

Open Burn Permit information and application:

Burn permits shall be issued by the City Fire Marshal in accordance with Ordinance, Chapter 130, Section 130.09 – Burning Refuse

Prior to issuing a burn permit, an on-site inspection shall be conducted by the Fire Marshal to ensure the requirements of the ordinances are followed. Permits will be valid for a period of not more than 7 days and may be extended or revoked at the discretion of the Fire Chief or Fire Marshal, due to weather condition or other extenuating circumstances. Once a burn permit has been issued, an Information Bulletin will be distributed to all Fire personnel with information regarding the permit. A copy of the burn permit application and issued permit card will be retained on file in the office of the Fire Marshal if any additional information is needed.

If the applicant fails to follow the requirements of the burning ordinance or illegal burning is conducted, the Fire Marshal shall be notified and appropriate action taken. If the Fire Marshal is unavailable and/or after normal working hours, the Battalion Chief or ranking officer on scene shall notify the police and have the responsible party cited for illegal burning.

The open burn permit application must include 1) written approval from the property owner, 2) a site plan or map identifying the location of equipment, wooded areas, area of burn to take place, 3) who will be conducting the burning and their immediate contact information, and 4) any other information deemed necessary in order to verify compliance with the ordinance. **Additional Criteria:** Burning shall be conducted only on still days. No Open Burn permits shall be issued between February 1st through April 30th nor between October 1st through December 15th. Open burn locations shall be a minimum of 150 feet from wooded areas.

Chapter 130 of the Code of Ordinances:

§ 130.09 BURNING REFUSE.

(A) (1) Authorization for burning of materials within this section is restricted to natural growing materials and vegetation of carbon composition, such as leaves, straw, grass, wood, plants, vines and the like. The burning of contaminated materials, hazardous materials, hazardous wastes, petroleum based materials and synthetics, such as tires, motor oil, automotive and household products and goods, is strictly prohibited.

(2) All burning of materials permitted within this section shall be subject to additional requirements as imposed under KRS 149, Forest Protection Law, and EPA Standards. The Frankfort Fire Department shall be notified prior to burning and may deny the request if conditions are not favorable or revoke permits when the requirements of this section are not followed.

(B) No person or persons shall kindle or maintain a bonfire, or burn trash, lumber, leaves, straw, vegetation or any combustible material within the city limits.

(C) (1) Under conditions included within this section, written permits may be issued by the Fire Chief or his or her duly appointed representative, provided a fee of \$200 for each separate deeded plot of land being cleared is paid to the City Finance Director, to allow for the burning of vegetation when the purpose of the burn is to clear open or vacant land for construction or agricultural purposes.

(2) All burning of materials permitted in this section for clearing land shall be authorized by the Fire Chief or his or her duly appointed representative. All burning shall be conducted on still days when dry weather conditions do not present an additional hazard, during daylight hours, and not less than 50 feet from any residence or building structure and so that the fire is not communicated to adjoining property. The permit shall specify the day(s) of the proposed burn, provided a bulldozer, backhoe or other approved equipment and operator are in constant attendance during the burn time, and when terrain permits, all materials to be burned shall be placed in a trench or series of trenches dug of sufficient width and depth to prevent the escape of burning materials, ashes and/or flying brands that could communicate the fire to adjoining property, and, after burning has ceased, to place all remaining refuse inside the trench(es) and cover each trench with a layer of earth to assist in extinguishment and to restore the land. When trench digging is not feasible, all unburned remains shall be removed from the property and disposed of in an authorized landfill.

CITY OF FRANKFORT FIRE DEPARTMENT

BURNING PERMIT APPLICATION

Permit Number

Date

Name of individual and company conducting open burn: _____ cell _____

Name & address of applicant: _____

Location/Address of requested burn site: _____

(map attached with location, distances and other required information provided) yes no

Owner Name and attached authorization of burning upon subject property: _____

Date and time of requested open burning: _____

Burn location at least 50 feet from any building and at least 150 feet from any wooded areas: yes no

Permit fee: \$200.00 (made payable to City of Frankfort)

The applicant does hereby agree to accept any and all responsibility and liability of any injuries or damage to properties that may result from his burning process.

Applicant's Signature

Date

Permit Issued By: _____ Date: _____

Notes/Comments/Special Requirements: _____

