

AGENDA

WORK SESSION
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500 ~ www.frankfort.ky.gov

FEBRUARY 10, 2020
5:00 PM

CALL TO ORDER/ROLL CALL

EMPLOYEE RECOGNITION

- Cheers for Peers recipients for January were Jonathan Parker from IT and Adam Curry from the Parks Department.

CITIZEN COMMENTS (SIGN IN SHEET)

STAFF REPORTS / COMMENTS

DISCUSSION ITEMS - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. **Mayor and Commission salary update – Keith Parker & Kathy Fields**
2. **Agreement with KYTC for installation of signs on US 60 & US 127 N – Keith Parker**
3. **Removed**
4. **Second Street TIGER Grant Project - Recommendation to Decommission Traffic Signals – Chuck Knowles (Action may be taken)**

Attachments: Authorization letter from the Mayor
Suggested Disposition: Receive and File; Approve

5. **Adult Softball MOA at Capitol View Park – Shawn Pickens (Action may be taken)**
The purpose of this agenda item is to seek Commission approval for the Parks Department to enter into a Memorandum of Agreement (MOA) to offer adult softball tournaments and leagues at Capitol View Park for the 2020 season with the Players Association (TPA) and approval for the Mayor to sign any related documents. The City issued an RFP in mid-December in which we received two responses. The two responses were reviewed by multiple parks staff, the City Manager and the purchasing agent. The Players Association (TPA) was selected from the two. The Parks Department is working to offer quality adult softball tournaments and leagues for the citizens of Frankfort, Franklin County and outside of the community. As well as finding cost savings where possible without decreasing services offered. This MOA provides both of these objectives. With approval, Parks will enter in to an MOA with TPA to provide the organization, implementation, operating and evaluation of the adult softball tournaments and leagues. There will be little to no expense on the cities part, outside of normal staffing, park and field maintenance. TPA will pay the Parks Department rental fees and league fees for the use of the facilities and the Parks Department will work in partnership with TPA on field maintenance, prep work, etc. It is estimated with this MOA, the Parks Department will save approximately \$60,000 in personnel cost. If the City were to operate the tournaments and leagues in-house, that is the estimated personnel cost. This MOA does not require an expenditure of funds on behalf of the city.

Attachments: Draft MOA between the City and The Players Association (TPA)
Draft Schedule of Tournaments for the 2020 Season
Suggested Disposition: Receive and File; Approve

6. **FY2021 Transportation (Transit) Grants Resolution (Action may be taken)**

Staff requests adoption of a resolution allowing for the submission of applications for FY2021 Operating and Capital Funds and committing the Local Share associated with the applications under the Fixing America's Surface Transportation Act (FAST Act) to be filed with the Department of Transportation, United States of America. The City is required to pass one resolution to apply for funding and to commit the local share of the projects. This resolution must be adopted each year in order to apply for 5311 (Public Transportation) and 5339 (Capital) Grants.

Attachments: Memo, Resolution
Suggested Disposition: Receive and File; Adopt Resolution

7. Kentucky Intersystem Operational Permit (KISOP) with Farmdale – Kenny Hogsten

Attachments: KISOP (Draft)

Suggested Disposition: Receive and File; Approve

8. Purchase of Caliber CAD Software & Cancellation of GeoConex Software – Police Chief Charles Adams & Bobby Ripy, IT Director (No action will be taken)

9. First Reading – Budget Amendment FY 2019-2020

“AN ORDINANCE AMENDING ORDINANCE NO. 9, 2019 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2019-20”. Summary: To summarize an ordinance amending the 2019-20 budget to provide monies for the City of Frankfort to fund the following:

- 1) 2019 Downtown Revitalization Grant (\$100,000)
- 2) Fire Training Grant (\$13,000)
- 3) FIS Reimbursement 2017 Contract (\$34,303)
- 4) Humane Society Building Study (\$26,463)
- 5) Women’s Shelter (\$10,000)
- 6) Lump sum contribution of sick leave for retired employees to KRS & not included in budget (\$154,346)
- 7) New ambulance engine (\$32,000)
- 8) Purchase and up-fitting of two vehicles and costs to transfer useable equipment to existing 2017 Explorers (\$66,924)
- 9) Dolly Graham Park Renovation Project (\$500,000)
- 10) Pedestrian bridge over Benson at River View Park Safety/Structural Inspection (\$15,000)
- 11) Field Lighting to Legends and Williams Field – Capitol View Park (\$10,000)
- 12) Increase in Downtown Reinvestment Grant (\$50,000)
- 13) Increase in Neighborhood Reinvestment Grant (\$22,000)
- 14) Concert Stage and Associated Costs (\$125,000)
- 15) Parks Master Plan (\$125,000)
- 16) Sower Fields-Lighting (\$485,000)
- 17) Thoroughbred Trail (\$232,476)
- 18) Unanticipated revenues (\$946,629)

Total 2019-2020 Budget amendment \$ 1,054,833

Attachments: Ordinance

Suggested Disposition: Receive and File; approve for second reading

10. Discussion on City insurance agent of record change from Roeding Insurance Group to Chenault & Hoge Insurance- Laura Ross

DISCUSSION OF TENTATIVE AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

CITIZENS COMMENTS (SIGN IN SHEET)

ADJOURNMENT