

WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

January 11, 2016
5:00 P.M. (EST)

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the Work Session to order.

Mayor May called for citizen comments. There were no citizen comments, therefore, the Mayor moved on to Discussion Items.

Discussion Items

Doug Howard with Downtown Frankfort, Inc. offered a proposal of a Market Study for downtown that would be conducted by North Star. Mr. Howard stated that the cost would be \$6,000.00, lower than was initially expected. The Commission agreed the Market Study is needed and suggested Mr. Howard approach the County regarding cost sharing. The item will be added to the regular meeting on January 25, 2016 for a vote.

Judy Mattingly of the Franklin County Health Department spoke to the Commission and gave an update regarding a needle exchange program. Following a lengthy discussion, a Resolution will be placed on the Regular Meeting Agenda on January 25, 2016 for a vote.

In addition, several people spoke in favor of the Needle Exchange Program:

Wayne Morris
Richard Tanner
Tammie Bertram
Dr. Denis King
Joe Grider

There was a brief recess at 5:47 p.m. The meeting was back in session at 5:55 p.m.

Bill Scalf, Director of Sewer Department, gave a report regarding the department's revised Sewer Adjustment Policy. The Sewer Department offers adjustments to customers who have a leak on the inside or outside of their building, if they qualify and follow the process. Commissioner Roach excused himself and Mr. Keith Lee, a co-owner of Capital City Rentals, addressed the Commission regarding bills he paid that totaled over \$45,000 due to leaks at the Raven Crest Property and the Tierra Linda Property. The Commission agreed to refund Mr. Lee half of the fee which totals \$ 22,698.06. This item will be placed on the January 25, 2016 Regular Meeting Agenda.

Rob Moore, City Solicitor previously presented two Ordinances regarding the Café Permit. Both Ordinances had a first reading during the December 21, 2015 Special Regular Meeting. After a brief discussion, the Commission decided to hold a second reading on the revised Café Permit Ordinance that references Chapter 119, Sections 119.02 and 119.04 during the January 25, 2016 Regular Meeting.

Eddie Slone, Fire Chief, gave a report on the City of Frankfort's ambulance transport services. Additional ambulances and staff would be required to transport citizens outside of Frankfort. Chief Slone recommended that funds should be spent on emergency services instead of transport services. The Commission agreed with the recommendation and may revisit in the future.

Rob Moore, City Solicitor, spoke to the Commission regarding Frankfort Plant Board's land ownership. Following a brief discussion, the Commission requested that Mr. Moore prepare deeds to all properties and offer his recommendations to transfer, sell or keep property. Also, that Mr. Moore checks the legality of the co-op.

At the request of Commissioner Roach, the Commission asked that a review of all city vehicles be completed. Tim Zisoff, City Manager, will meet with all Department Heads to gather the necessary information and report back at a later Work Session.

Gary Muller, Director of Planning and Building Codes, advised the Commission all information regarding the Historic District Guidelines was in the latest weekly update.

The Commission discussed Goals and Action Items for 2015 and 2016. The final report from the City Manager's office will be sent out in the next week. The goals that were not accomplished will be combined along with additional 3-5 goals per Commissioner, and then sent to the City Manager. A tentative meeting date of 2/15/16 at 5:00 p.m. was set for discussion of these items.

Staff Reports

Bill Scalf, Director of the Sewer Department, requested permission to add to the agenda a Sewer Extension Contract. Item will be added without objection.

Gary Muller, Director of Planning and Building Codes, advised the Commission that the Planning & Building Codes Annual Report for 2015 was provided in their mailboxes.

Chermie Maxwell, City Clerk, stated that the Financial Interest Statements have been distributed to all Commission members, Board members and Department Heads. Please return them to Ms. Maxwell by February 26, 2016.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 7:22 p.m.

Mayor

Attest:

City Clerk