

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kelly May
Commissioner Leesa Unger
Mayor Layne Wilkerson (4)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Ceremonial & Recognition

There were several items of recognition such as: Commissioner Waldrige spoke about the KSU Campus All Star Challenge which landed in the final two, thank you to Dr. Thompson at KSU regarding HB 250 and support of the Town and Gown Association. Commissioner Unger presented the Mayors Award at KSU's Honor Convocation Ceremony. Mayor Wilkerson thanked the Governor for signing HB242 which will fund the crossing at Broadway Bridge which will be a great anchor for downtown.

Citizen Comments

David Hecker spoke in support of portable restrooms in the parks and would like to some installed at Riverview Park.

Staff Reports

Katie Beard, Director of Public Works, gave an update on the Holmes Street Stormwater Drainage Improvement Project which is a \$2 million project off the edge of the road and will be a coordinated effort with the Sewer Department. There are a few other projects that will be done in May and June in house such as Furlong & Winners Circle in Silverlake, flooding & safety issues on Hanly & Galbraith Road, Laffoon & Patricia Drive.

Shawn Pickens, Director of Parks & Recreation, spoke about the Land and Water Fund Grant which is Federal Funds through the State. The deadline is May 31, 2022, and several projects are being submitted for consideration for the grant. Tennis courts and Juniper Hill Park, East Frankfort Park playground, restrooms, tennis courts and improvements at Thornhill Learning Center next to the Adult Education Center.

Discussion Items

Update on Josephine Sculpture Park & Downtown Art

Melanie VanHouten gave an update on Josephine Sculpture Park, Arts downtown, grants with the City of Frankfort and other organizations.

Vehicle Leasing Program with Enterprise

Jessie Gross with Enterprise Leasing Program gave a presentation to the Board of Commissioners regarding vehicle financing at lower costs. The program would start with Parks and Public Works for a trial on July 1, 2022. Following the presentation, the Board of Commissioners agreed to place this item on the Regular Meeting agenda.

Bathrooms at Dolly Graham Park

Shawn Pickens, Director of Parks & Recreation, has been internally working on improving the parks restrooms. Bids for 16 long term units (13 for 12 months of the year) have been received. 3 will be 7-month portable units. There will be special event rental pricing available as well. The Board of Commissioners directed staff to place this item on the Regular Meeting agenda.

Action Items

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the meeting recess and go into the Public Hearing. The question was put upon the motion and was adopted by voice vote. The meeting went into the Public Hearing at 6:23 p.m.

Since there was no public comment on the ordinance, it was moved by Commissioner Waldrige, seconded by Commissioner Unger to leave the public hearing, and return to the Work Session. The question was put upon the motion and was adopted by voice vote. The meeting went back into the Work Session at 6:24 p.m. with all members present.

Public Hearing & First Reading

"AN ORDINANCE OF THE CITY OF FRANKFORT, KENTUCKY (THE "CITY") ESTABLISHING A LOCAL DEVELOPMENT AREA FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE CITY OF FRANKFORT, KENTUCKY, TO BE KNOWN AS THE PADDOCKS OF FRANKFORT LOCAL DEVELOPMENT AREA (THE "LOCAL DEVELOPMENT AREA"); APPROVING A LOCAL DEVELOPMENT AREA AGREEMENT; ESTABLISHING AN INCREMENTAL TAX SPECIAL FUND FOR PAYMENT OF REDEVELOPMENT ASSISTANCE; DESIGNATING THE DEPARTMENT OF FINANCE OF THE CITY OF FRANKFORT, KENTUCKY, AS THE AGENCY RESPONSIBLE FOR OVERSIGHT, ADMINISTRATION, AND IMPLEMENTATION OF THE LOCAL DEVELOPMENT AREA; AND AUTHORIZING THE MAYOR AND OTHER OFFICIALS TO TAKE SUCH OTHER APPROPRIATE ACTIONS AS ARE NECESSARY OR REQUIRED IN CONNECTION WITH THE ESTABLISHMENT OF THE LOCAL DEVELOPMENT AREA" was presented, read and sponsored by Commissioner Waldrige.

Board of Commissioners Appointment to the Finance Committee

It was moved by Commissioner May, seconded by Commissioner Waldrige, for Mayor Wilkerson and Commissioner Unger to serve on the Finance Committee. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none (0). The motion was thereupon adopted.

MS4 Annual Report

The Public Works Department is seeking approval for authorization for the Mayor to sign the 2021 Phase II MS4 Annual Report for the City of Frankfort and Franklin County on behalf of the City. The City of Frankfort, due to its size, is considered by EPA a Phase II City with regards to municipal stormwater and, because of this designation, is required to have a program in place to perform tasks associated with preventing stormwater runoff from becoming polluted. These tasks include education of the staff and public, preventative measures, and maintenance activities. The Phase II MS4 program is administered by the Kentucky Division of Water. The City of Frankfort and Franklin County are co-permittees under Kentucky's general permit for Phase II MS4s. Every year the City of Frankfort is required to submit a report to the Kentucky Division of Water summarizing the City's Phase II program and its activities. This report is due annually by April 15th that is why this request has been placed on the Work Session. Since Frankfort and Franklin County are co-permittees, a shared consultant assists in preparing the Annual Report each year and the report is required, by state and federal law, to be signed by the highest elected official in the governing body. The Mayor's is the required signature for the City and the Judge Executive will sign on behalf of Franklin County. Staff recommends approval for the Mayor to sign the 2021 Phase II Annual Report for the City of Frankfort and Franklin County on behalf of the City of Frankfort.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the MS4 Annual Report. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none (0). The motion was thereupon adopted.

Final Balancing Change Order- Blanton Acres

The purpose of this agenda item is to seek Commission approval of the final balancing change order to the contract with S. Walk Inc. DBA Seven Seas Construction, for the Blanton Acres Stormwater Improvements project, and for the Mayor to sign all related documents. The Blanton Acres stormwater improvements project has been completed. In January 2021, the Board of Commissioners approved the contract with the low bidder, S. Walk Inc. DBA Seven Seas Construction for the stormwater improvement project. There was a change order no.1 to replace the wage determination in May of 2021. In August the Commission approved change order no. 2 to add funds to the contract due to found conditions in the field that required additional rip rap and a small concrete retaining structure. The contract was also extended by 75 days. This final change order includes an adjustment in one unit price due to field conditions. It also adjusts the final quantities of bid items including increased erosion control matting, concrete curb, fencing, clearing and seeding. There was also a reduction in asphalt pavement. A detailed cost summary for the final balancing change order is attached. A total of \$22,630.35 is added to the contract price, bringing the final cost to \$315,886.10. The KIA loan has budget availability to cover the cost of this change order. The loan funding will be routed through the Stormwater Account No. 735.00.51100. The contractor requested that the City expedite the payment that is why this request has been placed on the Work Session. Staff recommends approval of the final balancing change order with Seven Seas Construction in the amount of \$22,630.35 and for the Mayor to sign all related documents.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to approve the change order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none (0). The motion was thereupon adopted.

Discussion of Tentative Agenda

The Board of Commissioners requested that staff place several items on the Regular Meeting agenda such as: Enterprise Leasing, Portable Restrooms, Land and Water Grant and an update on Dolly Graham Park.

Unfinished Business

Commissioner Waldrige would like to know when the KCDC meeting will be scheduled. Laura Hagg, City Manager will present options to the BOC for the Special Meeting.

New Business

Mayor Wilkerson requested a presentation on Abandoned Properties. Laura Ross, City Solicitor, has been working on this project and will prioritize that item.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to go into Executive Session per KRS 61.810(1)(f), discussions which may lead to the appointment of a member of the public agency, for the purpose of discussing individuals who may fill the vacant commissioner seat on the Board of Commissioners and per KRS 61.810(1)(c) litigation by Kyle Thompson vs. City of Frankfort, et al. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 6:36 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 7:42 p.m.

It was moved by Commissioner May, seconded by Commissioner Unger, to appoint Anna Marie Rosen to fill the vacant Commissioner seat on the Board of Commissioners for the remainder of the term ending on December 31, 2022. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 7:43 p.m.

Mayor

Attest:

City Clerk