

Follow us on Social Media



Frankfort, Kentucky - City Hall



Twitter.com/CityFrankfortKy

## Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

**Thursday, November 19, 2015 –  
Frankfort City Commission Voting Meeting – 6 p.m.  
City Hall Commission Chambers**

### Mayor/Commissioners in Attendance

Mayor William May  
Commissioner Tommy Haynes  
Commissioner John Sower  
Commissioner Robert Roach  
Commissioner Lynn Bowers

### **CITIZENS COMMENTS**

None

### **ORDINANCES**

#### Sewer Budget Amendment

**SECOND READING:** The Commission approved a request amending the 2015-2016 Sewer Budget to allow for funding of the Benson Creek Sewer Separation Project through a Community Development Block Grant in the amount of \$529,000.00.

#### Parade Ordinance Amendment

**FIRST READING:** The Commission heard a first reading of a request amending Sections of the City of Frankfort Code of Ordinances dealing with holding of parades in the City of Frankfort. The ordinance revises the standards for submitting an application for a parade or a special event, provides for pre-determined routes, provides a minimum 18 minute pace requirement for races, provides for a security plan and reimbursement of the cost of implementing the plan. Four long-established events will be grandfathered in to the requirements: Gubernatorial Inaugurations, the Annual Jaycee's Christmas Parade, Frankfort High's Homecoming Parade and Kentucky State University's Homecoming Parade. The ordinance also revises the event notice requirements and the penalties found in Section 71. This Ordinance is scheduled to have its second reading at the December voting meeting, however, due to other concerns the amendment may be discussed further at the December 14 Work Session.

### **ORDERS**

#### Contract Execution Under \$20,000

The Commission approved an Order authorizing the Mayor, subject to the written request of the City Manager, to execute contracts on behalf of the City where the amount to be paid by the City pursuant to the contract does not

exceed \$20,000.00 and the equipment, materials, supplies or services to be purchased were included in the approved budget.

## **RESOLUTIONS**

### CDBG Procurement Policy

The Commission approved a Resolution acknowledging the City's obligation regarding the Community Development Block Grant Procurement Policy for the Benson Creek CSO Separation Project and authorizing the Mayor to sign the Resolution and any related documents.

## **CONSENT CALENDAR**

*Items below were on the November Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.*

### Sewer Extension Project

The Commission authorized a contract with All Points Development for a proposed sewer extension to serve 289 Versailles Road in Frankfort, Kentucky. The Developer intends to extend the existing sanitary sewer system to this piece of property for future development speculation.

### Capital Avenue Pump Station

The Commission authorized Amendment #1 with HMB Professional Engineers for the production of drawings and bid documents for construction of a commutator at the Capital Avenue Pump Station. The installation of this commutator will allow the pumps to run at full capacity and lessen the volume of flow that is discharged at the Capital Avenue Combined Sewer Outfall.

### URS Amendment

The Commission authorized Amendment #1 to the Professional Services Agreement with URS Corporation for additional survey and design services for the Two Creeks Upper and Blanton Acres I&I Reduction Project designed to rehabilitate existing sewers in order to eliminate two sanitary sewer overflows. The amendment is in the amount of \$24,965.00.

### Cleary Construction Change Order

The Commission approved Change Order #3 for Cleary Construction for reimbursement to the Sewer Department of CSX fees and retesting fees, to cover additional surveying and project materials needed due to unanticipated conditions and to balance final project quantities for the Myrtle Ave. Phase 1 Project. The Change Order is in the amount of \$23,625.55.

### Purchase of 2016 Ford 150 Pickup Truck

The Commission authorized the purchase of one 2016 4WD Extended Cab Ford F150 Pickup Truck from Crossroads Ford for the Sewer Department. The vehicle being replaced is a 2006 Chevrolet Colorado with over 129,000 miles that is becoming difficult to maintain. Cost of the vehicle is \$24,993 using the Kentucky State Price Contract.

### Surplus two Watchguard In-Vehicle Cameras

The Commission authorized the surplus of two Watchguard In-Car Video Camera systems. The two in-car video systems are no longer of use to the Police Department. Sheriff Mike Coyle of the Madison County Sheriff's Office requested that the City donate any systems that are no longer needed to assist his department.

### Go Greenfields Grant

The Commission approved the submission of an application for the 2015 Go Greenfields Grant for outdoor fitness equipment associated with the Juniper Hill Health/Wellness Trail in the amount of \$20,000.00.

### Collateral Securities Release

The Commission authorized the Mayor to sign a document authorizing Community Trust Bank to release collateral securities and all related documents for any future releases of collateral securities.

### Health Department MOU

The Commission authorized the Fire Department to enter into a Memorandum of Understanding with the Franklin County Health Department (FCHD) allowing the FCHD to utilize the Bridge Street Training Facility should the FCHD facility become inoperable as a result of a catastrophic event.

### Donation of Cardiac Monitors and Battery Chargers

The Commission authorized the Fire Department to donate four (4) cardiac monitors and two (2) battery chargers to Mercy Medical Clinic. Mercy Medical Clinic, a free health clinic in Shelbyville Kentucky which provides care to the underserved, has a need for cardiac monitors and battery chargers for Life Pack 10 batteries.

### Purchase of Fire Hose

The Commission authorized the purchase approximately 7,400 feet of 5" hose and appliance to Finley Fire Equipment dba Bluegrass Fire Equipment. Bids were received from (8) bidders. After the evaluation of the bids, it was determined that Firequip hose provided by Finley Fire Equipment dba Bluegrass Fire Equipment was the most competitive bid. The hose will replace the 4" hose that is currently in service, some of which is over twenty (20) years old. The conversion to 5" hose will allow for an increase in fire flows by approximately 45% when compared to the current 4" hose.

### Contract Award for Safe Routes to School Project

The Commission authorized the contract award to Colston Paving, Inc. for the construction of a walking path to the Bondurant Schools from Westwood area. The Safe Routes to School Bondurant Connectivity grant will pay \$ 195,000 of the cost of this project with the remaining \$ 21,226.50 paid from Municipal Aide. This contract approval is contingent on receiving approval from the Kentucky Transportation Cabinet.

### Payne Ave. Project Change Order

The Commission ratified Change Order #1 of the Payne Avenue repair project for a time extension. The Payne Avenue project is to extend the gabion basket retaining wall and replace the guardrail on Payne Avenue off of Taylor Avenue. The Contractor has just started project, due in part to the gas line project on Taylor, and has requested a time extension. Public Works agrees that fifteen additional days is not detrimental to the project, and given the amount of utility work being conducted on Taylor, this Change Order is warranted.

### QAlert Work Order System

The Commission approved a contract with QAlert for an online based Work Order System. The proposed work order program would replace the existing work order system used by Public Works. The proposed program will allow citizens to enter their requests via the internet. Work Order requests will be routed to the appropriate department or division. The proposed system also has an automated response system so that citizens will receive a phone call or email when their request has been addressed.

### Contract for Schenkle Lane Pedestrian Bridge

The Commission approved a contract with Adams Contracting for the construction of the Schenkle Lane pedestrian bridge. This project is part of the greater project to establish sidewalks from East Main Street to the Thornhill Bypass. There were 5 bidders on this project. The lowest bidder was Adams Contracting at \$181,125.

### Gooch House Change Order

The Commission authorized a Change Order with FuelBand, LLC. for additional work on the Gooch House. This Change Order (#2) is with the Contractor currently working on the exterior of the Gooch House to install gutter guards. The change order is for the amount of \$3800.

### 1 Shelby Lane Demolition

The Commission approved a memorandum of agreement with John Feshal, Jr., who had the lowest bid for demolition of a condemned structure and rubbish removal at 1 Shelby Lane. The amount of the bid was \$8,200.

### Kentucky Changers Project

The Commission authorized an agreement for the 2015-2016 Kentucky Changers Project to make minor improvements to approximately fifteen (15) low to moderately low single-family homes (non-rental) within the City limits. This is an ongoing community project that the City assists in order to improve the quality of life for those within the City limits of Frankfort. The agreement includes funding not to exceed \$14,000.00.

### 254 McKenzie Ave. Demolition

The Commission approved a memorandum of agreement with John Feshal, Jr., who had the lowest bid for demolition of a condemned structure and rubbish removal at 254 McKenzie Ave. The amount of the bid was \$8,994.

### Personnel

Appointment of Tyrell Henderson, Police, 11/24/15, Patrol Officer I  
Resignation of Elizabeth Coyle, Sewer, 11/9/15, Water Quality Engineer  
Resignation of Nick Erskine, Police/E-911, 10/27/15, Tele-communicator I  
Resignation of Katie Hood, Police/E-911, 11/6/15, Tele-communicator II

### **BOARD APPOINTMENTS**

**Frankfort/Franklin County Planning Commission** – Appointment of Patti Cross, for a term ending 7/1/19.

**Architectural Review Board** – Appointment of David Buchta, for a term ending 9/12/18.

**Nuisance Code Board** – Appointment of Arthur McKee, for a term ending 3/22/16.

**Forestry Advisory Board** – Appointment of Bobby Stone, for a term ending 5/8/17.

**Architectural Review Board** – Appointment of Irma Johnson, for a term ending 9/12/17.