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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

**Monday, June 20, 2016 –
Frankfort City Commission Voting Meeting – 5 p.m.
City Hall Commission Chambers**

Mayor/Commissioners in Attendance

Mayor William May
Commissioner Tommy Haynes
Commissioner John Sower
Commissioner Robert Roach
Commissioner Lynn Bowers

CEREMONIAL ITEMS

Fire Dept. Captain Michael Felty was promoted to Battalion Chief.

CITIZEN COMMENTS (AGENDA ITEMS ONLY)

Scot Walters, Shawn Dade, Vicki Birenberg, Joe Fiala, Jen Williamson, Roy Gray, and Brent Sweger all spoke in favor of two-way Main Street. Anne Gibbs and Bill Cull spoke against two-way Main Street. Gina Morales and Kim Strohmeier expressed concern over losing parking spaces associated with two-way Main Street.

ORDINANCES

Annual Sewer Rate Increase Amendment

SECOND READING: The Commission authorized an Ordinance amending Section 52.04(A)(1) of the City of Frankfort Code of Ordinances to provide that the annual increase in sewer rates based on the Consumer Price Index (CPI) shall be at least 1.5% per year. Section 52.04(A)(1) currently provides that sewer rates shall increase annually, based on the increase in the CPI. This amendment ensures that the increase per year shall be at least 1.5%.

Two-Way Traffic on West Main

SECOND READING: The Commission authorized an Ordinance to amend Chapter 74, Schedule I, One-Way Streets, in order to change West Main Street from a one-way street into a two-way street.

City of Frankfort's Sewer Pretreatment Program Amendment

The Commission heard the first reading of a proposal to amend Section 52.48 of the Code of Ordinances of the local limits for sewer pretreatment. After a re-evaluation of the local limits for the City of Frankfort's sewer pretreatment program by the Kentucky Division of Water, a revision of the City of Frankfort's industrial pretreatment program was proposed. This revision has been determined to provide adequate protection of water quality, wastewater treatment plant operations, and sludge quality.

Arrowhead Court, Leawood Drive, and Berry Hill Drive extensions

The Commission heard the first reading of an Ordinance to accept the extension of Arrowhead Court, the extension of Leawood Drive, and Berry Hell drive into the Frankfort City street system for maintenance purposes. These streets were constructed in accordance with City standards and have been inspected. Deficiencies have been noted and corrected. Approval of the ordinance to accept the streets will complete the official action required for acceptance into the City street system.

ORDERS- NONE

RESOLUTIONS –

Homeland Security Grant Funds Application for Fire Department

The commission approved of a resolution authorizing the submission of a full application for Homeland Security Grant Funds to purchase a hydraulic extrication tools pump and quick couplings for hydraulic hoses for the Fire Department. The total cost for the project is \$12,000.00. The funding does not require a match from the city.

Homeland Security Grant Funds Application for Police Department

The Commission approved of a resolution authorizing the submission of a full application for the Homeland Security Grant Funds to purchase a Robotex Avatar III. This is a live-saving tool that will prevent citizens, police officers, and fire personnel from being exposed to hazardous conditions, both from potentially dangerous suspects and hazmat situations by giving the police department the ability to see and hear without getting too close to the situation before the scene is safe. The cost for the Robotex Avatar III is \$62,572.60. The funding does not require a match from the city.

CONSENT CALENDAR

Items below were on the June Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.

Sewer Department Surplus and Sale

The Commission authorized the surplus and sale of vehicles no longer in use by the Sewer Department. The Sewer Department intends to sell by sealed bids, public auction, or electronic auction the following items: Unit 925 – 2006 Chevrolet Colorado; Unit 908 – 1983 International Dump; Unit 90B – 1993 GMC Utility Van; Unit 924 – 2006 Dodge Dakota; Unit 921 – 2005 Ford Taurus; Unit 923 – 2006 Dodge Dakota. All items will be sold “as is” and each will have a minimum bid. Funds from the sale will be deposited into the sewer account.

PCS Technologies, LLC Contract for SCADA System

The Commission approved a contract with PCS Technologies, LLC to provide integration of the Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator located at the wastewater treatment plant. The SCADA system will allow better control of the processes at the plant and allow remote assessment of the plant systems offsite.

Old Lawrenceburg Pump Station relocation contract

The Commission approved a construction contract to Free Contracting, Inc., for the relocation of the force main for the Old Lawrenceburg pump station. The current force main follows the Kentucky River bank for several hundred feet and then it bends away from the river. Along the section that follows the river, water erosion has exposed a section of the force main. With his exposure is a risk of a break and a sewage leak directly into the Kentucky River. This construction will reroute the force main away from the river bank and closer to Old Lawrenceburg Road and partially under the Capital Annex parking garage. Free Contracting, Inc., was determined to be the lowest bidder at \$407,620.00.

Ewing Street Pump Station Force Main Contract with Portland Utilities Construction Company

The Commission approved a construction contract with Portland Utilities Construction Company, Inc. for \$745,000.00 for the reconstruction of the Ewing Street pump station force main under Taylor Avenue. The force main was installed in

the late 1950s and is constructed with Asbestos Concrete pipe. This material over time has become fragile and has had numerous breaks in recent years. This project will eliminate an ongoing maintenance problem and the associated discharges when breaks occur.

Concrete Pipe Rehabilitation Change Order #2

The Commission approved a second change order of \$10,412.00 for the construction contract to Layne Inliner, LLC for rehabilitation of approximately 4,100 linear feet of concrete pipe with sizes ranging from 12-inch to 24-inch in diameter of using cured in place pipe (CIPP) in the area of US 460 and Thornhill bypass. This change order will cover the additional need to remove rock in the way of the 725 feet long pipeline on Thornhill bypass cited in change order #1 and repave the full width of Elkhorn Drive as requested by residents.

Pipe Storage Building and Peracetic Acid Building Construction Re-Bidding

The Commission approved of a rejection of all bids and a re-bidding of a project to construct a Pipe Storage Building and a Peracetic Acid (PAA) Building at the wastewater treatment plant. The piping kept at the Sewer Department is stored at the treatment plant and is exposed to sunlight that deteriorates the pipe, leading to pipe that cannot be used and must be thrown out. This new building will allow the sewer department to keep material on hand for quick response to emergencies and reduce waste by not having to dispose of unused pipe that has been exposed to elements and is therefore unfit to use. In addition to the Pipe Storage Building, a new PAA Building used to store Peracetic Acid and provide spill containment and protection from sunlight will be constructed similarly to the Pipe Storage Building. Constructing both buildings at once will save money by having only one bid opening, one set of bid documents, and inspection services can be done on both buildings at the same time.

Emergency Bypass Pump Connections Contract

The Commission approved a contract with Smith Contractors, Inc. for construction of emergency bypass pump connections at four pump stations: Twin Oaks, Ewing Street, Duckers, and Arnold Ridge. These stations were selected due to a combination of their mechanical condition and importance to the overall sewer system. Smith Contractors, Inc. was the lowest bidder at \$69,412.00.

Old Lawrenceburg Road Pump Station Amendment #1

The Commission approved an amendment to the Professional Services Agreement with HMB Professional Engineers for Construction Administration and Resident Observation services for the replacement of the Old Lawrenceburg Road pump station. This amendment covers Construction Administration and the Resident Observers services for the force main construction portion of the project. The construction of the force main is expected to last 3.5 months and Amendment #1, with funding costing \$55,000.00, will cover HMB's services for that time period.

Amendment #3 with HMB Professional Engineers, Inc. Sewer Department Contract

The Commission approved a third amendment to the contract between the Sewer Department and HMB Professional Engineers, Inc. January 2011's power outage at the Sewer Department prompted the evaluation and development of alternatives for providing emergency power to the wastewater treatment plant. Amendment #3 covers professional services associated with System Integrator Selection Assistance, State Revolving Fund Administration Assistance, Construction Administration and Part-Time Resident Observation during the 13-month construction period for emergency systems. The total amount of the amendment is \$102,740.00.

Kentucky Avenue Interceptor Project Change Order #2

The Commission approved a second change order to the contract with Todd Johnson Contracting, Inc. for construction of the Kentucky Avenue Interceptor Project. The change order consists of 3 items that affect the cost of the project and a time extension request. Cost changes: 1. Changing the gate actuators at Flow Control Structure. These new actuators provide a much longer life before replacement compared to current actuators. 2. Upsize an 8" gravity sewer to a 15" gravity sewer. Integration into this project will help both this project and the Benson Separation project and save approximately \$27,000.00 between the two projects. 3. Elimination of another project costing \$100,000.00 by pulling

storm water off the Wilson Street station and reducing CSO discharges from the station. The contractor has agreed to do this work for \$19,735.22. Total cost of change order #2 is 42,996.63.

Professional Services Agreement with Magna Engineers for SCADA System Installation

The Commission approved of a Professional Services Agreement with Magna Engineers for engineering services during construction of the Supervisory Control and Data Acquisition (SCADA) system to be installed in conjunction with the installation of an emergency generator located at the wastewater treatment plant. Magna Engineers will provide Construction Administration services during installation including coordination of equipment and software furnished under the installation contract.

Fire Department Uniforms

The Commission authorized a contract and all related documents with Siegel's uniforms to provide uniforms for the Fire Department. The contract will be for a period of 2 years.

Chest Compression System for Fire Department

The Commission authorized a contract and all related documents to purchase a Physio-Control LUCAS 2.2 Chest Compression System and auxiliary equipment for the Fire Department. The device is used for automated, uninterrupted, and consistent chest compression during the treatment of cardiac arrest patients. This will be the fifth device purchased over the past 3 years and will fully equip the Department's understaffed ambulances. The total cost of the equipment package is \$15,959.84.

Fire Department Motor Sale

The Commission approved the sale of two outboard motors, which will be sold on an auction website: a 2005 Mercury jet drive 20 horsepower, and a Mercury 30 horsepower propeller driven four stroke motor. The motors are in good condition but are used infrequently.

EMS Billing Services Contract

The Commission authorized a one year contract extension with Med 3000 for EMS billing services. Med 3000 have provided EMS billing services for the past 3 years. The extension will result in a .75% reduction in billing costs.

JAG Program Grant for Community Policing Memorandum of Understanding

The Commission authorized a Memorandum of Understanding with Franklin County Fiscal Court for the filing of a grant application for 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. Under the JAG Program, the City of Frankfort/Franklin County would be allocated \$15,968.00 for Community Policing. Since the city and county are eligible for Joint Allocation for Disparate communities and the city has agreed to designate the funds to the county, the city will need to enter into a Memorandum of Understanding with the county stating that the county will be utilizing the allocation.

All A Classic Soccer Tournament Event Agreement

The Commission authorized an Event Agreement with All A Classic and Frankfort Independent Schools concerning a boys and girls soccer tournament to be held at the City's Sower Field in Capitol View Park September 24 and 25, 2016. Pursuant to the agreement, the City is to provide the use of a soccer facility at Capitol View Park, parking, 2 police officers, and assist in providing security, crowd control, and EMS services.

Surplus Property Disposal

The Commission authorized the disposal of surplus property by public auction, sealed bid, or electronic auction. Proceeds from this will generate revenue for the City of Frankfort.

Kings Daughters Drive Traffic Signal Timing Plan

The Commission approved a contract with Vaughn & Melton Consulting Engineers, Inc. for services to develop a custom timing plan for the traffic signal at the intersection of Kings Daughters Drive, Leonardwood Drive, and Doctors Drive.

Citizens have complained about the efficiency of the intersection and long wait times during certain times of the day. In February 2016 Vaughn & Melton was hired to perform a traffic study to monitor and evaluate the intersection and then make recommendations. Based on those recommendations, the Public Works Department recommends implementing custom timing plans to improve signal efficiency for a cost of \$5,500.00.

Change Order #1 to Schenkel Sidwalk Phase 2 Consulting Contract

The Commission approved Change Order #1 to the Schenkel Sidwalk Consulting contract with Otis Engineering LLC. Phase 2 of the project was started in 2014. Change Order #1 is for \$6,991.45 for additional services performed with the second bidding of the Schenkel Pedestrian Bridge along with additional work with the change in the design of the sidewalk alignment, and projected cost of the additional construction observation and coordination related to the change in the scope.

Tractor/Bulldozer Purchase for Streets Division

The Commission authorized the purchase of a 2016 Caterpillar D3K2XL Tractor/Bulldozer for the Streets Division of the Public Works Department from Whayne Supply. This purchase is to replace the 1990 Fiat Allis dozer that will be sent to surplus. The machine is outdated and parts are not readily available. Currently the Fiat is still running and will have some value at surplus. The cost of the requested Caterpillar dozer is approximately \$81,087.00.

ADE Contracting Sidewalk Replacement

The Commission authorized a contract award to ADE Contracting to construct approximately 290 linear feet of sidewalk replacement along streets in Bellepoint (Polsgrove, Brawner) and 100 linear feet of sidewalk replacement along Brighton Park Blvd. Also included will be 6 ramps and other minor improvements to bring the sidewalks up to ADA standards. ADE Contracting was the lowest bidder at \$21,306.00.

Schenkel Lane Phase 2 Contract with ADE Contracting

The Commission awarded a contract with ADE Contracting to construct approximately 1600 linear feet of sidewalk along Schenkel Lane from Schenkelwood Drive to Landings Drive. The project was delayed by the pedestrian bridge and the contract was never signed, and because of the pedestrian bridge, there have been modifications to the design of Schenkel Lane Sidewalk Phase 2. These changes include relocating a portion of the proposed sidewalk to avoid tree removal and installation of 200 linear feet of curb along with the addition of 100 linear feet of paved ditch. ADE Contracting was the lowest bidder for the project at \$50,663.50.

Transit Department Bus Surplus

The Commission approved of the surplus of three 12+2 passenger 2009 Ford Cutaway transit buses, which will be sold via online or public auction.

Memorandum of Agreement (MOA) with Legislative Research Commission (LRC) Continuation

The Commission authorized a continuation of the MOA with the LRC to provide staffing of 1 paramedic or EMT at the Capitol or Capitol Annex during all legislative sessions beginning on or after July 1, 2016 and ending June 30, 2017. The paramedic will be working under the authority and direction of the City of Frankfort. All benefits and wages are covered by the City, but the City will be reimbursed by the LRC at a rate of \$40.00 per hour.

Human Resources

The Commission approved of Brandon Mayes' appointment in the Sewer Department to Maintenance Tech 1. The Commission also approved of Michael Felty's appointment in the Fire Department from Captain to Battalion Chief.

The Commission granted permission to make 5 conditional offers of employment for the position of Patrol Officer 1. The request for this offer is contingent upon successful completion of various examinations by the candidate.

BOARD APPOINTMENTS- NONE

OLD BUSINESS

Old Y Building Inspection

The Commission authorized the Planning and Building Codes Department to take further action with respect to the building owned by Old Y, LLC, located at 104 Bridge Street. This action entails an inspection of the building and a list of possible outcomes should the inspection warrant a need for alteration or removal of the building.

Settlement Agreement and Release between City of Frankfort and Ryan Fischer

The Commission authorized a Settlement Agreement and Release between the City of Frankfort and former Fire Department employee Ryan Fischer, whereby Mr. Fischer will release any and all claims that he may have against the City of Frankfort for the amount of \$12,000. The City does not admit any wrongdoing or liability to Mr. Fischer in this Agreement.