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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

Monday, April 10, 2017 –

Frankfort City Commission Work Session – 5:00 p.m.

Note – Typically at Work Sessions the Commission discusses items brought before them, Tentative Agenda items for the upcoming voting meeting, Old Business and New Business. Action is not typically taken during Work Sessions.

Mayor/Commissioners in Attendance

Mayor William May

Commissioner Tommy Haynes

Commissioner Scott Tippet

Commissioner Robert Roach

Commissioner Lynn Bowers

Citizens' Comments

- Mike Clark and Ann Grider spoke about the Code Enforcement Program changes to be discussed, indicating they were in favor of fair but strict code enforcement.

City Hall/Fire Station/Second & Bridge Street Intersection

Fire Chief Eddie Slone and representatives from the Architectural and Design firm of Brandsetter Carrol addressed the Commission regarding plans for the Fire Station located in South Frankfort. They asked the Commission to consider Phase I of an architectural plan for the Fire Station in South Frankfort. Under Phase I Public Meetings would be held to gather opinions about the Fire Station location and other specifics. Phase I would also include preliminary studies of the current Fire Station, Plant Board and City Hall to determine if the Fire Station could be renovated. The cost of Phase I is \$28,500.00. The Commission agreed to place the item on the April Voting Agenda.

WalkBike Frankfort Presentation

Donna Hecker of WalkBike Frankfort gave a presentation on the most recent activities of the group. One activity includes research on a Bike Share Program that would enable citizens and visitors to “rent” bicycles in the downtown area from Cove Spring Park to the Capitol Building. Ms. Hecker indicated there were several companies that offer Bike Share options with various levels of service and cost. She will report further information as decisions are made.

Frankfort Senior Activity Center

Marchele Jenkins gave an update on the Frankfort Senior Activity Center. Ms. Jenkins said the Center is looking into expanding its transportation services to seniors. Although they intend to solicit private sponsorships the Center would be grateful for any help the City can provide. Ms. Jenkins also indicated the Center's budget would be short \$12,000.00 as the United Way did not meet their campaign goal and all organization funding was decreased.

Branding Recommendations

Community Relations/Grants Manager Rebecca Hall gave recommendations for the City's use of the new Brand, Frankfort – Kentucky Distilled based on a meeting with several departmental representatives. Recommendations included using the brand to wrap City Transit Vehicles and to include the brand with the City Seal on buildings and other vehicles. Other recommendations were to utilize bumper stickers, clear stickers and to incorporate the brand on City letterhead. The Commission consensus was to move forward with these recommendations.

HB422 Code Enforcement Program

Planning Director Gary Muller discussed proposed changes to the Code Enforcement Program. The proposed changes including tightening some time schedules and adjusting some schedules based on the nature of the code violation. The Commission will discuss the proposed changes further at the May Work Session.

Staff Recruiting/Retainage Strategy

City Manager Tim Zisoff addressed the Commission regarding staff recruiting and retainage. Mr. Zisoff asked the Commission to consider raising the incoming salary on City positions and going from a 1% Longevity Raise to a 2% Longevity Raise every three years. Staff was asked to bring additional information to the next Work Session.

Distribution of PILOT Funds

Commissioner Bowers asked the Commission to consider directing the City's Payment In Lieu of Taxes (PILOT) funds to the Frankfort Independent School (FIS) System instead of funding the KCDC Economic Development Program intended to aid FIS in supplying internet access to some under-privileged students. Other Commission members indicated the PILOT would not be sufficient for this project and other entities may also be interested in receiving the PILOT funds. No changes were made.

Commission Meeting Frequency

Commissioner Bowers asked the Commission to consider scheduling meetings every Monday evening. No changes were made.

Curb Repair/Replacement Project

Commissioner Tippet spoke to the Commission about a Curb Replacement Project to restore damaged and aging curbs throughout the City. Public Works Director Tom Bradley was directed to contact the state to determine if they would consider repairing curbs on state roads. Mr. Bradley will also research the cost involved to repair curbs on City streets.

FY2017-2018 Budget Schedule

Commissioner Roach led a discussion on the upcoming FY2017-2018 Budgets. The meeting has been scheduled for Thursday, April 20 at 5 p.m. and will cover the General Fund and Sewer Budgets.