coordination, was signed in April of 2014 for \$ 45,100.

Change Order #1 is for additional services performed with the second bidding of the Schenkel Pedestrian Bridge along with additional work with the change in the design of the sidewalk alignment (see letter attached), and projected cost of additional construction observation and coordination related to the change in the scope.

Financial Analysis: Change Order #1 is for \$6,991.45. Funding is available in the Municipal Aid account # 535-00-51100

Recommendation Approval

Attachment:

- Letter
- Change Order # 1 (**To be provided**)

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

- 7.21** To authorize the purchase of a 2016 Caterpillar D3K2XL Tractor/Bulldozer for the Streets Division of the Public Works Department from Whayne Supply and to authorize the Mayor to sign all related documents (Public Works).

Purpose: The purpose of this item is to authorize the purchase of a 2016 Caterpillar D3K2XL Tractor/Bulldozer for the Streets Division of the Public Works Department from Whayne Supply and to authorize the Mayor to sign all related documents.

Background: This bulldozer is being purchased to replace the 1990 Fiat Allis dozer that will be sent to surplus. The machine is outdated and parts are not readily available. Used parts are hard to find as this is not a common machine. One of the track adjusters is currently broken and this replacement part has not been found. Currently the Fiat is still running and will have some value at surplus.

This small dozer is integral in working around homes, roadways, trees, utilities and other tight areas. The Parks Department routinely uses the machine in maintenance activities as well.

Financial Analysis: This proposed dozer was not included in the 2015-2016 budget but there is money available to make the purchase this budget year.

The cost of the requested Caterpillar dozer, per the State Master Agreement #MA 758 1300000667, is approximately \$81,087. A separate State Master Agreement quote for a new Case 650 LT Crawler Dozer was obtained for \$86,900. Funds for this purchase are available in the Floodwall-Maintenance and Repair (\$50,000) and Floodwall-Fuel (\$31,087).

Recommendation Approval

Attachment: None

Contact Person:

Name: Keith Parker, PE
Title: Deputy Director
Department: Public Works
Phone: 502/320-2818
Email: kparker@frankfort.ky.gov

- 7.22** To authorize a contract award to ADE Contracting to construct approximately 290 linear feet of sidewalk replacement along select streets in Bellepoint (Polsgrove, Brawner) and 100 linear feet of sidewalk replacement along Brighton Park Blvd. and authorize the Mayor to sign all documents related to the project (Public Works).

Purpose: To authorize a contract award to ADE Contracting to construct approximately 290 linear feet of sidewalk replacement along select streets in Bellepoint (Polsgrove, Brawner) and 100 linear feet of sidewalk replacement along Brighton Park Blvd. and authorize the Mayor to sign all documents related to the project (Public Works).

Background: Brighton Park Blvd. is in need of resurfacing. When streets are resurfaced then the existing sidewalks are required to be brought up to ADA standards.

Citizens on Polsgrove Street and Brawner Street have recently notified the city of sidewalk failures in the area. Tripping hazards are a high priority item and the existing work load for the Streets Department will not allow them to respond in a timely manner.

Also included will be 6 ramps and other minor improvements to bring the sidewalks up to ADA standards.

The estimated quantities for this project were applied to the 2015 Unit Price Concrete Projects Annual Contract to determine the lowest bidder. The two bidders were ADE Contracting with a total project price of \$21,306 and Karsner Construction with a total project price of \$22,224. These prices include a 20% contingency for unforeseen items if needed.

Financial Analysis: Funds for this project are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2015-2016 Budget.

Recommendation: Approval

Attachments:

- Contract & letter of recommendation - Bellepoint
- Contract & letter of recommendation - Brighton Park Blvd.

Contact Person:

Name: Keith Parker, PE
Title: Deputy Director
Department: Public Works
Phone: 502/320-2818
Email: kparker@frankfort.ky.gov

- 7.23** To authorize Phase 2 contract award to ADE Contracting to construct approximately 1600 linear feet of sidewalk along the east side of Schenkel Lane from Shenkelwood Drive to Landings Drive and authorize the Mayor to sign all documents related to the project (Public Works).

Purpose: To award a contract with ADE Contracting to construct approximately 1600 linear feet of sidewalk along Schenkel Lane from Schenkelwood Drive to Landings Drive (Phase 2) and authorize the Mayor to sign all documents related to the project.

Background: In 2012, the City Commission requested that Public Works consider constructing a sidewalk along Schenkel Lane as part of the sidewalk improvements for that year. Phase 1, which consisted of sidewalk from East Main Street to Schenkelwood Lane, was completed in 2013. In 2014, a contract with ADE for Phase 2 of this project was approved by the City Commission. Phase 2 connects the sidewalk at Schenkelwood to the sidewalk at Landings Drive. The project was delayed by the pedestrian bridge and the contract was never signed. Since the prior contract was never signed, it has been withdrawn and approval of the attached contract, which contains updated pricing and specifications, is requested. The pedestrian bridge is now complete and there have been modifications to the design of Schenkel Lane Sidewalk Phase 2. These changes include relocating a portion of the proposed sidewalk to avoid tree removal and installation of 200 linear feet of curb along with the addition of 100 linear feet of paved ditch.

The estimated quantities for this project have been applied to the 2015-16 Unit Price Concrete Projects Annual Contract to determine the lowest bidder. The two bidders were ADE Contracting with a total project price of \$50,663.50 and Karsner Construction with a total project price of \$59,220.

Financial Analysis: Funds for this project, \$60,760.20 (est. plus 20% contingency), are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2015-2016 Budget.

Recommendation: Approval

Attachments:

- Letter of Recommendation from consulting engineer
- Contract

Contact Persons

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/875-8500
Email: tbradley@frankfort.ky.gov

- 7.24** To approve the surplus and donation of a 12+2 passenger 2009 Ford Cutaway Transit bus to the Thorn Hill Learning Center and the surplus of two additional 12+2 passenger 2009 Ford Cutaway Transit Buses and to authorize the Mayor to sign all related documents (Public Works).

Purpose: To approve the surplus and donation of a 12+2 passenger 2009 Ford Cutaway Transit bus to the Thorn Hill Learning Center and the surplus of two additional 12+2 passenger 2009 Ford Cutaway Transit Buses and to authorize the Mayor to sign all related documents.

Background: The three buses being designated as surplus were purchased in 2009 via grant from State and Federal funds. These three buses are 12+2 passenger 2009 Ford Cutaways. These buses have been replaced with newer buses paid for by State and Federal Grant. Two of these buses 84 (139,538 miles) and 85 (150,321 miles) are inoperable. Bus 86 has 86,559 miles

and is still in operation. Transit has been asked by Thorn Hill Learning Center to donate a bus to use in transporting their students (see letter attached.)

The revised North Fixed Route will no longer pass the Thorn Hill Learning Center (although deviations can still provide limited service.)

Bus 84 and 85 can be designated as surplus and sold via online or public auction.

Financial Analysis: There is not a cost to the City for donating Bus 86 to the Learning Center other than the loss of the surplus value. Bus 84 and 85 will be sold via either online or public auction.

Recommendation Approval

Attachments:

- Letter from Thorn Hill

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

- 7.25** To authorize the continuation of the Memorandum of Agreement (MOA) with the Legislative Research Commission (LRC) and authorize the Mayor to sign any related documents (Fire).

Purpose: To approve an agreement with the Legislative Research Commission to provide staffing of one (1) paramedic or EMT at the Capitol or Capitol Annex during all legislative sessions beginning on or after July 1, 2016 and ending June 30, 2017 and authorize the Mayor to sign any related documents.

Background: The intent of the program is to provide a first responder on premises for the increased number of staff and visitors. The paramedic will be working under the authority and direction of the City of Frankfort. The responder will be in uniform and equipped with department equipment. All benefits and wages are covered by the City, but the City will be reimbursed by the Legislative Research Commission at a rate of \$40.00 per hour. The Agreement has been ongoing for approximately seven (8) years and either party may withdraw from the Agreement after thirty (30) days' notice or sooner with mutual agreement.

Financial Analysis: Wages and benefits to be paid by the City from both the Fire and EMS personnel services budgets and to be reimbursed by the Legislative Research Commission at a rate of \$40.00 per hour. The rate of \$40 per hour is sufficient to cover the overtime and benefits of the employees working the stand-by shift.

Recommendation: Approval

Attachments:

- Memorandum of Agreement (MOA)

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511

Email: eslone@frankfort.ky.gov

7.26	<u>Personnel</u>	<u>Employee</u>	<u>Department</u>	<u>Date</u>	<u>Other</u>
	Appointment	Brandon Mayes	Sewer	5/31/16	Maintenance Tech I
	Promotion	Michael Felty	Fire	6/21/16	Captain to Battalion Chief

Permission to make 5 conditional offers of employment for the position of Patrol Officer I. The request to make this conditional offer of employment is contingent upon successful completion of background, medical, psychological, polygraph, and drug screen examinations by the candidate. This will take the department to 62 sworn officers.

Attachments: None

Contact Person:

Name: Kathy Fields
Title: H/R Director
Department: City Manager
Phone: 502/875-8500
Email: kfields@frankfort.ky.gov

8. BOARD APPOINTMENTS - NONE

9. OLD BUSINESS

- 9.1** To amend the May 9, 2016 approval of the CTAA Transit Study to delete the requirement to pay a fee for bus ridership.

Purpose: To amend the May 9, 2016 approval of the CTAA Transit Study to delete the requirement to pay a fee for bus ridership.

During the Special Meeting held on May 9, 2016 the Board of Commissioners moved, by a 5 to 0 vote, to adopt the CTAA Transit Study subject to the following exceptions:

- The addition of a South Route with minor changes to existing routes.
- Fare for Route buses would be \$0.25 for all passengers.
- Deviations (up to 3/4 mile) would increase from \$ 0.50 to \$1.00.
- Demand Response (curb to curb) would increase from \$1.00 per trip to \$2.00 per trip.

The Board of Commissioners wishes to review the decision to retain a fee for passengers using the bus system due to the minimal revenue generated by the fees, convenience to the passengers and to reduce administrative difficulties.

Fiscal Impact: The fiscal impact resulting from this amendment would be minimal.

Recommendation: Approval

Attachments: None

Contact Persons:

Name:	Tom Bradley, PE	Greg Rogers
Title:	Director	Superintendent
Department:	Public Works	Transit

Phone:
Email:

502/352-2087
tbradley@frankfort.ky.gov

502/803-1436
grogers@frankfort.ky.gov

- 9.2** To authorize the Planning and Building Codes Department to take further action with respect to the building owned by Old Y, LLC, located at 104 Bridge Street, Frankfort, Kentucky, including the inspection of the building. Based upon the inspection of the building, if circumstances warrant, to authorize the Planning and Building Codes Department to: 1) determine that the building presents an imminent danger and is required to be repaired or demolished within the times frames set forth in Section 108 of the Nuisance Code, or 2) determine that the building is so deteriorated or dilapidated or has become so out-of-repair as to be dangerous or unsafe, unsanitary or otherwise unfit for human habitation or occupancy, such that it is unreasonable to repair the structure, and order the owner to raze and remove the structure within sixty (60) days as set forth in Section 109 of the Nuisance Code.

Purpose: To authorize the Planning and Building Codes Department to take further action with respect to the building owned by Old Y, LLC, located at 104 Bridge Street, Frankfort, Kentucky, including the inspection of the building. Based upon the inspection of the building, if circumstances warrant, to authorize the Planning and Building Codes Department to: 1) determine that the building presents an imminent danger and is required to be repaired or demolished within the times frames set forth in Section 108 of the Nuisance Code, or 2) determine that the building is so deteriorated or dilapidated or has become so out-of-repair as to be dangerous or unsafe, unsanitary or otherwise unfit for human habitation or occupancy, such that it is unreasonable to repair the structure, and order the owner to raze and remove the structure within sixty (60) days as set forth in Section 109 of the Nuisance Code.

Background: The building owned by Old Y, LLC, located at 104 Bridge Street, Frankfort, Kentucky, continues to deteriorate. Based upon a review of the exterior of the Old Y building located on Bridge Street, it appears that a portion of the roof over the rear of the building has collapsed, some of the cornice on the river side of the building has fallen off and a door on the rear of the building is no longer closed so that the building is open to the public. No physical improvements have been made to the building for a number of years. The building presents a danger to the public for a number of reasons, including the fact that its condition continues to deteriorate, it is close to a school yard, it is open to children, vagrants and homeless persons, and it is adjacent to the Kentucky River.

The Planning and Building Codes Department seeks to inspect the building to further determine its current condition and to then take action based upon the results of the inspection and the direction of the Board of Commissioners. Depending upon the condition of the building, the options available to the Board of Commissioners include: 1) the determination that the building presents an imminent danger and is required to be repaired or demolished within the times frames set forth in Section 108 of the Nuisance Code, 2) the determination that the Old Y building is so deteriorated or dilapidated or has become so out-of-repair as to be dangerous or unsafe, unsanitary or otherwise unfit for human habitation or occupancy, such that it is unreasonable to repair the structure, in which case the Code Official can order the owner to raze and remove the structure within sixty (60) days as set forth in Section 109 of the Nuisance Code, or 3) to take no action. In this case, if the City undertakes the work on the property, up to and including demolition, the Nuisance Code provides that the City will have a lien for the cost of the work performed on the real property owned by Old Y, LLC.

Fiscal Impact: The fiscal impact resulting from this item could be up to the cost to demolish the building known as the Old Y. There are no current estimates of this cost.

Recommendation: That the Board of Commissioners authorize the Planning and Buildings Department to take the above-described action.

Attachments: None

Contact Person:

Name: Gary Muller
Title: Director
Department: Planning & Building Codes
Phone: 502/352-2100
Email: gmuller@frankfort.ky.gov

- 9.3** To authorize the Mayor to sign the Settlement Agreement and Release between the City of Frankfort and Ryan Fischer.

Purpose: To authorize the Mayor to sign the Settlement Agreement and Release between the City of Frankfort and Ryan Fischer.

Background: Ryan Fischer was terminated from his employment with the City of Frankfort Fire Department by the Board of Commissioners after a disciplinary hearing. Subsequent to the disciplinary hearing, Mr. Fischer has alleged that the City of Frankfort violated his rights under the Family Medical Leave Act ("FMLA"). In order to avoid the time and expense of litigating this issue, the parties have negotiated a Settlement Agreement and Release whereby Mr. Fischer would release any and all claims that he may have against the City of Frankfort for the amount of \$12,000. The City does not admit any wrongdoing or liability to Mr. Fischer in this Agreement.

Fiscal Impact: The fiscal impact resulting from entering into this Agreement would be the amount of \$12,000.

Recommendation: That the Board of Commissioners authorize the Mayor to sign the Settlement Agreement and Release.

Attachments:

- Settlement Agreement & Release

Contact Person:

Name: Rob Moore
Title: City Solicitor
Phone: 502/223-3477
Email: rmoores@stites.com

10. ADJOURNMENT