

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kyle Thompson
Commissioner Kelly May –Via Skype
Commissioner Leesa Unger
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Tommy Russell, City Manager, requested that Item No. 10 be moved prior to citizen's comments. The item was moved without objection. Laura Ross, City Solicitor, presented the ordinance.

First Reading

"AN ORDINANCE OF THE CITY OF FRANKFORT, KENTUCKY (THE "CITY") MAKING CERTAIN FINDINGS CONCERNING AND ESTABLISHING A DEVELOPMENT AREA FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE CITY TO BE KNOWN AS THE DOWNTOWN FRANKFORT DEVELOPMENT AREA; APPROVING A LOCAL PARTICIPATION AGREEMENT BETWEEN CITY, THE COUNTY OF FRANKFORT, KENTUCKY (THE "COUNTY"), AND THE DEPARTMENT OF FINANCE OF THE CITY OF FRANKFORT, KENTUCKY AS THE AGENCY; ESTABLISHING AN INCREMENTAL TAX SPECIAL FUND FOR PAYMENT OF PROJECT COSTS AND REDEVELOPMENT ASSISTANCE; DESIGNATING THE DEPARTMENT OF FINANCE OF THE CITY OF FRANKFORT, KENTUCKY, AS THE AGENCY RESPONSIBLE FOR OVERSIGHT, ADMINISTRATION AND IMPLEMENTATION OF THE DEVELOPMENT AREA; AUTHORIZING THE MAYOR AND OTHER OFFICIALS TO TAKE SUCH OTHER APPROPRIATE ACTIONS AS ARE NECESSARY OR REQUIRED IN CONNECTION WITH THE ESTABLISHMENT OF THE DEVELOPMENT AREA" was presented, read and sponsored by Commissioner Unger. Summary: This ordinance a) establishes the Downtown Frankfort Development Area for economic development purposes within the City; b) approves a Local Participation Agreement between the City, the County and the City Finance Department as the administering agency; c) establishes an incremental tax special fund for payment of project costs and redevelopment assistance; d) designates the City Finance Department as the agency responsible for oversight, administration and implementation of the Development Area; and e) authorizes the Mayor and other officials to take appropriate action connected with the Development Area.

Citizen Comments

City Clerk Chermie Maxwell read the following citizen's comment submitted via email:

Comments that support the proposed ordinance regarding Chickens in the City Limits:

- Amy Mitchell
- Lynn Cruz

Comment regarding abandoned properties:

- Diane Strong

In person citizen's comments:

Comments that support the proposed ordinance regarding Chickens in the City Limits:

- James Hale
- Delvin Azofeifa
- Katy Doyle

Comments that opposed the proposed ordinance regarding Chickens in the City Limits:

- Truett Cocanougher
- Carol Banks
- Earl Burton
- David Panaggio

Note: The citizen comments submitted via email are on file in the City Clerk's office.

Discussion Items

Urban Chicken Discussion

Eric Cockley, Director of Planning & Community Development suggested that if the Board of Commissioners would like to move forward with an ordinance that he set up a working group of citizens, hold public meetings and speak to other committees for information to begin the process. Once this information is ready, Mr. Cockley will come back to present to the Board of Commissioners for approval and direction. The Board of Commissioners agreed without objection.

Abandoned Properties

Eric Cockley, Director of Planning & Community Development presented a slide show regarding abandoned properties. The Board of Commissioners gave staff permission to move forward with the program without objection.

Quadricycles / Alcohol Fees

Laura Ross, City Solicitor, presented a draft ordinance on Quadricycles and Alcohol Fees which would be required to adopt the quadricycle ordinance. Following a brief discussion, the Board of Commissioner requested to move forward with a First Reading of both ordinances at the June Regular Meeting.

Discussion of a Joint Meeting with Franklin Co. Fiscal Court

The Board of Commissioners discussed holding a joint meeting with Franklin County Fiscal Court. Following a brief discussion, the Mayor will work with the County Judge to schedule a meeting. The Board of Commissions should submit any topics or ideas to the Mayor.

Action Items

Certificates of Local Approval and Letters of Support for the Simon House – Campbell Street Shelter & Main Street Shelter. A Letter of Support for the Franklin Co. Women’s & Family Shelter.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve. The question was put upon the motion and was adopted by voice vote.

CT Mitchell Contract Extension for City Audit

Authorization for the Mayor to sign a one-year extension with CT Mitchell to perform the City audit. The contract can be extended rather than bid because it qualifies as a professional service which is exempt from bidding requirements. The cost of this contract will be \$37,000.00 to audit fiscal year end 2021.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve. The question was put upon the motion and was adopted by voice vote.

Soccer Memorandums of Agreement (MOA’s)

Memorandum of Agreement (MOA) for Use of Facilities between the City of Frankfort and The Frankfort Christian Academy (TFCA) & Frankfort Independent Schools (FIS).

It was moved by Commissioner Unger, seconded by Commissioner Thompson, to vote on the MOA’s separately. The question was put upon the motion and was adopted by voice vote.

It was moved by Commissioner Unger, seconded by Commissioner Thompson, to approve the MOA for TFCA. The question was put upon the motion and was adopted by voice vote. Voting against the motion was Commissioner Unger.

It was moved by Commissioner Unger, seconded by Commissioner Thompson, to approve the MOA for FIS. The question was put upon the motion and was adopted by voice vote.

Unmanned Aerial Vehicle Purchase

The purpose of this memo is to request the purchase of three (3) unmanned aerial vehicles (UAV), accessories, and software utilizing funds from federal asset forfeiture and authorize the Mayor to sign all related documents. The UAVs will be purchased from Precision Products. The required FAA Part 107 anti-collision lights will be purchased from Firehouse Technology. Airdata Enterprise and Live Stream software will be purchased from Airdata. The drones/accessories will be insured with Kentucky League of Cities (KLC). The Police Department is asking that the unmanned aerial vehicles, accessories, and software be purchased at this time. The UAV prices are set to increase approximately \$8,000 in July 2021. The Frankfort Police Department is asking for purchase approval during the Work Session to ensure we have time to secure signed documents from the Mayor, receive a purchase order, and place the order in June to avoid the increase. The purchase of these items will be made utilizing federal asset forfeiture funds. The UAVs will be purchased from Precision Products, who secured the bid (Bid # 2202101-43). The unmanned aerial vehicle FAA Part 107 anti-collision lights will be purchased from the manufacturer/sole vendor, Firehouse Technology. The Airdata Enterprise and Live Stream software will be purchased from developer/sole vendor, Airdata. The total cost for the UAVs, accessories, and software will be \$33,109.59. The drones will be insured by KLC. The law enforcement and general liability coverage is \$2,059.87 annually, and the inland marine coverage for the drones/accessories is \$129.55 annually. The UAVs, accessories, software, and insurance will be purchased through funds from expenditure account 645.00.51100.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the purchase. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

School Violence Prevention Program (SVPP)

Staff requests approval to apply for grant funds for the School Violence Prevention Program (SVPP) from the Bureau of Justice Assistance. FY 2021 SVPP awards will cover up to 75 percent to provide awards directly to States, units of local government, or Indian tribes to improve security at schools and on school grounds in the jurisdiction of the grantee through evidence-based school safety programs and technology. There is a minimum 25 percent local cash match (cost share) requirement. One of the focus areas of the SVPP grant is the development and operation of a school threat assessment. With the funding the Police Department would like to purchase an X7 Scanning System to create 3D imaging of the school buildings that will allow faster response for police and fire in the event of an emergency. This scanner would also be used for accident and outside crime scene reconstruction. The City is required to provide a 25% match for equipment purchase through the program. The approximate cost of the scanner is \$40,000.00 which would require the City to provide \$10,000.00 for the project. The Police Department will utilize funds from its forfeiture account.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the purchase. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

First Reading

“AN ORDINANCE AMENDING ORDINANCE NO. 12, 2020 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2020-2021” was presented, read and sponsored by Commissioner Waldrige. Summary: This Ordinance Amends Ordinance No. 12, 2020 Series, appropriating the revenue to be received by the City for the Fiscal Year 2020-2021 by adding the following expenditures: 1) CAPITAL IMPROVEMENT FUND-530 Golf Cart Improvements (\$66,495).

Discussion of Tentative Agenda

Commissioner Thompson mentioned a possible Mayor’s project.

Mayor Wilkerson stated there will be a budget/TIF Special Meeting this Thursday at 10:00 am.

Unfinished Business

Blair Hecker, Project Manager, Community Engagement, gave an update on the gift card program. 2052 gift cards have been used and we are at the halfway point. Unspent funds go back after June 30th. Ms. Hecker suggested that if the Board of Commissioners wants to reinvest in the program that we offer the matching program option. The Board of Commissioners directed staff to place this item on the June 28th Regular Meeting agenda.

New Business

Commissioner Waldrige requested a proclamation or resolution for Juneteenth be placed on the next available meeting agenda.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to go into Executive Session per KRS 61.810(1)(f), personnel, discussions which may lead to the appointment of a new City Manager. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 7:55 p.m.

It was moved by Commissioner Thompson, seconded by Commissioner Unger, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:41 p.m.

It was moved by Commissioner Unger, seconded by Commissioner May, to offer the position of City Manager to Laura Hagg for \$140,000.00 a year. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, May, Unger and Mayor Wilkerson (4). Voting against the motion was Commissioner Waldrige (1). The motion was thereupon adopted.

It was moved by Commissioner Unger, seconded by Commissioner Thompson, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:52 p.m.

Mayor

Attest:

City Clerk