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## Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at [Frankfort.ky.gov](http://Frankfort.ky.gov), after the official minutes have been reviewed and approved by the City Commission.

**Monday, January 9, 2017 –**

**Frankfort City Commission Work Session – 5:00 p.m.**

**City Hall Conference Room (There was a brief recess for the Swearing in of the Mayor and Commissioners)**

Note – Typically at Work Sessions the Commission discusses items brought before them, Tentative Agenda items for the upcoming voting meeting, Old Business and New Business. Action is not typically taken during Work Sessions.

### Mayor/Commissioners in Attendance

Mayor William May

Commissioner Tommy Haynes

Commissioner Scott Tippet

Commissioner Robert Roach

Commissioner Lynn Bowers

### Citizens' Comments

- Sally Lanham asked the City Commission to hold a public meeting regarding the Old YMCA Building before deciding to purchase the building. She presented a petition with 225 signatures of citizens wishing to save the building.
- Natalie Wilkerson spoke in favor of two-way traffic on West Main, however, she asked that the Commission take a closer look at the engineer's plan and restore some of the parking spaces.

### Two-Way Main Street

Tom Bradley and Rebecca Hall presented information gathered from the public regarding Two-Way Main Street and asked how the Commission would like to proceed. After some discussion the Commission asked staff to move forward on the project according to the engineer's plan.

### LED Street Lighting Grant Application

Travis McCullar gave a presentation regarding the cost savings that could occur from replacing current street lights with LED lighting. Mr. McCullar also discussed the possibility of applying for Energy Efficiency and Conservation funds from the state. Mr. McCullar also discussed the possibility of only replacing the 400 Watt fixtures that include older fixtures in older sections of the City. Rebecca Hall asked the Commission for permission to put the item on the agenda for the January 23 Voting Meeting. The Commission agreed.

### FPB Project Review

Commissioner Roach asked the Commission to consider having staff review projects being undertaken by the Frankfort Plant Board. As some of the Plant Board's projects are being done on City property and some are titled to the City for "the uses and benefit of the Frankfort Plant Board" he felt it was important for the City to review the projects. It was decided that City Attorney Rob Moore, Planning Director Gary Muller and Plant Board Director Herbie Bannister would discuss the issue further and report back to the Commission.

### DFI

Commission Roach addressed the Commission regarding a joint meeting with the County to discuss the future of Downtown Frankfort, Inc. (DFI). The Commission asked City Manager Tim Zisoff to present the following dates and times to the Fiscal Court – Monday, January 30 at 1:30 p.m.; Tuesday, January 31 at 11:30 a.m. and Thursday, February 2 at 1:30 p.m.

### Recycling Glass

Commission Roach discussed the City's current glass recycling process and Public Works Director Tom Bradley indicated that although the City does collect glass Lexington's Recycling Center does not currently have a regular buyer for the glass. He said sometimes the glass is purchased by a random buyer and sometimes the glass was sent to the landfill. The Commission directed Mr. Bradley to research the subject and report back to the Commission.

### Police Department 12-Hour Shift Report

Police Chief Jeff Abrams gave a report on the current 12-hour shift for the Police Department. Chief Abrams indicated that the shifts were going well and that overtime costs were down in 2016 from \$126,000 to \$108,000. He further indicated the department had 250 more arrests in 2016 than in 2015. The department voted on the shifts and although initially 8 officers voted against 12 hour shifts, all 8 officers rescinded their votes. Chief Abrams further indicated that they have completed the third full year of 12 hour shifts and are beginning to realize cost savings.

### Comp Time Report

In response to a Commission request at the November Work Session, Human Resources Director Kathy Fields gave a report on Comp Time practices around the state as well as pros and cons from the staff. After much discussion, the Commission indicated it would like the policy to remain as it is at this time. No action was taken.

### Electronic Records Recommendation

IT Manager Bobby Ripy gave a recommendation for the Electronic Records project. VeBridge proposed Papervision and Enterprise ECM and Capture software at \$72,208.00 and MCCi proposed Laserfiche-Avante ECM and Data Capture software and web portal at \$51103.25. After reviewing both firm proposals Mr. Ripy recommended MCCi. The Commission agreed to put the item on the January 23 Voting Meeting Agenda. Mayor May asked staff to research the possibility of a grant from Library and Archives.

### Commercial Sewer Tap Fees/Annexation Process

City Manager Tim Zisoff again proposed a reduction in Tap fees for commercial or industrial projects within the City limits to stimulate growth in Frankfort. City Attorney Rob Moore discussed the Annexation Process with the Commission. After much discussion, the Commission decided they needed more information regarding Commercial Tap Fees and Annexation. The Commission directed staff to conduct further research for discussion at the February Work Session.

2017 Goals/Action Items

The Commission tentatively decided to schedule for Goals and Action Items for 2017 following the Joint Meeting with the County.

Old Business

The Commission will be conducting interviews for City Manager on Friday, January 27, 2017 and Saturday, January 28, 2017.