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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

Monday, November 14, 2016 –

Frankfort City Commission Special Meeting – 4:45 p.m. (Special Meeting)

City Hall Conference Room

Blanton's Landing Lease

The Commission authorized entering into a lease with Frank Haydon of the property known as Blanton's Landing for use as a parking lot and for special events as approved by the City Manager. The lease provides for an initial five year term, a second renewal term of five years and a third renewal term of five years, if exercised by the Lessee. Rent of \$6,000 per year is to be paid during the first five year term of the lease, rent of \$7,000 per year is to be paid during the second five year term of the lease, and rent of \$8,000 per year is to be paid during the third five year term of the lease.

Monday, November 14, 2016 –

Frankfort City Commission Work Session – 5:00 p.m.

City Hall Conference Room

Note – Typically at Work Sessions the Commission discusses items brought before them, Tentative Agenda items for the upcoming voting meeting, Old Business and New Business. Action is not typically taken during Work Sessions.

Mayor/Commissioners in Attendance

Mayor William May

Commissioner Tommy Haynes

Commissioner John Sower

Commissioner Robert Roach

Commissioner Lynn Bowers

Citizens' Comments

- Ann Gibbs inquired about the Downtown Revitalization Task Force.
- Sam Marcus, representing the Franklin County Humane Society, gave the Commission an update on the new building project and indicated the Humane Society would be asking the City for \$750,000 in funding for the project.
- Courtney Rogers asked for an update on the Pinsky Trail (the State is currently reviewing a request for additional funds and preliminary engineering plans) and informed the Commission that she felt unsafe in some areas of the City. She recommended training and education for citizens to respect the rights of others.

FCHD Needle Exchange

Judy Mattingly of the Franklin County Health Department gave an update on the FCHD Needle Exchange which began in May, 2016. Mattingly said the Needle Exchange, which had previously been run from Emergency Management's Mobile Command Unit, had recently been moved to the Health Department offices. She implied the current location has many advantages because the Health Department offices offer many referral services. She further reported since May the program has had 155 total visits with an average participant visiting 3 times.

KCDC MOA

City Attorney Rob Moore gave the Commission a brief update on the Economic Development project MOA between the City, KCDC and FIS. The project will include having laptops and internet available for students of the Frankfort Independent School District. After much discussion, the Commission asked that the MOA be placed on the November Agenda.

Kentucky Arts Council

Tom Musgrave informed the Commission of the Kentucky Arts Council's Kentucky Creative Industry Summit to be held in Lexington on November 30 and invited them to attend. The summit will be held at the Lexington Convention Center and will be promoting community art projects. Cost of the day-long summit is \$15.00.

Employee Retirement Benefit Program

Human Resources Director Kathy Fields brought suggestions to the Commission regarding utilizing excess revenues to fund an Employee Retirement Benefit Program. Fields' first suggestion was to include only employees hired after January 1, 2014 who have an inferior retirement system to those hired previously. The second suggestion included all employees. The Commission directed Fields to complete further research on the program for employees hired after January 1, 2014 to help with employee morale and recruiting efforts.

Commercial Sewer Tap

City Manager Tim Zisoff addressed the Commission regarding his recommendation to keep the current commercial/industrial sewer tap fee due to financial reasons. He also suggested that possibly the county would contribute to tap fee reduction for development in the county. The Commission requested further information be brought to the December Work Session.

Landscape Regulations

Planning Director Gary Muller addressed the Commission regarding Landscaping Regulations concerning a multitude of issues including tree removal, ridge lines and steep slopes. Muller indicated the regulations would be considered by the Zoning Update Committee and the Planning Commission. The Commission asked Muller to report back after the regulations had been considered by the Planning Commission.

FBP Building Options

Planning Director Gary Muller and Public Works Director Tom Bradley gave a presentation on possible solutions to the soon to be vacated Frankfort Plant Board Building. Solution A included removing the FPB Building as well as Fire Station One, realigning Conway Street with Bridge Street and rebuilding the Fire Station on the current parking lot on the corner of Conway and Second Street. Solution B included everything from Solution A as well as removing City Hall and moving employees to the Old Federal Building currently owned by KSU. The Commission gave staff direction to research Solution A further by putting out a Request for Proposals to design a fire station on the property west of the re-aligned Conway Street. The Commission also indicated a public meeting about the issue should be planned in a timely manner.

Construction Projects & Sales Tax Policy

Commissioner Robert Roach brought up the practice of the City to purchase its own materials in construction contracts to save on sales tax. The Commission was agreeable to the practice.

December Meetings

December meeting dates were discussed and it was decided that the December Work Session would be held on Monday, December 5 and the voting meeting would be held Monday, December 19. Both meetings will be Special Meetings.

Old Business

- Commissioner Roach asked the Commission to approve the pay off of an ambulance the Fire Department is currently leasing. The Commission agreed and staff said it would be put in a budget amendment along with \$85,000 for the tree program.
- Commissioner Roach asked staff to bring pros and cons of Comp Time for exempt employees to the December Work Session.

New Business

- Commissioner Roach asked staff to bring ideas to the next Work Session on restructuring Downtown Frankfort, Inc.