

PRESENT: Commissioner Kyle Thompson  
Commissioner Leesa Unger  
Commissioner Katrisha Waldrige  
Commissioner Kelly May  
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

### **Ceremonial & Recognition**

Commissioner Unger reminded everyone that March is Women's History Month and last week was National Women's Day. Thank you to staff for the WIN Breakfast last week that showed how women stand strong.

Commissioner Waldrige also spoke about March being Women's History Month. FORR at the library for the history of Frankfort, stories and interaction was a great success. There should be more women on the dais, leading as director, showing women can lead.

Commissioner Thompson spoke about his late aunt Phyllis Liebman and that she was a groundbreaking female who passed in December and left a legacy.

Commissioner Waldrige thanked the Frankfort Plant Board, solid waste and streets for their extra efforts during the recent storm. All the resources were greatly needed.

Mayor Wilkerson said thank you to the Frankfort Plant Board as well.

### **Citizen Comments**

Natalie Cleveland spoke in support of The Crown Act.

Katima Smith-Willis spoke in support of The Crown Act.

Melanie VanHouten spoke in support of The Crown Act.

Terri Bradshaw, Director of KCDC, introduced Chris Phebus and Nathan Brown who will be opening the Daniel Boone Distillery off Wilkinson Blvd.

It was moved by Commissioner Waldrige to move Action Item No. 8 to before Staff Reports. The item was moved without objection.

### **Discussion and First Reading**

**"AN ORDINANCE AMENDING CITY OF FRANKFORT CODE OF ORDINANCES SECTION 96.02 TO ADD A DEFINITION OF NATIONAL ORIGIN WHICH INCLUDES NATURAL HAIR, TO BE KNOWN AS THE CROWN ACT"** was presented, read, and co-sponsored by Commissioner Waldrige and Commissioner Unger. Summary: This ordinance amends Section 96.02 of the City of Frankfort Code of Ordinances related to discrimination in housing, public accommodations and employment to: 1) Clarify that discrimination includes unwanted touching, including the touching of hair; and 2) Amend the definition of "National Origin" to include natural texture and color of hair, hairstyles and protective hairstyles.

### **Staff Reports**

Chuck Knowles, Project Manager, and Chase Wright representing Strand Assoc., gave an update on the RAISE Grant that will impact the Holmes Street corridor. Currently the project is in the needs assessment stage with over 30 stakeholders. Citizens are encouraged to complete the survey on the City of Frankfort website.

Jason Monroe, Fire Chief, gave an update on AEDs and the new Fire Station. Chief Monroe stated that AED needs are education, outreach and an increase in CPR classes which is already occurring. 40 AEDs would be a good start; however, the cost would be approximately \$60,000.00 - \$70,000.00 which could be done in phases.

Station One will have a contract amendment since the original was done in 2017 and with costs increasing a new contract will be required to continue construction. The contract will be sent to the Board of Commissioners and Chief Monroe will contact Brandstetter Carroll.

Laura Hagg, City Manager and Allison Smith representing NREL, spoke about Phase 2 of the program since Phase 1 has been completed. A scope of work was provided to the Board of Commissioners and this project was previously approved with the one-time expenditures. The Board of Commissioners requested this item be added to the March voting meeting.

Derrick Napier, Assistant Police Chief, spoke about the FLOCK Camera Program. This system can capture license plates on the rear of vehicles and officers are alerted through NCIC. There is no personal information stored, only information that will assist law enforcement. All agencies that utilize FLOCK Cameras work together and share information. The cameras are \$2,500.00 per camera to lease annually, and the cost goes up to \$3,000.00 in April. A budget amendment would be required. The Board of Commissioners requested this item be added to the March voting meeting.

### **Discussion Items**

#### *Franklin County Women's Shelter – Janet Gates*

Ms. Gates spoke about the transitional and recovery housing programs that they offer at the Women's Shelter and thanked the Board of Commissioners for their years of support. Ms. Gates asked if the Board of Commissioners would consider them in the next budget.

#### *Josephine Sculpture Park – Melanie VanHouten*

Melanie VanHouten said thank you to the Board of Commissioners for their investment in the downtown master plan. Currently there are 19 sculptures and 8 murals downtown. Ms. VanHouten presented a PowerPoint and gave everyone a copy of the Frankfort Public Art Map & Guide.

#### *DEI Audit – Kathy Fields*

Kathy Fields, Human Resource Director, shared information regarding a possible contract to perform a DEI Audit for the City of Frankfort and engage all departments. The Board of Commissioners requested this item be added to the March voting meeting.

#### *Sewer Department Future Forward – Kenny Hogsten*

Kenny Hogsten, Director of Sewer, presented a PowerPoint regarding the future of the Sewer Department. Mr. Hogsten is currently planning for the next 20-50 years, and the rate study will be the key.

## Action Items

### Tree Canopy Plan Phase 3 and 4

The purpose of this agenda item is to seek approval for the Parks Department to contract with Woodland Tree Care for the completion of Phases 3 and 4 of the Tree Canopy Plan. The tree plan was developed with a committee of city staff and experts to improve the canopy on Frankfort's urban area. The plan has been broken down into six phases over the next three years. This will be the third and fourth phase of the plan. The canopy plan will be bid for each phase. Phases 3 and 4 had one submission from Woodland Tree Care. Staff have worked with this company and find them to be a reliable and knowledgeable company. Their safety regulations are also a plus when working on this type of project. The selection committee was satisfied with the quote. Funds for this project are available in the Bluegrass Community Fund - The Frankfort Tree Planting Plan account (\$30,598.80) and the remaining amount will come from the Forestry budget (\$40,330.00). Total cost \$70,928.80. Staff recommends approval of Woodland Tree Care as the contracting company for the tree canopy project. Staff will contact and work closely with Woodland Tree Care for a completion date of April 30, 2023.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to approve. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

### First Reading

**"AN ORDINANCE REZONING PROPERTY located on Wilkinson Blvd with the address of 954 Wilkinson Blvd, more specifically described as PVA map number 061-00-00-080.00, from High Density Multifamily District (RH) to General Industrial District (IG)"** was presented, read, and sponsored by Commissioner Waldrige. Summary: This ordinance approves a zone map amendment for the property with the address of 954 Wilkinson Blvd. more specifically described as PVA map Numbers 061-00-00-080.00, from High Density Multifamily District (RH) to General Industrial District (IG).

### First Reading

**"AN ORDINANCE AMENDING ORDINANCE NO. 9, 2022 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2022-2023"** was presented, read, and sponsored by Commissioner May. Summary: This ordinance amends Ordinance No. 9, 2022 Series, appropriating the revenue to be received by the City for the Fiscal Year 2022-2023 by adding the following expenditures and transfers as noted:

- 1) General Fund-\$687,171 (aggregate total)
- 2) Transfers from General Fund-\$95,000 to Capital Improvements (aggregate total)
- 3) Capital Improvements-\$95,000 (aggregate total)
- 4) Municipal Aid-\$353,815 (aggregate total)

And by adding the following revenue and transfers as noted above:

- 1) General Fund-\$160,552 (aggregate total)
- 2) Municipal Aid-\$353,815 (aggregate total)

### Discussion of Tentative Agenda / Other Business

Commissioner Unger spoke about an amendment to the Walk/Bike Masterplan and requested a resolution in support of a future walking bridge. The City Manager will send an email regarding this request.

Commissioner Thompson mentioned the Opioid Settlement Resolution and documents that need to be prepared.

Commissioner Thompson spoke about Police Officer David Duncan who is retiring between now and the next meeting and thanked him for his wonderful service.

Commissioner Waldrige said thank you to Officer Duncan.

Commissioner Waldrige suggested a resolution against HB182 regarding annexation.

Laura Hagg, City Manager, stated that we have received notice that a grant was awarded for Schenkel Lane in the amount of \$150,000.00.

Commissioner Waldrige spoke about the downtown parking and that our parking operator LAZ needs to communicate with the citizens.

Commissioner Waldrige requested an update on the structures around the bus stops.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to go into Executive Session per KRS 61.810(1)(c), litigation related to Kyle Thompson and claims brought against the city. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 7:37 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Waldrige, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:18 p.m.

Mayor Wilkerson stated that no action will be taken.

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:20 p.m.

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Mayor

Attest:

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City Clerk