

PRESENT:

Commissioner Kyle Thompson
Commissioner Leesa Unger
Commissioner Katrisha Waldrige
Commissioner Kelly May
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call Mayor Wilkerson called the meeting to order. The invocation was given by Father Peter Doddema of Church of the Ascension. The Pledge of Allegiance was recited.

Ceremonial & Recognition

The Kentucky State University Music Majors played in celebration of Black History Month.

Mayor Wilkerson presented a proclamation to Jordon Smith-Willis owner of I AM BARBER in recognition of local businesses.

Citizen Comments

Rachael Peake, a Science Teacher at Elkhorn Middle School along with her students Malaki Crichfield and Noah Campbell spoke about light pollution at night in Frankfort. The lights impact views of the sky along with birds and other wildlife. Ms. Peake requested that the City of Frankfort proclaim the week of April 15-22, 2023 "Lights Out/Dark Sky Week".

Anna Marie Rosen spoke in support of lights out. State office buildings, KSU, city and county schools, even the type of street lighting could be looked at and turn lights out that are not needed.

Chris Clair, a citizen of Frankfort, has seen several City Managers through the years. Mr. Clair complimented the current City Manager, the Strategic Plan, Board of Commissioners, and city staff. He believes it is an optimistic time for the City of Frankfort.

Jeanette Walker, Chair of the Greenhill Cemetery, thanked the Board of Commissioners and encouraged them to vote for the CLG Grant on the agenda which will give Greenhill Cemetery the help it needs. Ms. Walker stated that everyone wants to leave something behind for the next generation.

Consent Calendar

1. **Minutes – Work Session, January 9, 2023; Regular Meeting, January 23, 2023**
2. **USALCO – Sewer**

Authorized a contract extension with USALCO to provide Liquid Alum to the City of Frankfort Sewer Department and for the Mayor to sign all related documents. The Sewer Department's Kentucky Pollutant Discharge Elimination System (KPDES) Permit currently has a limit on phosphorus in our effluent based upon the flow of the Kentucky River. The Sewer Department utilizes the USGS gauging station located just upstream of Lock 4 to monitor river flow. With the Department's new permit, FSD is required to treat for total phosphorus all year long with the following limits:

<u>River Flow</u>	<u>Maximum Discharge</u>
Kentucky River > 800 cfs	Phosphorus must be reported
Kentucky River between 470 and 800 cfs	2.0 mg/liter monthly average 3.0 mg/liter weekly average
Kentucky River < 470 cfs	1.0 mg/liter monthly average 1.5 mg/liter weekly average

Aluminum Sulfate binds with the phosphorus in the effluent and causes it to settle out in the clarifiers. The phosphorus is then wasted out with the Department's biosolids. Publication of the bid was placed in The State Journal and on the DemandStar Network on December 19th and 20th respectively. The Sewer Department received bids on December 29, 2021. The only bid that was received was from USALCO for \$1.468 per gallon. Failure to purchase the Aluminum Sulfate will result in permit violations. FSD must meet the above maximum discharge limits for phosphorus. USALCO has requested a price increase to \$1.6817 per gallon and FSD agrees to this price increase. This is the first contract extension for this contract with 3 more one-year extensions available subject to mutual agreement between both parties. Liquid Alum is in the FY22-23 budget and is budgeted at \$100,000.00 per year. With the requirement for phosphorous control year-round, this amount will be increased to \$200,000.00 during FY 23-24 and beyond. Staff recommends that the Mayor and Board of Commissioners approve the Liquid Alum Contract Extension with USALCO. Once approved FSD will send a P.O. Requisition to Finance for the budgeted amount of \$200,000.00.

3. **Mission Invoice – Sewer**

Authorized payment of the annual Mission Communications invoice and for the Mayor to sign all related documents. The Frankfort Sewer Department has been using Mission Communications since 2006 to monitor the pump stations throughout the department's service area. This long-utilized SCADA system continues to be the best option without having to upgrade the entire system, and the annual monitoring is a necessary part of system use that can only be done by Mission because it is their equipment. This is the annual monitoring fee for this service. Mission is a key component to the operation and maintenance of the department's pump stations. This service allows staff to monitor the stations 24/7 and will notify key staff in case of an emergency. This system also allows staff to monitor flows, pump efficiency, and other key items that help with operations of the facilities. This is a line item in the FY 22-23 Budget. Staff recommends that the Board of Commissioners approve payment of the invoice. Once approved the Sewer Department will send a purchase requisition to Finance for the purchase price of \$31,725.60.

4. **Amendment No. 2 with GRW – Prevention Park Pump Station Consolidation (PC3) Project – Sewer**

Authorized Amendment No. 2 to the Professional Services Contract with GRW for design of the Prevention Park Pump Station Consolidation project and for the Mayor to sign all related documents. FSD is progressing in the design of Prevention Park Pump Station Consolidation (PC3) project, which consolidates several four smaller pump stations near the Hospital and on the south side of I-64. With recent private and public economic development project proposed, staff recognized the immediate project will likely reach capacity within a decade. Due to the limitations of conveying the existing sanitary sewer flow with the projected flow from future development and the connection with Farmdale Sanitation District, staff recommends installing parallel force main during this project, rather than construction of a second force main later. This will provide long term cost savings. The cost savings, include longer life of the proposed PC3 Pump Station, avoiding upgrade costs to the West

Frankfort Pump Station, and economy of scale during construction. This project is in the Capitol Improvement Plans and will be budgeted for construction in the FY23-24 Budget.

Original Contract	\$ 609,096.00
<u>Amendment No. 1</u>	<u>\$ 82,878.00</u>
Current Total	\$ 787,738.00
<u>Amendment No. 2</u>	<u>\$ 310,280.00</u>
Revised Total	\$ 1,098,018.00

Staff recommends that the Mayor and City Commission approve the Professional Services Amendment No. 2 with GRW Engineers, Inc. Once the Professional Services Agreement is approved and signed, the Sewer Department will issue a Purchase Requisition in the amount of \$310,280.00 for a Professional Services Agreement with GRW.

5. 2023 CLG Grant Application for National Register of Historic Places Nomination – Grants, Historic Preservation Officer, Museum & Historic Site Supervisor, Planning & Community Development

Authorized the application for a Certified Local Government Grant in the amount of \$12,000.00 to hire a professional consultant or consulting firm to develop a National Register nomination for the Green Hill Cemetery and to have the Mayor sign the application for submittal before the March 3, 2023, deadline. The City's recently completed African American Historic Context Report identified a number of historic resources in Frankfort that are eligible for listing on the National Register of Historic Places and recommended designation. The National Register is the federal government's official list of places worthy of preservation. The Green Hill Cemetery was identified as an eligible resource. Being listed on the Register is honorary, however; it confers several benefits, including benchmark eligibility for preservation funding from the federal Historic Preservation Fund. The National Park Service administers several different grant programs to serve different types of resources with this funding, but all of them must be listed on the National Register to receive the funding. By using a Certified Local Government grant to get the nomination process started, the Cemetery will be well-positioned to be a competitive applicant for an NPS preservation grant down the road.

The City is requesting a cash match of \$8,000.00 to meet the matching requirements. This will result in a total project budget of \$20,000.00. The funding will be used for required physical and archival documentation and research, development of the Narrative Description and Statement of Significance sections of the report, editing and redrafting as required, final presentations to two separate review bodies, and any post-review editing required before the nomination is sent to the Keeper of the National Register in Washington, DC. City staff met internally to discuss, and the Historic Preservation Officer and Museum and Historic Sites Supervisor also met with members of the Green Hill Cemetery Board. All participants in these discussions endorse this request for authorization for this project. In addition, the Architectural Review Board (Frankfort's Certified Local Government Historic Preservation Review Board) adopted a resolution in support of this grant application at their February 21 regular meeting.

6. MOVED TO BEFORE ACTION ITEMS - DFI Events MOU – Community Engagement

7. REVISED Old Landfill Maintenance Agreement with Colon Jones – Public Works/Solid Waste

Authorized a REVISED Maintenance Agreement with Colon Jones for the maintenance of the old City-owned landfill, and for the Mayor to sign all related documents. In September 2022, the Board of Commissioners approved a new maintenance agreement with Colon Jones for the Old Landfill property. After final review of the Agreement, Mr. Jones had one request which was to add language to item 2 (highlighted) in order to limit the amount of time the City could continue the agreement without pay. The City agreed to 3 months, since the agreement already had a 90-day cancellation clause. The following highlighted in yellow is the only change made to the agreement that was approved in September 2022.

- 2) *Jones will allow the City to visit the Property on a monthly basis or as needed to ensure the maintenance is completed in a manner satisfactory to the City. If the City determines maintenance is not performed to its satisfaction, and no reasonable progress is evident, the City may require Jones to take action to maintain the property in a manner satisfactory to the City, take action to maintain the property and deduct the cost of said actions taken from the monthly payments to Jones for a maximum of 3 months, or immediately cancel this Agreement upon written notice to Jones.*

Staff recommends that the REVISED agreement be approved.

8. Associate Medical Director Contract with Casey L. Lawson MD – Fire

Authorized a contract with Dr. Casey L. Lawson to serve as the Associate Medical Director of the Frankfort Fire and Emergency Medical Services Teaching Education Institute (TEI) in the amount of \$1,000.00 per month and authorize the Mayor to sign all related documents. In accordance to Kentucky Revised Statute (KRS) Chapter 311A, 202 KAR 7:801 as enacted by the Commonwealth of Kentucky, the Kentucky Board of Emergency Medical Services (KBEMS), and the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP), the City has the option to have a licensed physician serve as an Associate Medical Director to assist in the medical oversight to Frankfort Fire and EMS Teaching Education Institute (TEI). Dr. Lawson should prove to be an excellent addition in the role of Associate Medical Director. Her experience and role within Frankfort Regional Medical Center will strengthen our educational institute and working relationships. Fire Administration wishes to contract with Dr. Lawson for services of Associate Medical Director.

As we, the Frankfort Fire Department, wish to continue to maintain Accreditation of our Paramedic Program we feel it is in our best option to continue to have an Associate Medical Director to assist in the medical oversight to Frankfort Fire and EMS Teaching Education Institute (TEI). The continuation of an Associate Medical Director will allow for a continued increased presence of a licensed Emergency Room Physician in our education programs to enhance student learning. Unlike the Medical Director, the Associate Medical Director's contract is for their services in training and education only. Being currently employed at Frankfort Regional Medical Center as an ER physician will make Doctor Lawson an asset to our service. This contract will become effective on April 1, 2023, and remain in effect through March 31, 2025. This agreement has an automatic renewal for one year each year after that unless modified or a new contract is executed before each automatic renewal, but in no event shall it be renewed for more than two (2) additional one-year terms. Per the City's local preference ordinances, particularly Section 38(A)(1), the Fire Department has determined that comparable services of this quality are not available locally, and accordingly entered into noncompetitive negotiations to finalize this professional services contract. This contract has a budget impact of \$1,000.00 per month. Funds for this contract will be taken from account 100.41.5365, professional services. Staff recommends the Board of Commissioners approve the contract with Casey L Lawson MD for \$1,000.00 per month and authorized the Mayor to sign all related documents.

9. Ambulance Bid Acceptance – Fire

Authorized to accept a bid by Excellance, Inc. for the purchase of a 2024 Type I Ambulance in the amount of \$347,677.01 and authorize the Mayor to sign all related documents. I also recommend the Board of Commissioners accept a quote from STRYKER of \$57,255.00 for a POWER PRO stretcher and all components for installation. The POWER PRO stretcher will be outfitted to the ambulance. Due to the long lead time of building an ambulance Frankfort Fire and EMS has bid a new unit prior to the budget year it will be needed. During the planning and development of FY 23/24 Fire and EMS will budget the amount of \$57,255.00 for the STRYKER POWER PRO stretcher and its components. During the planning and development of FY 24/25 Fire and EMS will budget the amount \$347,677.01 for the purchase of a 2024 Type I Ambulance to replace an ambulance currently in the fleet that will need to be replaced at that time.

Bid # 2212201-42 was published in accordance with current practices by the Finance Department and received two (2) qualified bids that meets bid specifications. After reviewing both bids, site inspection by previous administration and questioning, and reviewing all warranties, it is the recommendation of John Varner, Garage Superintendent, Captain Joseph Sebastian, EMS Director, to accept the bid by Excellence, Inc. as the second bidder did not meet minimum bid specification. Once awarded, there is still an estimated 180-day build time from the time of chassis delivery with an estimated delivery date of July 2024. *The STRYKER POWER PRO stretcher is supplied by STRYKER only and STRYKER is the sole source for this item.* Currently FFD has 2 STRYKER POWER PRO stretchers with one more being added to the remount expected later this year. The stretcher will be purchased by Fire and EMS and delivered to Excellence for installation. With Fire and EMS purchasing this equipment directly from STRYKER there will be a savings of \$1,100 dollars. A budget impact of \$347,677.01 for Excellence is associated with this bid; however, with anticipated delays, final budget impact will be delayed to FY 24/25. A budget impact of \$57,255.00 for STRYKER will be in FY 23/24. Fire and EMS will budget \$57,255.00 and \$347,677.01 in capital improvement funds in the respective FY annual budgets. Staff recommends the Board of Commissioners accept a bid by Excellence, Inc. for the purchase of a 2024 Type I Ambulance in the amount not to exceed \$347,677.01 and a quote by STRYKER for \$57,255.00 for a stretcher and its components and authorized the Mayor to sign all related documents.

10. Lease Agreement for 602 Schenkel Lane – Sewer

Authorized a Lease Agreement for the property located at 602 Schenkel Lane and for the Mayor to sign all related documents. The Sewer Department purchased the property at 600 & 602 Schenkel Lane in November 2020 to complete construction of the East Frankfort Interceptor project as part of the Consent Judgement. When FSD bought the property, it was FSD’s understanding that the renters would be vacating the property. Once insurance was established, it was discovered that the renters had not vacated the property. FSD would like to enter into a rental agreement with the renters so to have the building properly insured. Once the EFI project has been completed, the property will be surveyed and sold for possible development. This will not affect the budget as the City will receive monthly income from the property. Staff recommends that the Mayor and City Commission approve the Lease Agreement with Jason Tinsley.

11. Non-Emergency Medical Transport - NEMT Sub-Contracting – Public Works/Transit

Authorized a contract with Bluegrass Community Action Partnerships, Inc. (BGCAP) to provide Non-Emergency Medical Transport (NEMT) Services for Medicaid participants throughout Franklin and surrounding counties, and for the Mayor to sign all related documents. Transit staff presented information to the Board of Commissioners during the January 9 work session outlining the potential benefits of partnering with BGCAP to provide NEMT services. The City would sub contract with BGCAP, who serves as the broker, to facilitate these services. After services are rendered, BGCAP will make payment to the City of Frankfort based on current mileage rates and specialized factors. These funds can be used by the City as match funds or expansion funds for any Transit expenditures including, operating, administrative and capitol expenses. As presented to the Board of Commissioners on January 9, in order to begin providing NEMT services additional staff would need to be hired. Transit is requesting to hire two additional full time staff members during the initial phase of service. Currently, Transit does not have sufficient funds in the FY23 budget to hire additional staff.

The following line items would need to be increased via a budget amendment in order to hire the necessary staff to begin this program:

Personnel Services	\$37,481.00
Employee Pensions	\$8,748.00
Social Security	\$2,867.00
Total	\$49,096.00

As the service continues to grow, additional staff will be needed. This additional staffing expense will be included in upcoming budget requests. In addition, the City would need to enter into a contract with BGCAP before beginning transportation services. Transit requests that the Mayor be authorized to sign the NEMT Services Contract and any related documents. Staff recommends the approval of increased costs which would be approved in a future budget amendment, in the total amount of \$49,096.00 to hire 2 additional staff members. Approve to enter into a contract between the City and BGCAP to provide NEMT Services. Once approved, the Mayor will sign the contract between the City and BGCAP and any related documents. Transit will hire two full time staff, register 3 vehicles with Medicaid certification, provide necessary documents to BGCAP and submit an authorization request to the KYTC Office of Transportation Delivery (OTD) as required. Once all steps are done, Transit will begin providing NEMT services Monday-Friday.

12. East Frankfort Demolition Project, Former Community Swimming Pool Locker Room and Admissions Area – Parks

Authorized the Parks Department to accept the bid and enter into an agreement with Omni Contracting, 2025 Leestown Road, Lexington, KY for the demolition of the former community pool locker room and admissions area at East Frankfort Park; and authorized the Mayor to sign any related documents. The former community pool at East Frankfort Park has been closed for many years and pool shell was filled in with concrete and dirt fill. The locker room, admissions area, deck areas, and safety fencing was left behind and it has fallen into disrepair, is no longer needed or useable for any park or city needs, is a safety hazard and an area of vandalism concerns.

As recommended in the Parks Master Plan and discussed and agreed with city management staff, the Parks Department released an Invitation to Bid (IFB) in early January 2023. We received multiple bids in response to the IFB. After evaluating the bids and following up with bidders, the Parks Department determined the best and lowest evaluated bid. Staff recommends approving the bid from Omni Contractors for a cost of \$25,820.00. Staff will make arrangements with Omni Contractors out of Lexington, KY to perform the demolition. Demolition is expected to begin in the spring of 2023 and be complete prior to Memorial Day, 2023.

13. The following miscellaneous and personnel items were presented

- Appointment of Timmy Bishop in the Solid Waste Department as PW Tech, effective 3/1/23 (PW/Solid Waste).
- Appointment of Justin Boler in the Solid Waste Department as PW Tech, effective 3/14/23 (PW/Solid Waste).
- Promotion of Johnny Carpenter in Fire/EMS Department from Fire Captain to Assistant Fire Chief, effective 2/28/23 (Fire/EMS).
- Resignation of Dustin Graybeal in the PW/Streets Department as Senior PW Tech and authorize payout of accrued leave, effective 2/17/23 (PW/Streets).
- Resignation of Scott Mottola in the Fire/EMS Department as Firefighter, effective 2/20/23 (Fire/EMS).
- Termination of Michael Ohler in the Sewer Department as Plant Operator, effective 2/20/23 (Sewer).

It was moved by Commissioner May, seconded by Commissioner Waldrige, that items of the Consent Agenda be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Thompson, seconded by Commissioner Unger, to rescind the motion to approve the Consent Agenda. The motion was adopted by voice vote.

It was moved by Commissioner Unger, seconded by Commissioner Waldrige, to move Consent Item No. 6 to before Action Items. Without objection the motion was adopted by voice vote.

It was moved by Commissioner May, seconded by Commissioner Waldrige, that items of the Consent Agenda be adopted (except Item No.6). The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Boards

1. **Civil Service Board for Police & Fire** - Appointment of Shaun Caldwell (replacing Kevin Mason), expiring 2-28-26.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, to accept the Mayor's recommendation. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Moved Prior to Action Items (Consent Item No. 6)

6. DFI Events MOU – Community Engagement

To request authorization for the City of Frankfort to enter into agreements with Downtown Frankfort, Inc. for community events in 2023. Downtown Frankfort, Inc. plans and implements several community events held in downtown Frankfort. These are large events that typically require a significant amount of city staff and resources to be successful. In 2022, the City started the process of partnered events with Memorandum of Understanding (MOU) agreements for these large-scale events. These agreements laid out shared responsibilities of event partners and the city, with the city's responsibilities pertaining to logistics of carrying out the event. This system allows for better planning and support for these events, and for the city to play a formal supporting role in events that are pillars in our community. City staff requests approval of two event MOUs with Downtown Frankfort, Inc. for special events in 2023.

The following agreements are submitted to the Board of Commissioners for approval:

1. Downtown Derby Celebration MOU, May 6, 2023
2. Summer Concert Series MOU, June-August 2023

It is estimated that special events attracted over 10,000 people to the Frankfort community in 2022. These two specific events are cornerstones to the Frankfort community and provide support to our downtown economy. Staff time from Emergency Management, Public Works, Parks and Recreation, and Special Projects will be used to implement all events, at an average cost of \$4,000-\$8,000 in kind per event. Staff recommends the approval of all agreements. These event agreements allow for better planning for city staff and broad community support for special events in the City of Frankfort.

Commissioner Unger asked DFI Director Kaylah Smith if the live stream truck will be at the Derby even. Ms. Smith stated that it depends on sponsorships since the truck is \$2,500.00.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Action Items

1. Second Reading

AN ORDINANCE TO AMEND THE CITY OF FRANKFORT'S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT'S ZONING REGULATIONS; ARTICLE 7, PLANTING MANUAL. This ordinance had its First Reading on January 23, 2023. Summary: This ordinance amends the City's Zoning Ordinance, Article 7 Planting Manual to update the list of acceptable and unacceptable plant species allowed to be used in development landscape plans.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The ordinance was thereupon adopted (Ordinance No. 3, 2023 Series).

2. Second Reading

"AN ORDINANCE AMENDING SECTION 40.23 OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATED TO POLICE DEPARTMENT PROMOTIONS". This ordinance had its First Reading on January 23, 2023. Summary: This ordinance amends Section 40.23 of the City of Frankfort Code of Ordinances related to Police Department promotions to 1) Reference the Police Department's Policy and Procedure 202.01 which establishes standards for and administration of the promotional testing, appointment of the applicants, and review of the appointment for a probationary period; 2) Require that changes to the Policy shall be reviewed by the City Manager, City Attorney, and/or Human Resources Director as necessary; and 3) Delete the remaining provisions governing promotional requirements, as these are now established by policy.

It was moved by Commissioner May, seconded by Commissioner Unger, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The ordinance was thereupon adopted (Ordinance No. 4, 2023 Series).

3. Second Reading

"AN ORDINANCE AMENDING CHAPTER 72 OF THE CITY OF FRANKFORT CODE OF ORDINANCES REGARDING PARKING REGULATIONS". This ordinance had its First Reading on February 13, 2023. Summary: This ordinance amends Chapter 72 of the City of Frankfort Code of Ordinances related to Parking to 1) Reference the KYTC Functional Classification Map rather than the Frankfort Comprehensive Plan; 2) Change the minimum time limit for parking certain oversized vehicles from six hours to two hours, upon obtaining a special permit; 3) Update throughout to provide the City Parking Operator with authority over parking related actions and enforcement; 4) Update the requirements for impoundment to reference the applicable state law requirements; 5) Incorporate by reference the Downtown Parking Manual, which shall contain most City parking regulations; 6) Delete requirements related to two-hour parking and jury duty parking and instead refer to the Downtown Parking Manual; 7) Clarify that loading/ unloading locations will be established by the City Manager; and 8) Update the appeals process.

It was moved by Commissioner Unger, seconded by Commissioner May, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The ordinance was thereupon adopted (Ordinance No. 5, 2023 Series).

4. Strategic Initiatives Consultant Contract Renewal

It was moved by Commissioner Unger, seconded by Commissioner May, to approve the contract. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

5. International Jazz Festival Sponsorship & Resolution – Community Engagement

To request authorization for the City of Frankfort to become a monetary sponsor of the International Jazz Festival event. The City of Frankfort is partnering with Dr. Keith McCutchen and K Jam Collective through a MOU agreement to host the second annual International Jazz Day Festival in Frankfort on April 28, 2023. This event celebrates the UNESCO international effort to promote peace and cultural diversity through jazz music and spoken word. The City of Frankfort supports the event through in-kind contributions of staff time for road closures and planning support. This year, the event is requesting a monetary sponsorship of \$2,500.00 from the City to support free local entertainment during the event. The main event of International Jazz Day is a ticketed concert inside the Grand Theatre. To offer a free option for the community and to simultaneously support Frankfort local businesses, the event is requesting a sponsorship from the City that would go specifically toward hiring jazz musicians to play at local restaurants during the month of April and the evening of the event. This would further promote the exposure of jazz through a free community engagement opportunity. Requesting a \$2,500.00 monetary sponsorship and staff recommends approval of the sponsorship to increase public participation in International Jazz Day.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to adopt the resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The resolution was thereupon adopted (Resolution No. 2, 2023 Series).

6. 2023 Transportation Alternative Program Grant & Resolution

The application for 2023 Transportation Alternative Program (TAP) Grants was recently opened by the Transportation Cabinet's Office of Local Programs. TAP funding focuses on non-vehicular or alternative transportation such as pedestrian crossings, bicycle lanes and other safety issues. Staff would like to request authorization to apply for TAP funding for the implementation of a trail to connect the Holmes Street Corridor with downtown Frankfort, the Thorobred Trail, Kentucky State University and East Main Street. Representatives from Walk/Bike Frankfort approached the City in January 2023 to inquire about installing a trail to connect the Holmes St. Corridor with downtown Frankfort, the Thorobred Trail, Kentucky State University and East Main Street. The Transportation Cabinet has now opened a limited TAP funding round and staff would like to apply for this project for an amount not to exceed \$350,000.00. The City is required to provide a 20% match which would be \$70,000.00.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to adopt the resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The resolution was thereupon adopted (Resolution No. 3, 2023 Series).

7. Firearms Surplus Order – Police

This memo is to request authorization for the Police Department to surplus outdated firearms that are no longer in use and trade these firearms to Kiesler Police Supply for store credit (Appendix A). The Frankfort Police Department works to maintain the overall quality of our firearms. The firearms listed were useful to the police department when purchased, but they have become obsolete, unusable, or fallen into a state of disrepair. The firearms are taking up needed space in our weapons vault, and the funds from trade-in can be utilized for new firearms/ammunition to help offset costs. Kiesler Police Supply is the state contract holder for police firearms and ammunition, and they have provided a trade-in quote of \$4,990.00. The unused firearms are taking up space in the weapons vault, but they still have trade-in value. The department has no use for the firearms because they have become obsolete, or in a state of disrepair. If approved, the firearms will be traded to Kiesler Police Supply for credit. Staff recommends surplus and trade of the firearms, and to direct the Mayor to sign all related documents.

It was moved by Commissioner May, seconded by Commissioner Thompson, to adopt the order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 3, 2023 Series).

8. Surplus Order Garage Equipment – Public Works/Garage

The purpose of this memo is to request Board of Commissioners' approval of an order to surplus shop equipment that is no longer used, and for the Mayor to sign all related documents. The Public Works Department Maintenance Garage has equipment that is no longer in use due to age and condition. Once approved for surplus, this equipment will be sold at online auction with the proceeds returning to the General fund.

Surplus Equipment

COF0000890 - A/C Machine

COF0000837 - Mitsubishi Forklift

COF0000876 - Gray QuickPac Oil Filter Crusher

COF0000870 - Rotary Lift Mobile Lifts

COF0000888 - Pro Cut on car brake lathe

COF0000865 - Ammco Tire Changer

Staff recommends that the equipment surplus order is approved, and the Mayor sign all related documents.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to adopt the order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 4, 2023 Series).

9. "A RESOLUTION OPPOSING THE PASSAGE OF SENATE BILL 50 AND HOUSE BILL 50 RELATING TO PARTISAN LOCAL ELECTIONS"

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to adopt the resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The resolution was thereupon adopted (Resolution No. 4, 2023 Series).

Other Business

Commissioner Waldrige spoke about the Kentucky Martin Luther King Jr. State Commission working with Kentucky State University with support through ITGA. The city will process a check this week for a sponsorship of \$1000.00.

Commissioner Waldrige talked about The Crown Act and would like for the Board of Commissioners to pass in the near future and lead the way like Louisville and Covington have done. There will be a march of support at the Capitol this week. Three members of the Board of Commissioners supported staff to move forward with the ordinance.

It was moved by Commissioner May, seconded by Commissioner Waldrige, to go into Executive Session pursuant to KRS 61.810(1)(c), litigation related to Kyle Thompson and claims brought against the city. action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 6:21 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 6:50 p.m.

Mayor Wilkerson stated that no action will be taken.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 6:50 p.m.

Mayor

Attest:

City Clerk