

**NOTICE
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, William I. May, Jr. hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, August 24, 2020, at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Regular Meeting scheduled for Monday, August 24, 2020. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video teleconferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on agenda items only will still be accepted for the meeting, by emailing comments to bhecker@frankfort.ky.gov by Monday, August 24 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall www.facebook.com/CityofFrankfortKY/.

Please see www.frankfortema.org for additional information.

S/William I. May, Jr.
T/Mayor

SPECIAL REGULAR MEETING
FRANKFORT BOARD OF COMMISSIONERS

August 24, 2020
5:00 P.M. (EDT)

PRESENT: Commissioner Katrisha Waldrige
Commissioner Scott Tippet
Commissioner Eric E. Whisman
Commissioner John R. Sower
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order and moved the TIF Development District discussion as the first item of business.

Jim Parsons with KMK Law began a discussion regarding expansion of the TIF development district and the requirement to hold a public meeting.

It was moved by Commissioner Sower, seconded by Commissioner Tippet, to expand the TIF district to 100-106-114 W. Broadway Street. Both motions were withdrawn after additional discussion.

It was moved by Commissioner Sower, seconded by Commissioner Tippet, to expand the TIF development district to the area depicted in the map that was presented in the Broadway area (Haydon Property). The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Tippet, Whisman, Sower and Mayor May (4). Voting against the motion was Commissioner Waldrige (1). The motion was thereupon adopted.

Commissioner Sower requested to move Consent Item No. 2 –Sidewalks UPC Contract Extensions to Action Item No. 12 to allow for additional discussion. Item was moved without objection.

Commissioner Waldrige requested that the Board of Commissioners return to the regular meeting schedule vs. special meetings that will allow the community to participate. Based on the Attorney General the Board of Commissioners can make that decision to return to a regular meeting agenda.

Chermie Maxwell, City Clerk, read the following citizens comments:

Regarding the NPS LWCF Grant that has been said to be specifically for the renovations of Dolly Graham:

If the city does not receive this grant, what does that mean for the upgrading of Dolly Graham? Does the LWCF grant come with an expiration date? If so, what is the expiration date? What are the other improvements that Dolly Graham is expected to see in the very near future? Will Dolly Graham receive upgraded, useable bathrooms, WITHOUT LOCKS, that are cleaned and sanitized before Capitol View receives any of the upgrades mentioned on the agenda for this meeting?

Thanks,
~Rachel Yett

Parks upgrades:

Dolly Graham needs improvement first. I understand that the City is waiting on Federal Funding to start work at Dolly Graham Park but this park has been left behind for years and Dolly Graham deserves upgrades before any other park in town. Community children often spend all day at the park during the summer with non working bathrooms and outdated and unsafe playground equipment. Dolly Graham Park is consistently left out of the community discussion. I was upset to see it not listed on Parks signs about meeting in regards to the Master Plan. I attended the meeting that was scheduled after the city realized the error that was made, only one commissioner was in attendance and no parks employees. It is time to give this community what it wants and needs.

I appreciate the wanting to upgrade other parks, including Capital View Park and Fort Hill but is now the right time? I have hosted multiple trail race events at CVP and would love to see upgrades to the shelter and bathroom so that they are safe and in working order but even I think that during a pandemic maybe we need to wait to spend funds. Also, shouldn't we use our consultants for the parks master plan and wait to do major renovations until we have a "parks master plan". Fort hill at Leslie Morris park does not need additional fencing, it needs repair to existing structures. I was there two weeks ago and noticed failing wood flooring on the cabins and park signs that could use some work, not to mention the park signage. I think you should vote to wait to spend money on these "minimal" park upgrades until we have a parks master plan. And why was there no parks meeting for Fort Hill with the consultants last week?

~ Leesa Unger C. PED

Consent Calendar

The following miscellaneous and personnel items were presented:

- 1. Minutes – July 13, 2020 Special Work Session; July 27, 2020 Special Regular Meeting**
- 2. MOVED TO ACTION ITEM NO. 12 - SIDEWALKS UPC CONTRACT EXTENSIONS**
- 3. Purchase Order with USALCO for Aluminum Sulfate – Sewer**

Authorized a contract extension with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP) and authorized the Mayor to sign all documents associated with the contract extension. Aluminum Sulfate binds with the phosphorus in the effluent and causes it to settle out in the clarifiers. The phosphorus is then wasted with the Department's biosolids. The Department previously evaluated the feasibility of modifying the plant for biological removal rather than chemical removal but the cost is prohibitive; however, as part of a proposed study the Department will take another look at biological removal to significantly reduce the cost of chemical treatment. Failure to purchase the Aluminum Sulfate will result in permit violations during summer months should the discharge from the wastewater treatment plant exceed the maximum discharge limits for phosphorus as allowed by permit. A purchase order in the amount of \$100,000.00 will cover the Department's estimated need for fiscal year 2020-2021. This line item is in the approved budget under chemicals

- 4. Contract Extension with Enviro Tech Chemical Services, Inc. for Peracetic Acid – Sewer**

Authorized a contract extension with Enviro Tech Chemical Services, Inc. to provide peracetic acid for disinfection of the plant effluent and authorized the Mayor to sign any related documents. The Contract Extension is for a period of one year with no renewals remaining, subject to mutual agreement between both parties. It is estimated that the Sewer Department could use up to 16,000 gallons of PAA during the coming year for a total cost of \$100,000 at \$6.16 per gallon; however, the amount of PAA used is directly dependent upon the amount of wastewater treated at the plant and an extremely wet year or extremely dry year will also significantly impact the amount of PAA used. The plant uses PAA to disinfect the effluent flow. The weekly permit limit is 240 colonies/100ml and the monthly permit limit 130 colonies/100ml. The annual budget for PAA is \$100,000.00. This will provide secondary disinfection for the effluent flow for the entire year.

- 5. USGS Joint Funding Agreement 2020-2021 – Sewer**

Authorized a Joint Funding Agreement with the United States Department of Interior U.S. Geological Survey (USGS) and authorized the Mayor to sign all related documents. When the U.S. Army Corps of Engineers turned over operation of Lock 4 to the Kentucky River Authority, the USGS took over operation of the gauging station located upstream of Lock 4. This gauging station had been funded by the Corps of Engineers. The gauging station data is used extensively by the Sewer Department to monitor river flows relative to our KPDES discharge permit requirements; specifically as it relates to nutrient limits. Without the use of this gauging station, the Department would be required to install and maintain adequate monitoring equipment in the Kentucky River to meet our permit. Annual (October 1, 2020 – September 30, 2021) cost to maintain the gauging station is \$4,300 with the Sewer Department funding \$3,000; with USGS funding \$1,300. Funding is available in account 200.68.53295.

- 6. Collins Lane Storm Sewer project – Public Works**

Authorized Change Order 1, which will extend the completion date to September 15, 2020, and add an amount of \$15,429.26 to the Collins Lane Storm Sewer project with "Free Contracting, Inc.", for modifications to the work based on unforeseen field conditions, and for the Mayor to sign all related documents. In April, 2020, the City Commission approved a construction contract with Free Contracting Inc. in the amount of \$580,510.00. Once construction began, field conditions at the tie in point required extra work beyond the scope of the project as bid. This included removal of a manhole, installation of a new manhole, and stabilization of soils. The attached Change Order No.1 itemizes these changes. This brings the project's total construction cost to \$595,939.26. The contract completion date will also need to be extended 30 days to September 15, 2020. This time accounts for delays in resolving the found conditions. This project will address yard flooding in back yards along Collins Lane. It will install 1200 linear feet of pipe and 9 catch basins. Due to the location of other utilities and the depth of the storm sewer work, Collins Lane will need to be temporarily closed between Reed Drive and Bluegrass Avenue. Local access will be maintained at all times, and a detour will be in place. The notice to proceed was dated June 25th with an original completion date of August 15th. This project is funded by a State Revolving Fund (SRF) low interest loan through the Kentucky Infrastructure Authority (KIA). The Stormwater improvement project is phase 2 of the project. Phase 1 has been completed by the Sewer Department. The funds remaining on the loan amount to \$568,337.00. The balance of \$12,173.00 plus the change order amount of \$15,429.26, a total of \$27,612.26, will be paid from the Stormwater account.

- 7. Collins Lane Storm Sewer project- Amendment #2 HMB – Public Works**

Authorized Amendment #2, in the amount of \$7,400 to HMB's Professional Services Agreement (PSA) for providing extended inspection and construction administration services for the Collins Lane Storm Sewer project, and approved for the Mayor to sign all related documents. HMB entered into a PSA with the City in January, 2017 to provide design, bidding, construction administration and inspection services for the Sanitary and Storm Sewer portions of the Collins Lane infrastructure improvement project. Amendment #1 was approved by the Commission in January, 2018. Amendment #2 is associated with the extended time requested by the contractor as a result of unknown field conditions. Due to the unexpected manhole found in the field, as well as the unexpected soil conditions, HMB was required to redesign a portion of the project, shortly after construction began. The attached amendment itemizes the additional cost associated with the extended scope of work. The funds are available in the Stormwater account, 735.00.51100.

- 8. Otis Engineering Contract for Sidewalk UPC Administration – Public Works**

Authorized a contract with Otis Engineering for the administration of and consulting/support services related to the extension of the 2019/2020 UPC for Concrete Projects and authorized the Mayor to sign all related documents. Concurrent with this request, Public Works is pursuing a one year extension of the Sidewalk UPC (Bid# 219001-535) with both ADE Contracting and AEP Enterprises. Administration, consulting, and support services for the previous contract was provided by Otis Engineering. Public Works wishes to continue working with Otis Engineering in the coming year to administer the contract extensions. With approval, Public Works will spend up to \$30,000 with Otis Engineering for administration, consulting, and support services related to the repair of damaged sidewalks and other concrete projects at multiple locations throughout the City of Frankfort. This amount is equivalent to 12% of the anticipated actual construction costs associated with the Sidewalk UPC work. Otis Engineering will evaluate unit price totals for each project and award to the low bidder based on prices provided in the respective bids, provide pre-construction and on-site meetings with contractor and Public Works, stakeout and layout of individual projects, and contact and coordinate with adjacent properties during construction as needed. Funds for these services, \$30,000, are available in Municipal Aid account, 535.00.51100.

- 9. The following personnel items were presented:**

- Promotion of John Varner in PW/Garage as Maintenance Tech II to Garage Foreman, effective 8/11/20 (PW/Garage).
- Termination of Eric Temple in the Sewer Department as Plant Operator, effective 8/25/20 (Sewer).
- Termination of Ben Ritchie in the Sewer Department as Maintenance Tech I, effective 8/25/20 (Sewer).
- Resignation of Gary Muller in the Fire Department as Fire Marshal Civilian and authorize payment of accrued leave, effective 8/14/20 (Fire).
- Resignation of Melissa Ballard in PW/Transit as Transit Driver and authorize payment of accrued leave, effective 8/21/20 (PW/Transit).
- Resignation of Sarah Ripy in the IT Department as GIS Analyst II and authorize payment of accrued leave, effective 8/31/20 (IT).

It was moved by Commissioner Whisman, seconded by Commissioner Sower, that items of the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

Boards

1. **Architectural Review Board** - Reappointment of Irma Johnson, expiring 9-12-23 (representing Board of Realtors).
2. **Frankfort Electric & Water Plant Board** – Reappointment of Stephen A. Mason, expiring 9-23-24.
3. **Forestry Advisory Board** – Reappointment of Bobby Stone, expiring 5-08-23.
4. **Forestry Advisory Board** – Reappointment of Marie Alagia Cull, expiring 5-08-23.
5. **Forestry Advisory Board** – Reappointment of Donna Baldwin-Hunt, expiring 5-08-23.

It was moved by Commissioner Whisman, seconded by Commissioner Sower, to approve all board appointments as presented. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Action Items

1. Second Reading

“AN ORDINANCE AMENDING SECTION 40.21 OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO POLICE DEPARTMENT ORIGINAL APPOINTMENTS”. This Ordinance had its First Reading on July 27, 2020. Summary: This ordinance amends section 40.21 of the City of Frankfort Code of Ordinances relating to Police Department original appointments to change the examination process to operate on a quarterly basis; require oral interviews when at least eight applicants are eligible; remove unnecessary procedures for when the interview list exceeds 27 applicants; establish a revolving Patrol Officer Recruit Eligibility List consisting of individuals approved by the Civil Service Board, whose names shall stay on the List for one calendar year; require applicants to wait one calendar year before applying for a police officer position again; and amends the Accelerated Candidate Process to accommodate applicants who may not be currently employed with a law enforcement agency.

It was moved by Commissioner Whisman, seconded by Commissioner Sower, to adopt the Ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 13, 2020 Series).

2. State Fallen EMS Memorial – Fire

Frankfort not only serves as the Capital of Kentucky, but it also is the home of the Kentucky Fallen Firefighters Memorial located at Juniper Hills Park. The City of Frankfort has been approached to welcome a second memorial dedicated to members of the emergency medical service (EMS) profession that have fallen in the line of duty and are requesting the City of Frankfort to dedicate a piece of land adjacent to the Firefighters Memorial. This request will have little to no budget impact as funding for the development, design, and subsequent building will be funded through the Kentucky Emergency Medical Service Memorial Foundation, Inc. It is my recommendation that the City of Frankfort dedicates a portion of land located at Juniper Hills Park, adjacent to the State Fallen Firefighters Memorial, to the Kentucky Emergency Medical Service Memorial Foundation, Inc. for the development of a permanent monument dedicated to fallen EMS personnel and to authorize the Mayor to sign any related documents regarding the Kentucky Emergency Medical Service Memorial Foundation, Inc.

It was moved by Commissioner Whisman, seconded by Commissioner Sower, to approve the item and adopt the Order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 13, 2020 Series).

3. Declaration of 2 Handguns as Surplus & Order – Police

The purpose of this agenda items is to seek Commission approval to declare 2 city owned handguns as surplus for buy back by retired Captain David Schroerlucke and to authorize the Mayor to sign all related documents. Frankfort Code of Ordinance 40.03 (B) allows for the purchase of service weapons by retired officers. Retired Captain David Schoerlucke has expressed interest in purchasing his city service weapons in retirement. In order to complete the transaction to permit the retired officer to purchase these weapons, the weapons must be declared surplus by the City Commission. The form mentioned in 40.03 has been completed and is on file. As a matter of practice, the Police Department collects donated funds from current officers and staff to purchase a retiring officer's service handguns. By the end of the service, these weapons are heavily used and diminished in value. The total fair market value is determined through websites that specialize in firearms market value. The total fair market buy back for these weapons is determined to be \$500. This amount has already been given to the finance department to reimburse the city for the cost of the handguns. The final step in completing this transaction is Commission approval to declare the following items as surplus property.

- 1 Glock Model 22 Handgun
- 1 Glock Model 27 Handgun

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to adopt the Order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 14, 2020 Series).

4. A Resolution to provide upgraded sanitary sewer service for industrial, institutional, commercial, and residential growth in the Frankfort, Franklin County area – Sewer

It was moved by Commissioner Whisman, seconded by Commissioner Tippett, to adopt the Resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 13, 2020 Series).

5. Fort Hill fencing

Commissioner Tippett stated that it has come to his attention that there has been direct impact to the historic and archaeological sites at Fort Hill as a direct result of the construction of the 'multi-use trails' or 'bike paths' at Fort Hill. On Thursday, August 13th, I took a walk at Fort Hill, down Military Road, carrying the map from the 2013 Jay Stottman archaeological survey of Fort Hill, which shows all of the archaeological and historic assets of the park. I also had with me the Phase 1 Map of bike trails which was provided to the City when these trails were proposed. I went to see how the bike trails impacted any archaeological and historic sites. What I found is very problematic (see slide presentation).

Let's look at slide #1: The Phase 1 bike path trail, which has already been constructed. I want to point out that this map has been edited to show the locations of the Military Road and a historic dry stack stone fence that runs from the Wilkinson Blvd area to the center of the park. You will notice, by looking at this map, that

- a) The trails both start and end on the Military Road – an archaeological site, identified in the 2013 Jay Stottman archaeological survey; and
- b) The trails cross the dry stack stone fence twice, according to this map.

Let's look at slide #2 and slide #3 – the two places the Bike Trails impact the Military Road. It is my understanding, according to the Bike Path proposal, updated in April 2019, that a 4,000-pound micro-excavator was used to construct the trails. Was there indeed a piece of heavy machinery on the Military Road – a known archaeological site that is said to possibly predate the Civil War?

Further, let's look at slide #4 and slide #5 – the two places the Bike Trails cross the old dry stack stone fence. On the walking trail map of Fort Hill made for visitors, it says this wall was formerly the perimeter fence for the old boundary of the City of Frankfort. It may also more specifically be the perimeter fence separating the original 1780s land grants of Robert McAfee (pronounced MacAfee)/Humphrey Marshall/James Wilkinson, from which the town of Frankfort was founded, from the Hancock Taylor tract, from which Leestown was founded. So, regardless, this is a very old fence. There is one place, in particular, that gives us pause – on Slide #5: How is a bicycle supposed to cross this wall? Is someone supposed to cross this fence by ramping over the fence? Or is someone supposed to pick up their bicycle and cross the fence by walking over it? Either way, both activities risk negatively impacting the fence and are unacceptable for a family-friendly and history-friendly bike path.

Lastly, let's look at Slide #6 - the Final Phase intended end-result of the bike path construction as submitted with the April 2019 updated document. Again, this document has been edited to show the archaeological and historic assets of the park. The red squiggly lines are the intended end-result of all of the bike path construction. How much of this construction has been done, we do not know. But this map, and its intended end-result, as evidenced by all the different ways it crosses the Military Road, the stone fence, and the archaeological areas, is very problematic. I'm very interested to know who, at which agency, reviewed and approved this plan and proposal. Therefore,

It was moved by Commissioner Tippett, seconded by Commissioner Sower (see below)

1. Send a letter to the Kentucky Heritage Council. Direct the City Solicitor to draft an Open Records Request to the Kentucky Heritage Council to answer whether the KHC received a proposal or inquiry for the construction of bike or multi-use trails at Fort Hill by any person or entity, private, public, internal or external, between 2017 and 2020, to be reviewed for any potential impact to historic, archaeological, environmental and natural sites on the property. And, if so, to provide copies of all of the relevant documents and communications, both physical and electronic, including emails, regarding the proposal or inquiry, KHC's review of that proposal or inquiry, KHC's approval or denial of that proposal or inquiry, and any other current or final disposition concerning that proposal or inquiry. Also, provide documents and communications, physical and electronic, including emails, regarding any discussions of such a project, whether such project was submitted officially or not. This letter from the City should be on City letterhead and the Mayor, City Manager, and City Solicitor should all be signatories to this request, which should be sent as a PDF to the agency's respective KORA office via email, or as otherwise dictated by that agency.

2. Send a letter to the Kentucky Office of State Archaeology. Direct the City Solicitor to draft an Open Records Request to the Kentucky Office of State Archaeology to answer whether the KYOSA received a proposal or inquiry for the construction of bike or multi-use trails at Fort Hill by any person or entity, private or public, internal or external, between 2017 and 2020, to be reviewed for any potential impact to historic, archaeological, environmental and natural sites on the property, and whether any inquiry regarding the issuance of permits, site boundaries, or any other request was made. And, if so, to provide copies of all of the relevant documents and communications, both physical and electronic, including emails, regarding the proposal or inquiry, KYOSA's review of that proposal or inquiry, and KYOSA's approval or denial of that proposal or inquiry. Also, provide documents and communications, physical and electronic, including emails, regarding any discussions of such a project, whether such project was submitted officially or not, and any current or final disposition of such a proposal or inquiry. This letter from the City should be on City letterhead and the Mayor, City Manager, and City Solicitor should all be signatories to this request which should be sent as a PDF to the agency's respective KORA office via email, or as otherwise dictated by that agency.

3. Send a letter to the Kentucky Transportation Cabinet. Direct the City Solicitor to draft an Open Records Request to the Kentucky Transportation Cabinet to answer whether the KYTC received a proposal or inquiry for the construction of multi-use trails at Fort Hill by any person or entity, private or public, internal or external, between 2017 and 2020, to be reviewed for any potential impact to historic, archaeological, environmental and natural sites on the property. And, if so, to provide copies of all of the relevant documents and communications, both physical and electronic, including emails, regarding the proposal or inquiry, KYTC's review of that proposal or inquiry, and KYTC's approval or denial of that proposal or inquiry. Also, provide documents and communications, physical and electronic, including emails, regarding any discussions of such a project, whether such project was submitted officially or not. This letter from the City should be on City letterhead and the Mayor, City Manager, and City Solicitor should all be signatories to this request which should be sent as a PDF to the agency's respective KORA office via email, or as otherwise dictated by that agency.

4. Obtain Video analysis & documentation. Direct the City Manager to document-by-video at Fort Hill all evidence of these potential infractions and their impacts to the historic and archaeological sites and assets of Fort Hill, the final video of which will later be released to the public. I ask that the City Manager include the City Solicitor, Parks director, and City Historian in this video, and to ask staff of the Kentucky Heritage Council and the Kentucky Office of State Archaeology, and/or a volunteer archaeologist, along with archaeologist Jay Stottman, if they are willing to participate in this video for both making official determinations and for the education and benefit of the public.

The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Shawn Pickens, Director of Parks & Recreation, explained the type of fencing required at Fort Hill which would be split rail fencing that would be common to that era and fit into the park. Close to 4000 linear feet for the rustic feel is needed. Fencing quotes vary depending on the type of wood, from \$15,000.00 to \$20,000.00 and funds are dedicated from a specific fund not the general fund.

It was moved by Commissioner Sower, seconded by Commissioner Tippett, that the Parks Department & Finance Department solicit bids for the split rail fencing up to \$30,000.00. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Tippett, Whisman, Sower and Mayor May (4). Voting against the motion was Commissioner Waldrige (1). The motion was thereupon adopted.

6. Update on Dolly Graham Park

Shawn Pickens, Director of Parks & Recreation gave an overview of Dolly Graham Park. Mr. Pickens took staff to visit and took a look at things we could do that would not affect the grant. Staff plans to see what we can immediately address. The City plans to add lots of color to spruce up the area and get the community involved. Parks is looking for a local artist or group to paint the shelter, possibly a mural, new lighting inside the shelter, pressure wash, paint picnic tables, fresh landscaping, mulch, trim trees and new bourbon barrels.

Rebecca Hall, Community Relations/Grants Manager, stated that neither the congressional delegation nor the National Parks Service has gotten back to the City yet. Staff is actively keeping in touch and will keep everyone up to date.

7. Discussion on expansion of TIF Development District – moved to the first item of business

8. Blue Grass Community Foundation – Frankfort-Franklin County COVID-19 Response Fund update

Tommy Russell, Interim City Manager, gave an update on the fund.

As of July 17, 2020:

Raised: \$24,748.00
Granted: \$18,300.00
Available \$ 6,019.00

For information contact: www.bgcf.org/franklincounty
Frankfort-Franklin County COVID-19 Response Fund contact: franklincf@bgcf.org

9. COVID-19 Emergency Timeline update

Mayor May gave an update from January 2020 until present. The State of Emergency was declared on March 6th. Note there are new Parks guidelines for rental and other specific guidelines that have changed due to COVID-19.

Commissioner Waldrige requested a Mayor's update at the last meeting from the Mayors meetings and that should be captured on their weekly updates.

Commissioner Waldrige would like to use some of the COVID-19 funds to distribute masks to seniors.

10. Discussion of acting City Manager salary

Following a lengthy discussion, it was moved by Commissioner Tippett, seconded by Commissioner Sower to remunerate Tommy Russell at \$130,000.00 plus \$10,000.00 (unused comp time) package added to the salary. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Tippett, Whisman, Sower and Mayor May (4). Voting against the motion was Commissioner Waldrige (1). The motion was thereupon adopted.

11. Upgrades at Capitol View Park including but not limited to lighting, sewer upgrades, upgrades to fields, concession building(s) and restroom facilities

Shawn Pickens, Director of Parks & Recreation, gave an update on all active projects that are moving forward at Capitol View Park. The old lights are coming down; new poles with new lights are going up and will be done by soccer season. The baseball and softball lighting is repaired and American Legion baseball is coming back to Frankfort. Tommy Russell, Interim City Manager, stated there is a trailer from the site that needs to be removed to be scrapped. There was no objection from the Board of Commissioners and an Order will be placed on the September agenda for removal.

12. Sidewalks UPC Contract Extensions – Public Works – Moved from Consent Item No. 2

The purpose of this agenda item is to seek Commission approval to extend the contracts awarded to ADE Contracting, Inc. and AEP Enterprises, LLC (formerly Rush Paving) for one year and to authorize the Mayor to sign all related documents. The 2019 bid documents for bid # 219001-535 give the city the option to negotiate an extension of the contract for an additional year with up to a 3% increase in pricing if all parties are in agreement. Both ADE Contracting and AEP Enterprises have agreed to this extension. With approval, Public Works will spend up to \$250,000 total with ADE Contracting and/or AEP Enterprises for the repair of damaged sidewalks and other concrete projects at multiple locations throughout the City of Frankfort. Unit price totals will be evaluated for each project, and the job awarded to the lowest bidder based on prices provided in the respective bids. Funds for this project, \$250,000, are available in Municipal Aid account, 535.00.51100, as listed in the recent budget approval for the City of Frankfort.

After several question from Commissioner Sower, it was moved by Commissioner Whisman, seconded by Commissioner Waldrige to approve the contract extensions. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Tippett, seconded by Commissioner Whisman, that the meeting adjourn. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippett, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted. The meeting adjourned at 8:42 p.m.

Mayor

Attest:

City Clerk